



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS
12950 NW Main St. Banks OR 97106
Administration Building
Regular Work Session/Board Meeting
Minutes February 9, 2015

WORK SESSION

District Board Room

In Attendance: Kathy Edison, Laurie Schlegel, Ron Frame, Raymond Mott, Norie Dimeo-Ediger, Bob Huston, Joni Spencer, Tom Forrest, Pete Edison, Darla Waite-Larkin, Shelley Mitchell

Superintendent Search

Kathy Edison handed out a list of people interested in serving on the superintendent search committee. She said everyone was aware of the time commitment in the process.

City of Banks Update

Pete Edison, Mayor of Banks, discussed the recent annexation of property, and the addition to Banks City Library. He reported in 2014 there were no resignations or retirement of city staff, the council and management team were veterans in city service.

An achievement of the city was the emergency response plan, which was adopted in July. The city has worked with the school district and fire department, and will be involving Washington county and the Sheriff's Department in the plan. There will be a tabletop exercise with all groups participating.

The city has expanded the urban growth boundary, annexing 200 acres, which has doubled the urban growth boundary size. The land is 130 acres by Quail Valley, and 73 acres of the Van Dyke property. 60 acres are buildable. Two new zones are incorporated: low density single family, and mixed use. The developers are aggressive, and will be responsible for all infrastructure prior to development. Mr. Edison said development may begin in two to three years.

There are plans for a library addition of 1000 square feet for a community room. The county commissioners have pledged \$150,000; the city needs to raise \$300,000. It is planned to be an educational facility and meeting space.

The Main St. master plan is a work in progress, with the plan to redevelop Main Street. Trails will be added all through town tying to the existing trails. Mr. Edison also plans to create an economic development council.

Vision and Direction

Will Moore said his vision for the district is prepare every student for their future, whether it be college or the workplace. He sees the district as a life preparatory school. He said the board would take the lead and be aggressive in the strategic plan for the district. The new superintendent would be the leader in the process. Superintendents are normally hired based on their history and experience, they should instead be hired for their potential. The web site <https://hbr.org/2014/06/21st-century-talent-spotting> has more information.

15 Year Maintenance Plan

Skip Smetana, Maintenance Supervisor, discussed the 15 year plan with the board. He said costs are presented on a year by year basis, then by building. Mr. Smetana said some of the price quotes were four years old. Mrs. Spencer said district does bids for more than \$5,000 and RFP's for more than \$50,000. Mr. Smetana said that the costs presented were replacement costs, and inflation was built into the estimates. He said that the high school costs should be considered for a five year life extension; the elementary repairs need to be done as it is relatively new, and the middle school repairs to the older section will extend this part of the building's life. The elementary roof has repairs needed, and the older section of the middle school needs roof work also. Mr. Smetana said the list is a work in process, and the goal will be to try to spread out the costs over the years.

Board Consideration/Academic Offerings

Mr. Huston said the academic considerations from Mr. and Mrs. Blankenship will be rolled over into the full staff discussion for next year, and will be considered along with other requests. Mrs. Edison asked that the parents be contacted and let them know the process that will be used for their suggestions. Mr. Huston said he will contact them.

Budget Input/Survey Discussion

Mr. Huston shared the staffing recommendations for 2015-16 from the administrative team. Mr. Huston stated that there are mandates from ODE that the district will have to reflect in the staffing for next year. One mandate is the increase in instructional hours to 900 for grades K-5. This results in the need for full time kindergarten. There will be a proposed addition of one full time music teacher and one full time PE teacher. There will be a resultant change of the decrease of two .8125FTE classified positions and the addition of 2 1.0FTE certified positions. There is an addition proposed of a classified position for the middle school to handle locker room supervision, cross walk duty, office coverage and lunchroom/hall supervision. The proposal includes an increase of the .5FTE high school language arts position to 1.0FTE; and the addition of a .5FTE middle school Spanish position. Mr. Huston said the administrative team recommends using the money currently spent on the contracted youth contact counselor to hire a 1.0FTE district counselor. This would result in an expenditure of an additional \$10,000. Mr. Huston said the administrators also recommended adding cross country to the Tier I sports; and paying the head coach; increasing the number of assistant coaching stipends; and increasing the FTE of the contracted nursing services from .2FTE to .4FTE. He reminded the board this is a very preliminary proposal, and may be changed based on information received from the state on the actual school funding for 2015-16. At this point, the numbers are projections, and early proposals. Mr. Huston discussed the capital outlay recommendations report. He said the costs are the administrative recommendations. The total is \$192,000 and the facility grant is estimated to be at least \$250,000. Mrs. Edison said the projects priority list compiled by the facility planning committee will need to be considered. Mr. Huston said the Bond Core Management Committee will be reconvened next month.

