

BANKS SCHOOL DISTRICT 13

Parent/Guardian Request for Board Consideration of Extra-Curricular Activities and Academic Offerings

The District recognizes its obligation to determine and offer appropriate academic courses and/or District funded extra-curricular programs for its students within the scope of the District's budget. However, the District also acknowledges that parents/guardians may bring a unique perspective to be considered. To this end, the Board will review such requests from parents/guardians as per the following procedures.

- All requests must be submitted to the Superintendent of Schools, on the designated form, on or before **December 15** of each school year;
- The Superintendent will review the request(s) with the Administrative team before submitting to the Board;
- The District Business Manager will cost the request(s) and provide the Board with this information.
- The Superintendent shall submit all requests to the Board for review.
- The Board will review requests at the **January Board meeting** and will invite the person(s) making the requests to attend the January Board meeting.
- On or before the **March Board meeting**, the Board will take action for approval, non-approval or table the request if additional information is needed.

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Name(s): \_\_\_\_\_

Date: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address \_\_\_\_\_

Specific Request:

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