



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS  
12950 NW Main St. Banks OR 97106  
Administration Building  
Regular Work Session/Board Meeting  
**Minutes November 12, 2013**

## **WORK SESSION**

District Board Room

**In Attendance:** Kathy Edison, Bob Huston, Laurie Schlegel, Ron Frame, Norie Dimeo-Ediger, Raymond Mott, Joni Spencer, Max Sigander, Kyle Merritt

### **Bond/BCMC Budget Information and Discussion**

Mr. Huston discussed the report from Cornerstone.

Elementary School: No updates from last month's report.

#### District Projects:

Individual keypads will be put in the buildings.

People will sign in on a whiteboard/form by the door of entry/exit.

The last person out of the building will set the alarm.

There will be a keypad at the main door for the three schools and district building.

The code will only disarm the door the person enters.

Classroom teachers will have keycard and codes.

#### Middle School:

Sheetrock will be going up.

Brick veneer is continuing.

#### Restroom Building:

Fixture and partitions will be installed in late November.

Project scheduled to be completed early December.

Furniture lists for Middle school are being prepared.

Administration is working with School Specialties.

Technology at the middle school will be the key to the operation of the building.

There has been no change to the budget.

### **Bell Tower/Building Dedication Plaque Discussion**

The bell will be sand blasted and have a walnut shell finish.

Placement of bell: Mr. Huston reported he asked those present at the monthly seniors luncheon last Wednesday their thoughts on the location of the bell. They were unanimous (48 to 0) in supporting the bell being placed inside the building.

Mr. Mott said the ringing of the bell used to be very important. He said he would like to see a history of the bell placed on a plaque near the bell.

Norie Dimeo-Ediger and Raymond Mott said that if the bell would not be rung, it should be placed inside. Kathy Edison said that inside would preserve the bell. Mr. Frame suggested the possibility of placing the bell outside, but near the outside doors where it would be somewhat covered. He did agree it would be protected from the elements if placed inside. The board discussed the possibility of getting a new bell that could be used, and placed outside. The board asked for the costs of placing the bell inside versus outside.

### **BSD Budget and Projections**

Joni Spencer handed out a report on the General Fund, listing Original Budget, Reprojected Budget, Variance and Forecast for 2014-15; Assumptions for 2013/14 and 2014/15; and Staff Changes Since 2009.

The reprojected budget includes board approved changes.

Revenue projection has increased, due in part to the gain/share revenue, state school funding increases and the beginning fund balance being larger than projected.

Expenses: the reprojected budget has increased expenses by approximately \$73,000.

Assumptions for 2014-15.

Increase in property taxes

State School Fund 51% of 2013-15 biennium

Personnel expenses: full school calendar year; full STEP, COLA, med cap stipend increase

Additions: numerous proposed personnel additions are included in the assumption.

The District Technology Committee is mapping out a course of recommendation for technology purchasing for 2014-15. The wireless system may be partly funded by the parent groups.

Consultants for different wiring groups (Ruckus, Apple) will supply proposals. There will be a policy and AR for students bringing their own devices to school.

There will be full bargaining this year with the certified and classified staff.

Funding is stable in Oregon. There is an increase projected in state funding in the next biennium.

2017 – K-8 150 minutes in PE is required.

### **Negotiations Appointment Discussion**

Typically five bargaining sessions. Some executive sessions. Will begin in February.

More contracts going to mediation statewide.

Kathy Edison and Norie Dimeo-Ediger expressed an interest in serving on the negotiations team.

### **Special Education Assistant Positions**

Mr. Huston recommended two positions to meet the needs of two students with high behavioral issues. One is in first grade; one is in junior high. The elementary position will be .8125FTE; the junior high position will be .406FTE.

### **Title IX Administrator Appointment Discussion**

The Title IX Administrator is generally the Athletic Director. The position ensures equity between facilities and funding for boys and girls sports. No one in the district currently has the qualifications. Jacob Pence is being mentored by other districts, is receiving training and has taken classes, and will attend workshops.

### **Board Members at School Events**

The list of upcoming events for the junior high and elementary were handed out. Assignments will be made monthly after discussion. Ron Frame will attend the November Harvest Festival at the elementary. The December Santa's Breakfast will be assigned in December.

