



Banks School District
 2012 Bond Projects
 Bond Core Management Committee

Meeting Number: #2
 Date of Meeting Oct. 29, 2013 at 6pm
 Location of Meeting: District Office

BANKS SCHOOL DISTRICT

Next Meeting – Dec. 3 at 6:00pm @ District Offices

X = Present cc = Copy

X		BSD, Bob Huston
	cc	BSD, Joni Spencer
X		BSD, Kathy Edison
X		BSD, Pete Edison
X		BSD, Shelley Mitchell
X		BSD, Debra Mott
X		BSD, Ron Frame
X		BSD, Will Moore
X		BSD, Richard Bowden
	cc	P&C Parker Verhaeghe
X		DLR, Scott Rose
	cc	CMG, Rick Rainone
X		CMG, Rick Yeo

The purpose of these meeting minutes is to record the discussion at the meeting. In the event an attendee wants to recommend a change to the meeting minutes, please email your comments to Rick Yeo at rick_yeo@msn.com

Unresolved Business

Date	Issue #	
Oct. 1	1.5	DLR report (See attached Report) <ul style="list-style-type: none"> • Bell tower • Emergency generator loads Bell tower, Alternate locations were discussed, pros and cons to each location. The Board will review and decide on final location. Plaque was discussed in great detail; main question is what names appear. Perhaps a second plaque will be used for community members or just a blanket statement thanking all community members. Scott to offer options at the next meeting.
Oct. 29		Scott Rose discussed sign options, one main plaque to recognize the current District staff and Board and a second plaque to recognize the community. Discussed that perhaps the plaque is too large. Decided the Board would review and forward final recommendations with correct listing and spelling of all names by the end of December.

Oct. 1	1.6	<p>Community Participation</p> <ul style="list-style-type: none"> • GS access road, Pihl Excavation and Brian Peters have committed to constructing the road using donated equipment and if possible donated material. • Wetlands, Bob has indicated he would like to install the wetland plantings using volunteer help. • Other items? <p>CMG encouraged the Committee to be looking at ways to involve the community in the Capital Improvements. Rick will follow-up with Pihl and Peters.</p>
Oct 29		Rick has forwarded the final approved plans to Pihl and Peters and will follow-up to confirm participation.
Oct. 1	1.7	Project Budget update (see attached)
Oct. 29		Will Moore asked for a monthly update on Owner Contingency expenditures and for it to be sent in Excel. (Report is attached) Rick to update monthly.
Oct. 1	1.9	Generator loads, discussed plan for the generator i.e.: should it power the total school Cost of any revisions at this date will be cost prohibitive; a few circuits may be added at minimal cost to the District. After discussion it was decided staff and DLR to determine if additional circuits should be added.
Oct. 29		Scott indicated outlets were added in the Student Resource Center. ITEM CLOSED

New Business

Date	Issue #	
Oct. 29	2.1	<p>Discussed and reviewed the Priority List.</p> <ul style="list-style-type: none"> • Discussed that all members (and community) would email suggestions to Bob H. • Deadline for items should be the end of the year. • This committee will then prioritize the list. • Schedule for completion of the work will be finalized after prioritization is complete and remaining funds are better defined.
Oct. 29	2.2	Bob indicated he has approached CWS requesting the HS wetland enhancements be developed into a school educational program. (See attached letter to CWS)
Oct. 29	2.3	Bob H. reported that the existing emergency generator will be surplus and sold.
Oct. 29	2.4	Pete Edison reported that one of the oak trees has been milled but the larger of the two (38"x16' long) will need to be milled at a commercial sawmill.

		There is a larger mill in the Astoria area and they will be contacted to confirm schedule.
Oct. 29	2.4	A tour of the Middle School was given. Project is on schedule.
Oct. 29	2.5	Rick indicated discussions are taking place with School Specialty to develop a furniture list and confirm pricing. Furniture to be installed during Spring break.

Old Business

Date	Issue #	Description
Oct. 1	1.1	Reviewed the Roles and Responsibilities of the BCMC. (see attached) ITEM CLOSED
Oct. 1	1.2	Toured the HS and MS, tour given by P&C Construction. ITEM CLOSED
Oct. 1	1.3	Discuss quality control measures DLR; Structural Engineer Mechanical Engineer Electrical Engineer Civil Engineer Third Party Consultants; Geotechnical Engineer Exterior Envelope Special Testing and Inspections Commissioning Agent Hazardous Materials Reports are issued and open items are carried on the Management Team Report until completed. ITEM CLOSED
Oct. 1	1.4	Updated BCMC on the project schedules (See attached schedule) <ul style="list-style-type: none"> • High School (Restrooms) • Grade School • Security cameras and access card reader

		<ul style="list-style-type: none">• Other work ITEM CLOSED
Oct. 1	1.8	Other discussion items No discussion. ITEM CLOSED