

BANKS SCHOOL DISTRICT 13.

Board of Directors – Work Session

450 S. Main Banks, OR

November 17, 2008 5:30 PM

District Conference Room

Present: Doug Nordholm, Duane Lundsten, Kathy Edison
Marv Ott, Superintendent, Simon Levear, Marlo Mosser, Secretary
Debbie Wycoff, PAC representative, Schann Nelson, Independent

Absent: Angi Duyck

Bond Update

Mr. Ott discussed a letter from Rick Rainone concerning post election recommendations. The letter was included in the workshop information packet. Mr. Ott stated that he had a meeting with Scott Rose from DLR Group and Rick Rainone on Wednesday after the election, and that both Scott Rose and Mr. Rainone plan to attend the December board meeting. Mr. Ott said that currently there are no future election timelines the Board has to follow. Mr. Ott said that the bond levy was defeated by 2% of those who voted, and recounts are normally pursued for a .1% difference in the vote. There was a number of newly registered voters for the election, and Mr. Ott said that it might be that the new block of registered voters did not know all the facts on the bond election. The board discussed the increase in voter turnout – Mr. Moore stated that 1200 was a typical voter turn out. This election had 1406 votes cast. Mrs. Edison stated that there was some negativity in the high school, and there were rumors about the bond being discussed in the last few months among the students. Mr. Moore said it was clear there was not enough volunteer participation in the election. Mr. Ott said that the PAC had great intentions but not enough people, and that Mr. Rainone had said that the PAC did not have the help of professional experts in their process. Mr. Ott said that Jeanne Magmer did help out, but was not involved in the entire process. He said that Mr. Rainone did indicate that the district would need to concentrate on the main issues next time. Mrs. Edison said that the district needs to have the staff on board earlier in the election process, and that it was unfortunate that negotiations were not done before the November election process started.

Debbie Wycoff reported that the PAC raised \$6,138, and that the majority of the money has been spent. She said that labels and lists provided 2200 household labels for the PAC. The board discussed inaccurate information concerning the building process being discussed, and Mrs. Edison stressed the information needs to be consistent, and coordinated among the district, the facilities planning committee and the PAC. She said the information needs to be dispensed in a positive manner. The board discussed the question of double majority in future elections, and Mr. Ott said he would research the matter.

RFP – Audit

Legal status of entities

Mr. Levear said that as good economic stewards of the district's funds, the business office would like to proceed in an RFP for audit services. He said he has no concerns about the quality of audit work the district has received from Jones and Roth.

Mr. Levear discussed legal status of entities. He said that if a group is part of the district, then it would need to follow board policy concerning purchasing, which includes the use of pre-approved purchase orders. He said that it does not appear to be a difficult to establish legal status. Mr. Ott said that the district's goal is to obey the law, there does not necessarily need to be a specific policy created on the formation of legal entities. Mr. Moore asked if there is a way to define the groups that would fall under the district umbrella. The board directed Mr. Levear to research the matter further.

OSBA Presentation

Resolutions/Elections of Officers

Mr. Ott discussed the presentations at the OSBA convention held in Portland last week. Mr. Ott included the Governor's speech in the board packet. He said that the governor is not supporting use of the rainy day fund to aid the current financial shortages and the governor has asked the Supt. of Schools to delay dispersion of the School Improvement Fund, which for the Banks School District amounts to approximately \$285,000. Mr. Ott said that the governor's speech indicated that things would get worse before they get better. Mr. Ott said that with adjustments in Banks School District due to the recently settled negotiations and possible shortages in revenue, the district could be looking at a \$500,000 shortfall. He said the administrative team is looking for areas in which cuts could be made with the minimum impact on students. Mr. Levear said the number of contract days could be negotiated. Mr. Ott said that the district would need to weigh values of programs, not just people. He said that the Reynolds School District cut 7 days from their calendar last week, and that all superintendents in the state are in the same situation. Mr. Moore said it is harder on families to cut days during the school year than at the end of the year. Mr. Ott said the district has recently converted the boilers to natural gas as a cost saving measure. He said the district has wonderful elective programs such as band and choir, and the district would need to look at the requirements for graduation in determining cost saving measures. He said that Scappoose and Forest Grove have been experimenting with performance-based credit with students individual testing and work samples being used. Mr. Ott said that Banks teachers are excited about the process and are working on criteria for credit.

Mr. Ott briefly discussed the OSBA resolutions and officer elections the board will need to vote on in the December board meeting. Information on the resolutions and officer elections was included in the work session packet.

Superintendent Evaluation

Mr. Ott informed the Board the OSBA Superintendent Evaluation workbook was included in the work session packet. He said that the Board had expressed a desire last year to look at the evaluation process prior to beginning the procedure for 08-09. He said that the current process includes NSBA recommended evaluation areas; Banks School District goals and Superintendent goals; and the 360-evaluation document. Mr. Ott said that OSBA views the 360 as a tool superintendent's use in their self-evaluation process, with a summary given to the Board. Mr. Ott said in his first year with the district; he sent the 360-evaluation form to everyone. He said most superintendents' using the 360 evaluation say they sent the evaluation to about 20% of the employee population. Mr. Moore said the discussion last year concerned whether the administrator's evaluation should be anonymous. Mrs. Edison said that a consideration is whether the administrator's evaluation is for the Board or the superintendent. Mr. Levear said it is important not to promise anonymity if it can't be delivered. Mr. Lundsten said he would prefer to keep the process as it is. Mr. Ott said the board has time to discuss the matter in the next workshop.

Mr. Ott said that he would like to consider going out for a transportation RFP. Mr. Ott said he has had Mr. Peterson look at the current contract, which was written in 1977. He said that in discussions with Brian Hungerford, Mr. Hungerford recommended updating the current contract. Mr. Ott said that in review the district could define what is and is not provided by the transportation company. Mr. Lundsten said that it is responsible to look at the transportation contract.

Mr. Moore discussed the recent football game in Baker City, and commented on the number of Banks patrons in attendance.

The Board adjourned the work session at 6:55 PM.

Duane Lundsten, Chairman

Marlo Mosser, Secretary

Date approved by Board