



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS
12950 NW Main St. Banks OR 97106
Administration Building
Special Board Meeting
Minutes October 29, 2013

SPECIAL SESSION

District Board Room

Call to Order/Flag Salute Chair Kathy Edison called the meeting to order at 6:00 PM. She welcomed everyone to the meeting and led the flag salute.

The following were in attendance:

Board of Directors

Kathy Edison, Chair
Laurie Schlegel
Norie Dimeo Ediger
Raymond Mott

Staff/Others

Bob Huston, Superintendent
Ron Frame, Richard Bowden, Pete Edison, Will Moore,
Scott Rose, DLR Group; Rick Yeo, Cornerstone Consulting;
Shelley Mitchell, JH Principal;
Lara Frazier, The Oregonian Leader

Oath of Office

Kathy Edison administered the oath of office to Ron Frame.

Capital Bond update – Rick Yeo

The weather has helped the project to proceed on schedule. They are hoping for two more weeks of good weather.

Tour of Middle School

There was a tour of the Middle School project.

Unresolved Business

Bell Tower – Scott Rose

Decision not time sensitive at this time – needed by end of December.

The refinish on the bell depends on whether it will be inside or outside.

If the decision is to hang the bell on the wall the decision needs to be made in the next 2 weeks.

If the decision is to leave it on the tower the timeframe goes out to two months.

Mr. Rose and Mr. Yeo recommended at this stage of the project, it is best to leave the bell on the ground on a slab, whether inside or outside the building. Cost wise, this would be the least expensive way to proceed.

The board will discuss the bell positioning at the work session November 12.

Building dedication plaque – Scott Rose

Rough Draft of plaque(s) handed out at meeting.

Decision needed by end of December

Plaque(s) could flank reinstallation of bell tower.

Plaque could include names of active board members at time of dedication – those sitting on the board the date the building opened.

Mr. Rose recommended aluminum for the plaque.

Richard Bowden felt 22x34 too large. Mr. Rose said 18x24 would be as small as he would recommend.

Mr. Moore said he thought the smaller the better – the plaque should be a marker of time, and he would prefer no names on the plaque.

There will be a life-size mockup prior to the plaque being made.

One plaque could acknowledge current seating – board, superintendent, principal, construction manager, contractor, and architect. The second plaque could acknowledge groups and others. Mr. Moore said he thought the voters should be acknowledged.

The board will discuss the process for deciding on the plaques at the work session November 12.

Community Participation

Grade School Access Road

Brian Peters and Matt Pihl will get a proposal to Rick Yeo on the road.

Wetlands

Mr. Huston is preparing a letter for Clean Water Services asking for a delay in the planting of the project and mitigation of the costs. Mr. Huston is proposing the enhancement corridor work being done with Pacific Habitat, Banks High School FFA and science classes, along with community volunteers. He said there would be educational opportunity for students in grades 7-12, and would like to see the project postponed, with work starting in fall of 2014. Alternative irrigation is being considered by the school district. There could be significant cost savings. Mr. Huston said the district will need in writing that this delay will not affect the restroom or middle school projects.

Middle School landscaping is not in the budget. The district will try to obtain donations for some of the work; from design to donations of materials and labor. The district will also ask for bids for work from local businesses. Mr. Yeo pointed out that Earth Day is in April – that might be a good time to consider planting projects.

Project Budget Update

Mr. Yeo reported the he sent out the requested information. There was no feedback. He said the project budget would be updated every month.

Generators

Mr. Yeo reported the outlets in the student resource room would be tied to the generator in case of power outage.

The current generator will be declared surplus and will be offered for sale.

New Business

Establish priority list – Rough Order of Magnitude

Mr. Yeo said there needs to be a list made of possible expenditures of leftover bond funds; and money from the state facility grant. He asked that everyone at the meeting send him an email list of the items they would like to have considered. The FPC list should be recaptured and considered. The BCMC/board will prioritize the list. Mr. Yeo said the goal is to have the list completed by the end of December, or the first part of January. The prioritization will begin then. Mr. Yeo suggested keeping a fund for future capital needs. Mr. Moore asked if there should be some items included in the scope that should be revisited, such as an elementary parking lot. Mr. Yeo said whatever people want considered could be included. He said community/staff input would be valuable.

School Furniture

Mr. Yeo reported that the district has begun to develop a list. He said that decisions would need to be made so that after spring break the building will be ready to occupy. There is \$130,000 in the budget for the furniture, and that won't be enough to do everything. He said the furniture being considered is good quality, middle of the road. The vendor being considered is School Specialties.

Mr. Edison reported on the oak benches. Some of the benches are ready and the 1X6 planks have been cut. He said it might cost the district money to cut the 16' log, as the mill that has done the work so far cannot accommodate that size log. The log will need to be transported to another mill, and there may be mill costs. Mr. Edison will keep the group informed.

The meeting adjourned at 7:27 PM.