

# BANKS SCHOOL DISTRICT 13 :

Code: GC-AR13  
Adopted: 9/14/09  
Readopted: 6/11/11

## **Job Description: Elementary School Physical Activity Aide**

Division: Elementary School  
Department: Playground  
Immediate Supervisor: Building Principal

General Duties: Supervises students for 30-minute blocks to provide contractual preparation time for classroom teachers. The aides will have a booklet of games they may wish to have the students play if appropriate. The aides will not provide a grade of any type and no formal behavioral reports on the students will be required of the aides. The building principal will supervise the aides and provide support for student discipline and other assistance as needed. Classroom teachers may elect to have their class go to a study hall and the aide(s) would supervise the students in the study hall.

### **ESSENTIAL REQUIREMENTS:**

- A. Passing score on a Paraprofessional Assessment or 2 years of college level courses (72 hours). Assessment must be completed within 90 days of hire
- B. High school diploma or the equivalent
- C. Ability to work harmoniously with others and to communicate effectively with students, parents and teachers
- D. Ability to follow general oral and written instructions
- E. First Aid Card may be required based on assignment
- F. Physical requirements which may include:
  1. In a standard work day the employee may:
    - a. Stand/walk 1-6 hours
    - b. Sit 1-6 hours
    - c. Bend, kneel, and reach to heights of four feet
    - d. Lift to forty pounds

### **Essential Responsibilities**

- A. Supervise students in game activities or specific activities planned by the classroom teachers in the gym or on the playground.
- B. May also supervise the lunchroom, playground area, assist with fire drills, and monitoring students in hallways as required.