### **Training on the Cloud/date for meeting with Kyle and Max**

Email went out from Max. Board consensus was to set up one-on-one meetings with Max and Kyle for training.

### **Date for Board Evaluation/vision/goals meeting**

Kathy Edison reported that she would meet with Steve Lamb from OSBA at the convention this coming weekend and discuss possible future workshops with the board on evaluation, vision and goals. She will share the information with the rest of the board at a later date.

### **District Technology Steering Committee - Update**

The committee is working well, and moving forward. There are two parent representatives on the committee, and Mark Everett is the administrative representative. There is a meeting this Friday at 7:30 AM. They are working on the wireless network infrastructure, and the need for upgrades to the district's technology equipment. The different groups presenting proposals to the district for wireless infrastructure will present to Kyle and Max, and they will present to the entire group. The Ipads purchase is still on hold.

The work session adjourned at 6:45 PM.

## **REGULAR SESSION**

### **District Board Room**

**Call to Order/Flag Salute** Chair Kathy Edison called the meeting to order at 7:00 PM. She welcomed everyone to the meeting and led the flag salute.

#### **The following were in attendance:**

##### **Board of Directors**

Kathy Edison, Chair  
Raymond Mott  
Laurie Schlegel  
Norie Dimeo-Ediger  
Ron Frame

##### **Staff/Others**

Bob Huston, Superintendent  
Joni Spencer, Business Manager  
Jacob Pence, Asst. Principal, Banks High School  
Shawnda Sewell, Banks Elementary Principal  
Shelley Mitchell, Banks Jr. High Principal/  
Student Services Director  
Kyle Merritt, Technology Director  
Kendra Wasson, NWRES D representative  
Anikka Bratton, Student Representative  
Students/Patrons

## **PUBLIC WELCOME/RECOGNITION/COMMENTS**

### **Student Representative Report**

Annika Bratton, Student Body President, reported on the current month's activities:

#### Sports:

FB 11/8 First OSAA State championship game against Henley (lost 19-28)  
VB 11/8 First OSAA State tournament game in Sisters (lost 1-3)  
FB/VB Cowapa league champions

#### Events:

Trick or Treat so Kids Can Eat  
10/31. 1257 pounds of food collected for Banks Food Bank

#### Blood Drive:

44 students gave blood (total 47 pints given)

#### Harvest Festival – Elementary:

11/15. High School students will run with help from PTO

#### NHS Shoe Fundraiser:

All Year activity  
Shoe recycling program  
NHS will receive 50¢ per pound  
Collection boxes in Jim's Thriftway and BHS

#### Student Recognition:

Garrett Markham – finalist candidate for Gatorade Player of the Year  
Joey Bonin – article for Oregon Live about the Banks football team

## **APPROVAL OF AGENDA**

There was a change to the agenda:

Consent Agenda 3.2 Personnel: Extra Duty: Tier I Varsity Sports Coaches  
Action Item 5.1: change position from .405FTE to .406FTE.

Norie Dimeo-Ediger moved to approve the agenda as amended. Laurie Schlegel seconded.  
Discussion: There was no discussion. Motion passed unanimously.

## **PRESENTATIONS/REPORTS**

There were no presentations.

## **CONSENT AGENDA**

Board Minutes: October 14, 2013

Board Minutes: October 28, 2013

Board Minutes: October 29, 2013

Personnel

Resignations / Hiring / Leave of Absence / Change of Status / Extra Duty Contracts / Retirements / Reduction in Force

Change of Status: Kathleen Best .4FTE JH/.6FTE Elementary Counselor to 1.0FTE Elementary Counselor effective 10/15/13

Extra Duty: Head Coach Tier I Varsity Sports 2013-14 School Year

Fiscal report

Student Expulsion

Laurie Schlegel moved to approve the consent agenda as amended. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. Motion passed unanimously.

## **DISCUSSION ITEMS**

### **4.1 Revision of Administrative Regulation JFC-AR: Student Code of Conduct (1<sup>st</sup> Reading)**

Changes suggested:

Page 1 – Willful Disobedience or Open Defiance of Lawful Authority: Profane or Obscene Language: Elimination of first sentence in first paragraph

Page 20: numbering on page

Page 10: there is blanket permission for students and student vehicles to leave campus at lunch.