Open Enrollment

Mr. Huston reported that the only change to the open enrollment count that was presented last month was the addition of 10 students at the kindergarten level. Mr. Huston said the limiting of kindergarten puts a limit on the future. He said that class size reduction grant could be considered for another grade if needed. Enrollment is down for the district (1110) and there is limited space in the middle school.

The work session adjourned at 6:55 PM.

REGULAR SESSION

District Board Room

Call to Order/Flag Salute Chair Kathy Edison called the meeting to order at 7:02PM. She welcomed everyone to the meeting and led the flag salute. She asked that if any public members would like to make comments, to please fill out a comment card and give to the board secretary.

The following were in attendance:

Board of Directors

Kathy Edison, Chair
Raymond Mott
Laurie Schlegel
Ron Frame
Norie Dimeo-Ediger

Staff/Others

Bob Huston, Superintendent
Mark Everett, Banks High School Principal
Joni Spencer, Business Manager
Darla Waite-Larkin, Banks Elementary Principal
Shelley Mitchell, Banks Middle School Principal/
Student Services Director
Jacob Pence, AD/Asst. Principal, BHS
Max Sigander, Technology Director
Tim Eggleston, BHS Teacher
Scott McCallum, NWRESA
Jasmyn Olmos, Evan Reynolds, students,
Tom Forest, Patrons

PUBLIC WELCOME/RECOGNITION/COMMENTS

There was no public recognition.

Student Representative Report

Middle School: Jasmyn Olmos

Valentine's Day Fundraiser: Dutch Brothers cards.

Classroom Learning:

8th Grade Math: graphs, linear equations and angles

7th Grade Social Studies: Middle East

6th Grade: China projects

7th and 8th Grades: preparing for the Science fair

High School – Evan Reynolds

Sports:

Athletes for the month: Jesus Narvez, Boys Basketball; Jojo Wren, Girls Basketball;

Kurt Mode, Wrestling; Kristen Erwert, Dance & Drill; Tate Watson, Swimming.

Basketball: Seaside tomorrow in Seaside

Wrestling: Regionals at Tillamook

Swimming: Regionals at Astoria

Band:

Preparing for Silverwood trip in May

Fundraisers:

PTO fruit fundraiser has started

APPROVAL OF AGENDA

Norie Dimeo-Ediger moved to approve the agenda as presented. Laurie Schlegel seconded.

Discussion: There was no discussion. Motion passed unanimously.

PRESENTATIONS/REPORTS

There were no presentations or reports.

AUDIENCE

There were no audience comments.

CONSENT AGENDA

Board Minutes: January 14, 2014

Routine Personnel Matters

Resignation: Sean Le 1.0FTE High School Teacher end of the 2014-15 School Year

Fiscal Report

Student Expulsion

Approval of Budget Calendar

Laurie Schlegel moved to approve the consent agenda as presented. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. Motion passed unanimously.

DISCUSSION ITEMS

There were no discussion items.

ACTION ITEMS

Revision of Policies and Administrative Regulations (2nd Reading and adoption)

IKAC-AR – High School Classes/Courses for Middle School Students

IKAC-AR1 – High School Classes/Courses for Middle School Students Request Form

The administrative regulations are returning for 2nd reading and adoption. There were no changes.

