

BANKS HIGH SCHOOL
APPLICATION FOR LATE ARRIVAL/EARLY RELEASE

Date _____

Name _____ Student ID # _____

Address _____

Phone (home) _____ (parent's work) _____

All students at BHS are expected to enroll in eight classes each semester. Seniors may apply to enroll in less than a full load of classes under the following conditions:

1. Good credit standing. Must be "on track" to graduate with his/her class.
2. Reason for requesting a shortened schedule. Some examples: internship, PCC classes, career-related job, extenuating circumstances, or IEP. All reasons will need to be verified and documented before late arrival or early release is approved. Please list your reason(s) for requesting a shortened schedule including your post high school plans and career goals (list on a separate sheet of paper or on the back of this application).
3. **Students with approved late arrival/early release are to be off campus during those class periods.**

Employer (if applicable) _____

Supervisor (signature) _____ Phone _____

Address _____

Hours of employment _____

Parent approval (signature) _____

Counselor approval _____ on track to graduate _____

If request denied the reason(s) will be stated here: _____

Please write down your proposed schedule below:

1 st Semester	2 nd Semester
1. _____	1. _____
2. _____	2. _____
3. _____	3. _____
4. _____	4. _____
5. _____	5. _____
6. _____	6. _____
7. _____	7. _____
8. _____	8. _____