### **4.2 Revision of Administrative Regulation BBB-AR: Board Elections (1<sup>st</sup> Reading)**

Kathy Edison asked the positions be listed in numerical order.

## **ACTION ITEMS**

### **5.1 Approval of .8125FTE Elementary School and .406FTE Junior High School Special Education Assistants positions effective 11/13/14**

This was discussed in work session.

Laurie Schlegel moved to approve positions as amended. Raymond Mott seconded. Discussion: There was no discussion. Motion passed unanimously.

### **5.2 Approval of BHS Softball trip to Medford 3/24/14 to 3/25/14**

Information for the trip was included in the board packet. The trip will take place during spring break.

Laurie Schlegel moved to approve the trip as presented. Raymond Mott seconded. Discussion: There was no discussion. Motion passed unanimously.

### **5.3 Approval of BHS Wrestling trip to LaCenter 12/14/13**

Information for the trip was included in the board packet.

Laurie Schlegel moved to approve the trip as presented. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. Motion passed unanimously.

### **5.4 Approval of BHS Wrestling trip to Redmond 1/16/14-1/18/14**

Information for the trip was included in the board packet.

Laurie Schlegel moved to approve the trip as presented. Ron Frame seconded. Discussion: There was no discussion. Motion passed unanimously.

### **5.5 Appointment of Title IX Administrator of Record**

This item was discussed in the work session.

Norie Dimeo-Ediger moved to appoint Jacob Pence as Title IX Administrator of Record. Laurie Schlegel seconded. Discussion: Ron Frame asked if Mr. Pence would have special training to serve in this position. Mr. Huston reported Jacob Pence has taken classes, will continue to take classes this spring, and is meeting with mentors to fulfill requirements to serve as the Title IX Administrator of Record. Motion passed unanimously.

**5.6 Appointment of board representatives to upcoming certified/classified negotiations**

Laurie Schlegel moved to appoint Kathy Edison and Norie Dimeo-Ediger as board representatives to upcoming certified/classified negotiations. Ron Frame seconded. Discussion: There was no discussion. Motion passed unanimously.

**BOARD COMMUNICATION**

**Superintendent Comments**

Mr. Huston thanked the board for the funding of the classified positions. He said the significant fund balance has allowed the district to be able to make sure the needs of the district are met. He reported he would meet with Clean Water Services next Thursday on the vegetation corridor across from the football field.

He reported that at the senior luncheon last week everyone was pleased to hear the sports rankings. The seniors informally voted to put the refurbished bell inside the new Middle School. Mr. Huston met with the tribal chair for the Grand Ronde tribe Reyn Leno concerning the Braves school mascot. Mr. Leno challenged Mr. Huston to put together a group of other districts within the boundaries of the Grand Ronde tribe that have American Indian school mascots, to meet with the tribal council and the governor concerning the matter. Mr. Huston is working towards that end.

Mr. Huston reported that Hillsboro and Beaverton have pulled out of the NWRESD for core services starting next year. This will leave 18 smaller districts to cover the resources needed for services provided by the NWRESD.

**Administrator Comments**

Shawnda Sewell reported a good turnout for the elementary conferences last week. \$7300 was generated by the recent book fair. The Harvest Festival is this Friday.

Shelley Mitchell reported the junior high had a 35% turnout for conferences. She said the lower turnout could be due to the fact that progress reports were sent out a few weeks ago, and parents can check grades online. She said that late start days have allowed work on the common core state standards.

Jacob Pence said that the high school had a great fall, and there is a positive school culture in the high school. He said student discipline is down, and attendance is up. Volleyball and football were undefeated in the league, and 25 athletes were selected for all-league teams.

**Board Member Comments**

Laurie Schlegel congratulated FFA for their 6<sup>th</sup> place in National FFA Convention, and Stephanie Evers received 8<sup>th</sup> in the National Dairy Cattle Evaluation Career Development Event, the highest placement any Banks student has ever had.

Norie Dimeo-Ediger welcomed Ron Frame to the board.

Ron Frame commented girls soccer, boys soccer and cross country did very well this year.

Kathy Edison said she attended the junior high assembly for honor roll, and said the students were well behaved. She encouraged other board members to attend activities in the schools.

**AUDIENCE**

There were no comments.

**ADJOURNMENT**

The meeting adjourned at 7:30 PM.