

**Banks School District  
Budget Committee Meeting  
May 24, 2021 6:00 PM  
Via Zoom**

**Present:**

**Budget Committee:**

Ron Frame, Dan Streblov, Leslee Sipp, Tom Forest

Absent: Norie Dimeo-Ediger, Raymond Mott, Will Moore

**Call to Order/Flag Salute/Welcome**

Ron Frame called the meeting to order at 6:00 PM.

**Election of Chair and Vice-Chair**

Ron Frame opened nominations for budget committee chair and vice-chair.

Leslee Sipp nominated Tom Forest for Chair. Dan Streblov seconded.

Tom Forest nominated Leslee Sipp for Vice Chair. Ron Frame seconded.

No other nominations. The vote was unanimous.

**Approval of Agenda**

Chair Tom Forest asked for a motion to approve the proposed agenda. Dan Streblov moved to approve the agenda as presented. Ron Frame seconded. The vote was unanimous.

**Budget Message**

Mr. Leo read the budget message (see attached).

**Presentation of Superintendent's Recommended Budget**

Joni Spencer, Business Manager, presented the budget. The Budget Committee's responsibility is to receive the budget message; provide for public input, and approve the budget as submitted or revised by the committee. The approved budget is sent to the school board for adoption. The district cannot spend outside the adopted budget without board approval.

**FUNDS:**

Five different funds make up the district resources, with 69% of resources being accounted for in the General Fund.

**General Fund** accounts for the general operations of the district.

**Special Projects Fund** accounts for Student Body Funds, Food Service, Athletics/Activities and restricted grants.

**Debt Service** accounts for bond indebtedness and other debt.

**Capital Projects Fund** accounts for capital expenditures.

**Internal Service Fund** accounts for the pension bond.

**General Fund**

Expenditures include salaries, associated payroll costs, materials and supplies. The expenditures are by major function categories.

Major sources of General Fund Revenue: State School Fund (49%), Local Property Taxes (24%) and Beginning Fund Balance (19%).

Assumptions for General Fund Revenue for 2021-22:

- Enrollment will increase by 50 students over 2020-21
- ADMw Funding will be based on ADMw projected for 2021-22
- State School Fund: \$9.3 billion for the biennium
- State School Fund will be \$8,633 per student

The district saved one million in 2020-21 with WorkShare and layoffs, decreased costs of substitutes, transportation, sports, utilities and supplies. This saving will appear in the beginning fund balance for 2021-22. The assumption is that expenses will return to normal levels for 2021-22.

**2021-22 General Fund expenditure additions:**

- .7FTE District Nurse
- 1.0FTE Technology personnel paid with NWRESD service credits
- PERS rates reduced 15% for 2021-23 biennium
- NWRESD service costs increase 2.5%
- PACE liability rates increase 15%
- Additional resources spent on maintenance
- Additional outside placement for special education
- Addition of golf team as school-sponsored sport.

**2021 Projected expenditures:**

Salaries will increase 6%

Taxes and benefits increase .4%

Purchased services increase 3.4%

Supplies and materials, including custodial and maintenance costs will increase 11.8%

Other costs including NWRESD costs, PACE liabilities will increase 14.1%.

Transfers including sports, food service and Dept. of Energy loan will increase 11.9%

Contingency remains at \$50,000.

Unrestricted ending fund balance is projected to be 11.5%. This is lower than the last 6 years, and the second lowest for 10 years. The district is investing 1.1 million of ending fund balance into district programs for 2021-22 bringing the balance down to the 11.5%. \$9.3 billion state school fund is not enough to cover roll up costs for many districts.

The budgeting of the General Fund is 53% for instruction, 33% for support services and 11% for reserves. This is comparable to other districts.

**Special Revenue Fund**

Revenue from federal, state, county and local sources legally restricted to expenditures for specified purposes.

Federal Restricted Grants will amount to more than \$1 million. This will allow for an increase of 1.4FTE certified and 3.85FTE classified staff. ESSER funding is for COVID relief. The ESSER 1 funding has been spent; the ESSER 2 and 3 has been awarded and will be spent over 3 years. State Restricted Grants is budgeted at \$1.3 million and includes Outdoor School, Measure 98 High School Success, SIA and summer learning. The summer learning grant is budgeted at \$200,000 and is in the planning stage. The state restricted grant funds allow for additional 8.9FTE certified and 1.62FTE classified staff.

**Public Input:**

Pat Marlia asked about the projected number of kindergarten students for 2021-22. Mrs. Spencer said the projected number is 70.

## Committee Discussion

Mrs. Spencer answered questions from Budget Committee members

- Material costs have significantly increased, is a 5% increase in general fund supplies adequate?  
Contracts look pretty good, there was a larger increase than normal put into the budget for contracts. \$100,000 additional into 2540 maintenance to help cover the increase.
- What about student assessment to plan for student needs next year?  
25% of ESSER funds must be used to address student learning loss. This is being scrutinized by administration.
- Maintenance expenses budget increase – 2020-21 repair cost were overspent by \$60,000. Significant issues in 2020-21 – HVAC in all 3 schools, roofs, elevator problems. As buildings age, there are increased costs associated with maintenance.
- Fund 232 – gate receipts should return next year. Fund 270 – budget student revenue increased. This allows for large donations to be accepted and spent.
- NWRES D Credits – last year credits were spent on 1.0FTE Speech Language Pathologist. This year the district will use credits for a 1.0FTE Technology position. The current district technology employee will be .5FTE technology .5FTE teaching of electives. In the past outside student placements required for special education students happened through the ESD. Now many outside student placements are in the Forest Grove School District to better meet the needs of the student.
- Currently forecasting is going on in the high school. As the schedule becomes set in the summer after staff is hired, the school will contact students to consider possible schedule changes. Core classes are primary concern. There is flexibility in electives.

## Review Next Steps

Tim Forest moved to approve the budget as submitted. Leslee Sipp seconded. Discussion: There was no discussion. The motion passed unanimously.

Appreciation was expressed for the work done by Mrs. Spencer on the preparation and presentation of the budget.

The meeting adjourned at 7:00 PM.