

Investigations Conducted on District Premises

When an administrator is notified that law enforcement would like to interview a student at school for the purpose of an investigation that is not related to abuse of a child, the administrator must request that the investigating official provide the information below. Failure to meet one of the five criteria may result in the administrator’s refusal to allow the student interview on district property.

I, _____ (Name) of _____ (Agency) declare that I have the authority to conduct this student interview based on the following:

- 1. Warrant (attach copy)
- 2. Court order (attach copy)
- 3. Exigent circumstances (briefly describe): _____

- 4. Parental consent

Parent or guardian’s name: _____
Date consent granted: _____
- 5. This interview is not considered a “seizure” pursuant to state and federal law.

Signature of interviewer

Date

Name of student to be interviewed

Date of interview

- Student not available for interview
- Student refused to be interviewed

Name of school official (administrator/
designee) receiving this form

This form should be placed in a separate file and not in student’s educational record file.
HR9/28/17 | SL