



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS
12950 NW Main St. Banks OR 97106
Administration Building
Special Board Meeting
Minutes December 3, 2013

SPECIAL SESSION

District Board Room

Call to Order/Flag Salute Vice Chair Laurie Schlegel called the meeting to order at 6:00 PM. She welcomed everyone to the meeting and led the flag salute.

The following were in attendance:

Board of Directors

Laurie Schlegel, Vice-Chair
Ron Frame,
Raymond Mott

Staff/Others

Bob Huston, Superintendent
Joni Mitchell, Business Manager
Max Sigander, Asst. Technology Director
Pete Edison, Will Moore, Tom Forest
Parker Verhaeghe, P&C
Scott Rose, DLR Group; Rick Yeo, Cornerstone Consulting

Tour of Middle School

There was a tour of the Middle School project. The group returned at 6:50 PM.

Bond Project Update Parker Verhaeghe

- Brickwork finished, sheet metal is going up
- Drywall starting; scheduled to be done next month
- Roofing 80% complete
- South stair being installed
- Site work as weather allows
- Consultants giving two to three reports per week
- Roughing close to being done

Scott Rose reported electrical consultants have been in; City of Banks has been in

Unresolved Business

Bell Tower – Scott Rose

Decision not time sensitive at this time – needed by end of December.

The refinish on the bell depends on whether it will be inside or outside.

If the decision is to hang the bell on the wall the decision needs to be made in the next 2 weeks.

If the decision is to leave it on the tower the timeframe goes out to two months.

Mr. Rose and Mr. Yeo recommended at this stage of the project, it is best to leave the bell on the ground on a slab, whether inside or outside the building. Cost wise, this would be the least expensive way to proceed.

The board will discuss the bell positioning at the work session December 9.

Building dedication plaque – Scott Rose

DLR is waiting on wording.

Board will discuss at next Board meeting.

Plaque could include names of active board members at time of dedication; names of those on the board during the bond process (2008-2013), or no individual names.

Decision on including community groups or members needs to be discussed.

Kathy Edison is working on lists for plaques. She will share with the board and Mr. Huston.

Community Participation – Rick Yeo Elementary School Access Road

Community participation in the capital improvement encouraged
Work awarded to Pihl Excavation. (NTE contract) \$44,000
Middle School final grading – rock can be used to build Elementary School road

Project Budget Update – Rick Yeo

An update on budget/construction costs and savings will be distributed at the January meeting.

Priority List – Rick Yeo

Mr. Yeo requested any ideas from community members of possible expenditures of leftover bond funds; and money from the state facility grant be sent to Mr. Huston. He will then share the list with the BCMC. Mr. Moore said he had a list and would send it to Mr. Huston in the next couple of days.

Mr. Edison discussed the possibility of putting in a high performance grass field. He said perhaps donations could be received from outside sources. Mr. Yeo said the material coming from the elementary would not be high performance material. He said if the BCMC chose to go that way, he would need to know soon.

Clean Water Services owes a bid for wetland enhancements to the district. There are currently four quotes in the \$8,000 to \$14,000 range. Clean Water Services has indicated the cost would be \$4,000-\$5,000.

The BCMC discussed the plaza build out. Three proposals from DLR had been shared last year, they will be reviewed. Technology scope is being finalized. The current emergency generator will be surplus. Specs on the generator will be determined so that an ad can be placed.

Mr. Edison said that the trees have been made into benches, and there are plans to bring them out on Friday. Additional work will be required on the benches.

Furniture, fixtures and equipment

\$155,000 was budgeted. \$7,000 has been spent on the high school. A \$143,000 middle school quote has been given by School Specialties. This budget item includes anything seen in the building not provided by the contractor. Shelley Mitchell reported the School Specialties representative was very cooperative and worked with the staff on the purchases. School Specialties represents six or seven product lines. Staff and administration had input on the selections of furniture, fixtures and equipment. The current phone system will remain. The technology budget is \$55,000, the projectors and network switches will be purchased from that line item. When the state grant is received, updates to technology may be considered.

The new short throw mounted projectors will cost \$24,000. Max Sigander will be trained through Hitachi. All projectors will be connected to the network and have hard drives. The pens are infrared, and are similar to a mouse on a computer.

Mrs. Mitchell said that she would like the FM system to be considered for future purchase. The building is being pre-wired for the system. The cost for the system is about \$40,000. Teachers wear a mike and all students hear at the same decibel level.

Mr. Moore asked if there were any foreseeable delays in opening school in March. Mr. Yeo said coordination would be the key. All hardscape will be done on time.

The outside restrooms will be done the end of December/first of January. Local contractors have done the majority of the work, and the project is not moving as quickly as hoped. The reason is partially due to the number of contractors on the job.

Mr. Moore commented he felt strongly the bell should be outside. Mr. Huston commented that at the senior luncheon, there was unanimous support for placing the bell inside the building.

Mr. Edison commented that in the district master plan, there are to be athletic fields in the green space south of the school. He said he would like to see a way to finance the project, with the possibility of volunteer work and materials being used. Mr. Rose said DLR had costed the project at \$160,000, the design is still there and valid.

Ron Frame asked that CPM schedule to be forwarded to all members of the BCMC. Mr. Yeo said he would send it to Mr. Huston and he could send it out.

Parker Verhaeghe said the High School punch list is complete, the commissioning log is 90% finished. The plan is that it will be finished next week. Mr. Huston reported there have been no complaints on heating issues; and there are no noise issues with the new systems.

Mr. Rose said he will send pictures to Mr. Huston on the etchings to go on the spandrel panels.

The meeting adjourned at 8:08 PM.