

Banks School District 13

Code: **BCA**
Adopted: 9/9/96
Revised/Readopted: 7/10/00
Orig. Code(s): **BCA**

Board Organizational Meeting

The annual reorganizational meeting of the Board shall be held during the first Board meeting of the fiscal year.

The order of business shall be for the meeting to be initially chaired by the previous year's chairman or ranking member of the Board in terms of continuous service on the Board who shall preside over the election of a chairman. When a chairman is elected, he/she will preside. A vice chairman will be elected. The balance of other regular appointments, elections and designations will then be made. These shall include, but not be limited to, designations of:

1. Chief administrative officer who thereby becomes clerk;
2. Custodian of funds;
3. Budget officer;
4. School attorney;
5. Insurance agent of record;
6. Official auditors for the school year;
7. Regular monthly meeting day, time and place;
8. A depository of school funds;
9. Official newspaper for legal notices;
10. Personnel who shall be bonded and the amount of fidelity bonding.

Additionally, the Board's administrative regulation, BBB-AR - Board Elections, will be updated to reflect current Board membership.

When the Board has been organized, it carries out other items on the agenda as deemed appropriate.

END OF POLICY

Legal Reference(s):

ORS 255.335
ORS 332.040 - 332.045

ORS 332.057