Raymond Mott moved to approve the administrative regulations as presented. Laurie Schlegel seconded. Discussion: There was no discussion. The motion passed unanimously.

Approval of Open Enrollment Transfer Students counts accepted for the 2015-16 School Year

The following counts were presented:

Elementary:	87 students
Kindergarten	10
Grade 1	12
Grade 2	5
Grade 3	26
Grade 4	18
Grade 5	16
Middle School:	8 students
Grade 6	6
Grade 7	0
Grade 8	2
High School:	28 Students
Grade 9	5
Grade 10	0
Grade 11	9
Grade 12	14

Ron Frame moved to approve the open enrollment transfer student counts for 2015-16 as presented. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. The vote was unanimous.

Appoint Superintendent Search Application Screening Committee Members

Mrs. Edison reported the people expressing an interest in serving on the superintendent search committee are aware of the time commitment. The people are:

Kathy Edison, Laurie Schlegel, Norie Dimeo-Ediger, Ron Frame, Raymond Mott, Max Sigander, Jacob Pence, Wymon Smith, Carol Pallett, Kim Carson, Pamela Bailey, Jo Schilling, Emily Vandehey, Alyssa Chung, Madison Meeuwesen, Evan Reynolds, Wendy Holland, Bobbie Woodruff and Leslee Sipp, Jolynn Becker, Tom Forest and Will Moore.

There was no discussion.

Norie Dimeo-Ediger moved to appoint the superintendent search application screening committee members as presented. Ron Frame seconded. Discussion: There was no discussion. Motion passed unanimously.

Approval of Out of District Trip: FFA to Silverton, OR 3/20/15-3/23/15

Mr. Huston reported the trip meets district requirements. Raymond Mott moved to approve the trip as presented. Norie Dimeo-Ediger seconded. Discussion: Laurie Schlegel asked if there was any down time built into the schedule. Tim Eggleston said that there will be a little down time, but most of the time is structured.

BOARD COMMUNICATION

Superintendent Comments

Mr. Huston reported the district is in the second half of the school year. The high school is working to make sure students don't fall through the cracks. He said the high school graduation rate is above the state average. The administrative team is working on budgeting and scheduling for next year. He said the district is moving forward and is not in the layoff mode.

Administrator Comments

Darla Waite-Larkin reported on all day kindergarten scenario for next year. She said the new hour for K-5 is 900 hours, which results in all day all week kindergarten. She is working with the kindergarten community to set goals for kinders for next year. She said she will be scheduling a community meeting for incoming kindergarten students and parents. Mr. Huston said this will come back to the board as an action item next month.

Max Sigander said that the technology department is reviewing the current technology hardware and software the district has, and where the district wants to go. He said the technology committee is going well. He said the technology department now has a fully functioning help desk. The turnaround time for work orders has improved.

Shelley Mitchell said the middle school is now a green school. The school is working with Washington County on their recycling program.

Jacob Pence said that it is the end of the first semester. Mid-year goals are due for teachers. Athletics – winter sports are wrapping up, spring sports will be starting. Bob Smith is the new baseball coach, and Rob Frank and Pat Ball are starting their 40th year coaching for Banks.

Mark Everett said the high school is focusing on the seniors, communicating with parents and students so there are no surprises at the end of the year. The curriculum guide is being prepared for next year.

Board Member Comments

Ron Frame thanked Rob Frank and Pat Ball for their years of contribution in working with the students in Banks. He said they have affected many lives.

Norie Dimeo-Ediger said that she appreciates all the extra work the staff does for the students of Banks.

Laurie Schlegel said she was very pleased to see the extra clubs offered at the elementary school, and that 63 students are participating in the chess club.

Raymond Mott asked if Mr. Pence thought Rob Frank and Pat Ball would come to a board meeting and if a public plaque could be presented to them.

Kathy Edison said she appreciates the written reports, and Mr. Huston's verbal report at the board meetings.

AUDIENCE

There were no comments.

ADJOURNMENT

The meeting adjourned at 7:29 PM.