

# School Board Minutes

## Banks School District 13

December 8 2008

*Minutes are official after Board approval*

### **Board Members Present:**

Duane Lundsten, Chairman  
Kathy Edison  
Doug Nordholm  
Will Moore  
Angi Duyck

### **Others Present:**

Randy Metzger, High School Lifeskills Teacher  
Kevin Cliff, High School Language Arts Teacher  
Lance Heggem, Sodexo Food Services  
Manager  
Patrons

### **Administrators Present**

Jim Smith, HS Asst. Principal  
Bob Huston, Elementary Principal  
Mark Everett, Jr. High Principal

Marv Ott, Superintendent

Simon Levear, Business Manager

Shelley Mitchell, Student Services Director

### **7:00 Regular Session**

#### **CALL TO ORDER-FLAG SALUTE**

Chairman Duane Lundsten called the meeting to order at 7:00 p.m. and led the flag salute.

#### **PUBLIC WELCOME/RECOGNITION/COMMENTS**

Jim Smith introduced Randy Metzger, the new high school lifeskills teacher. Mr. Metzger said he has been in the private sector for the past 23 years working with adults with special needs. He said prior to that he worked for 3 years in the Roseburg School District. Mr. Metzger is a certified trainer for OIS (Oregon Intervention System). It is the system to assist teachers to prevent severe behavior problems in the classroom and uses physical redirection strategies approved by the state of Oregon.

Mr. Smith introduced Kevin Cliff, the new high school math teacher. Mr. Cliff said he spent 6 years in the Navy, and has spent the last 6½ years working for Intel. He said he received his MAT spring 2008.

#### **APPROVAL OF AGENDA**

Mr. Nordholm made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as presented." Angi Duyck seconded and the motion passed unanimously.

#### **PRESENTATIONS**

Mr. Ott presented NWRES D Board Member Michael Ingalls and Chief Financial Officer Tim Collier, who gave the NWRES D annual report to the Board. Mr. Collier gave a brief overview of the services Banks School District receives from the NWRES D, and the 2008-09 operations budget. Mr. Collier discussed the resolution plan process, and reported that by March 1 local school districts boards would vote on approval of the plan. Mr. Ingalls said that the ESD is there to serve the school districts, and asked if there was anything they could take back to the ESD in terms of help to the Banks School District.

Mr. Everett introduced Laura Cummings, Jr. High journalism class instructor. She said this is the first year for the class. She said the class offers students the chance to write, and students involved in the class have done well. She said the class produces a bi-weekly newsletter 100% created by the students.

#### **CONSENT AGENDA**

Approval of November 17, 2008 Regular Board Session Minutes

Approval of November 17, 2008 Board Work Session Minutes

Fiscal Report

Personnel

Change of Status

Transfer:

Debbie Mott .8125FTE Instructional Asst. to 1.0FTE Media Aide – HS Effective 1/5/09

Extra Duty Contracts

Erin Wilson HS GBX Asst. Coach 2008-09 SY only. This position is being funded by Student Body Funds.

Reduction in Force

Thao Newman 1.0FTE Maintenance Assistant effective 11/7/08

Mr. Ott reported that due to the need of the district to reduce expenses, the maintenance assistant position new in 2008-09 has been eliminated; and Debbie Mott's IA position will not be filled.

Doug Nordholm made the following motion: "Be it resolved the Banks School District Board of Directors approve the consent agenda as presented." Kathy Edison seconded and the motion passed unanimously.

## **ACTION ITEMS**

### **OSBA Officer and Resolutions Election**

Mr. Ott reported the information was included in the board packet.

The board briefly discussed the OSBA officer elections.

Mr. Nordholm made the following motion: "Be it resolved the Banks School District Board of Directors vote for Beth Gerot, President-Elect; Scott Pillar, Vice-President; Bobbie Regan, Secretary-Treasurer." Angi Duyck seconded. The vote was Angi Duyck – aye; Doug Nordholm – aye, Kathy Edison – aye; Will Moore – nay. The motion passed.

The Board briefly discussed the OSBA resolutions.

Angi Duyck made the following motion: "Be it resolved the Banks School District Board of Directors vote in favor of OSBA resolutions 1 through 3". Kathy Edison seconded and the motion passed unanimously.

## **DISCUSSION ITEM**

### **Policy and Administrative Regulations Revisions – 1<sup>st</sup> Reading**

EEA Student Transportation Services

EEAC – School Bus Safety Programs

EEAE – School Transportation in Private Vehicles

EEBAA – District Vehicles/Seat Belts/Child Safety System

GCPA – Layoff Licensed Staff

GDPA – Layoff Classified Staff

Mr. Ott reported the changes to transportation policies are in response to new legislation. He reported John Shafer has reviewed the policies related to busing. Per Board request, Item #5, first page, from existing policy EEAE will be added to the proposed policy. A typo on proposed policy EEBAA will be corrected.

Mr. Ott reported the District has no current policy on layoffs.

Mr. Ott said the policies will return next month for second reading and adoption.

## **REPORTS**

### **Bond Report**

Mr. Ott reported that Rick Rainone will attend the board work session at 8PM. Mr. Lundsten said that currently there is not enough information to make the decision of when or if to go out for another bond measure.

### **Administrators Reports**

Mr. Smith said he had nothing to add to his report. He said the football team had an incredible run. He reported the holiday concert will be Thursday night in the jr. high gym.

Shelley Mitchell reported December 11 all Special Education case managers will attend a SPR & I training, made possible by a state grant.

Mr. Huston said there has been good success with the Title 1 reading program. He reported the elementary holiday concert for grades 4-6 will be December 9; and for grades K-3 December 16.

Mr. Levear reported that based on the recent governor's speech, the district is attempting to re-evaluate expenditures, and cut spending.

Mr. Everett reported the Jr. High holiday concert is December 11 at 7PM. Mr. Everett discussed the recent state testing, and discussed the possibility of an additional science class offering.

## **SUPERINTENDENT'S REPORT**

Mr. Ott said next Wednesday, Forest Grove Rotary will honor Banks High School and Banks Jr. High School students.

## **AUDIENCE TIME**

There were no comments.

**BOARD OF DIRECTORS**

Kathy Edison thanked the administrators for their reports. She said the support for the recent football playoffs was huge.

Angi Duyck thanked everyone in attendance, and wished everyone Happy Holidays.

Will Moore said that with the current financial situation of the state, it is the time to re-emphasize the need for creativity among the administrative staff.

Doug Nordholm had no comment.

Duane Lundsten had no comment.

**ADJOURNMENT**

The board meeting adjourned at 7:45 PM.

The next meeting of the Board of Directors is scheduled as follows:

**December 8, 2008**

|              |         |                          |
|--------------|---------|--------------------------|
| Work Session | 8:00 PM | District Conference Room |
|--------------|---------|--------------------------|

**January 12, 2009**

|                       |         |                          |
|-----------------------|---------|--------------------------|
| Work Session          | 5:30 PM | District Conference Room |
| Regular Board Meeting | 7:00 PM | District Board Room      |

---

Duane Lundsten, Chairman

---

Marlo Mosser, Secretary

---

Date approved by Board