

BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR
October 8, 2012
Regular Session
Minutes

Minutes are official after Board approval

5:30 PM Board Work Session – District Conference Room

In Attendance: Kathy Edison, Richard Bowden, Laurie Schlegel, Bob Huston, Joni Spencer, Jacob Pence, Pete Edison

OSAA Presentation – Jacob Pence

Jacob Pence commented that he had sent the board a copy of a letter he received from a referee of the homecoming game Friday night. The referee was very impressed with the sportsmanship demonstrated by both the Banks and Seaside teams.

Mr. Pence gave the board a summary of the OSAA regular districts information for 2012-13.

There will be a change after next year – and the OSAA will move away from the 6 classifications model. OSAA will take public testimony next year on the new classification version. What is decided on will be in effect for 4 years. ADM is used to determine the divisions and it is not known how numbers will fall in the new divisions.

It is fairly certain there will be the elimination of one division.

Scappoose may be moved out of the 4A division, and other districts (e.g. Rainier) may be moved in.

Mrs. Edison asked how the decision is made whether to move from one division to another. Mr. Pence said that if the enrollment numbers are close (e.g. Banks at 391 stays in the 4A) OSAA prefers the districts to remain where they are.

Mr. Bowden said Banks has been competitive in the 4A division, and coaches have indicated they want to stay in the 4A.

Mr. Bowden said that until the final decision is made on the divisions, the district should wait and see – it may be the district would not have a choice based on the new breakdowns.

Board consensus was to remain 4A if the division stays as it is.

Construction/Renovation Process – Bob Huston

Mr. Huston led the discussion on the CM/GC process, and the consensus from the Bond Management Team on whether there was recommendation on one CM/GC, or one for each project.

Pete Edison said he thought the team was leaning toward one, and that two would be more expensive.

Kathy Edison said her notes indicate the consensus was one CM/GC for the MS project and one CM/GC for the high school project. The projects were recommended to be bid separately by Scott Rose.

Mr. Huston reported he and Joni Spencer met with Rick Rainone last week.

There needs to be a selection team to review bids when they are received. Rick Rainone will do the initial screening of applicants, using set criteria and rubrics.

Mr. Huston said there should be two board members and representatives from the Bond Management Team on the selection team. Pete Edison suggested Ron Frame as a good candidate for the committee, and Mr. Edison said he would serve if asked.

The selection team would interview the CM/GC candidates, select their choice and make a recommendation to the board.

After board discussion, Kathy Edison said she would serve on the committee if necessary.

Richard Bowden said that if Will Moore would not be able to serve, he would serve as the second board member on the committee if a second board member was needed.

Mr. Huston said the CM/GC selection process will be approved in the November board meeting. Then the district would begin the process, and have the RFP released.

Mr. Huston said the selection committee will most likely meet twice during the process.

November board meeting – Bob Huston

Mr. Huston recommended moving the board meeting to November 5. The board agreed. Board consensus was to hold the next community meeting on the bond projects after the first of the year.

High School Bleachers and Installation Discussion – Bob Huston

Mr. Huston reported that the facilities supervisor from Jewell will come and look at the existing bleachers. If they are the same as Jewell's, they will take them all. It will cost the district more if they take the bleachers – we will lose a \$2,000 credit.

Board consensus was to ask Jewell to pay the \$2,000 the district would otherwise receive. The new bleachers will not have backs – only the bleachers on the floors will have backs for players and coaches. There will be three walkways in the bleachers. Visitor bleachers will be not as wide as the home bleachers (approximately 24" to 26".) The new bleachers will seat 700. The controls (remote and attached) for the bleachers were discussed and concern was expressed for the possible loss of a remote control.

High School Project Discussion – Bob Huston

Mr. Huston met with Rick Rainone, and Mr. Rainone advised the board to make sure they complete the promised bond budgeted items prior to doing any additional work. Kathy Edison suggested the district make a list of priorities for additional work, such as in the high school gym – with new bleachers being installed, painting will be needed. Kathy Edison asked about the color of the proposed middle school. Mr. Huston said this new drawing was just an architectural rendering – colors have not been chosen at this point. Mr. Huston said that the high school proposal will have heating/cooling units in each classroom. Purchased items will have a 15-year lifespan.

McKinstry Discussion – Bob Huston

The board asked the status of the McKinstry project. Mr. Huston said the work is not totally completed, but McKinstry now has remote access to the system and should be able to track any changes immediately. He said there have not been savings at this point, but McKinstry had pointed out that savings were not anticipated to be immediate. This was a hotter July and August than last year, so that could account for some of the cost increases so far.

Make up days – Bob Huston

Mr. Huston reported he met with Kurt Victor and Wendy Holland, union presidents, proposing any possible school make up days being made up during the school year instead of the end of the year. He said the proposal, that would be only for one year, was initially rejected.

Cornerstone Consulting – Bob Huston

Mr. Huston said the contract with Cornerstone Consulting is a performance-based contract, and is being brought to the board for approval tonight.

Superintendent Goals/Evaluation – Bob Huston

Mr. Huston handed out the August 13, 2012 draft of his goals and performance indicators. Some changes were suggested by the board.
Goal 2: Include the City of Banks in the list.
Goal 3: CC board on monthly reports and updates to staff.
Goal 5: #4 will not be known in time for the February/March review.
The board expressed a desire to be included in communication sent out by the superintendent.

Common Core State Standards – Bob Huston

Mr. Huston said the new standards are consistent across the country. He said the standards were designed with the end goal to have all students college and career ready. The CCSS are posted outside classrooms throughout the district. The common assessment system has been OAKS and the new system is the Smarter Balanced Assessment Consortium. The assessment aligns with what teachers are teaching. The CCSS

will be fully implemented and assessed through a common assessment in the 2014-15 school year.

Mr. Huston reported he and Kathy Edison are attending the Wednesday evening light dinner meeting at Hillsboro School District with Rudy Crew prior to his presentation at Liberty High School.

7:00 PM Regular Board Meeting – District Board Room

Board Present:
Richard Bowden, Chair
Kathy Edison, Vice Chair
Norie Dimeo-Ediger
Laurie Schlegel

Others Present:
BHS Students: Chris Munjar,
Maddie Turner
Staff Members: Chris McOmie

Administrators Present:
Bob Huston, Superintendent
Shelley Mitchell, JH Principal/Student Services Director
Mike O'Reilly, Technology Director
Joni Spencer, Business Manager
Mark Everett, Banks High School Principal

CALL TO ORDER-FLAG SALUTE

Richard Bowden welcomed everyone to the meeting and led the flag salute.

PUBLIC WELCOME/RECOGNITION/COMMENTS

Maddie Turner reported Homecoming went well. She said there was lots of participation and spirit.

Chris Munjar said that the Homecoming game was won by Banks 49/7. 240 tickets were sold to the Homecoming dance. He recognized a number of students who did very well athletically this past week including Kaylin VanDomelen/Volleyball, Graysen Partain/Football, Kiana Shurts/Cross Country, Emily Vandehey and Dan Adams/Soccer. He said Conner Reed and Emily Cackler will have poems published in the near future.

APPROVAL OF AGENDA

Norie Dimeo-Ediger moved to approve the agenda as presented. Laurie Schlegel seconded. Motion passed unanimously.

PRESENTATIONS

There were no presentations

CONSENT AGENDA

Approve September 10, 2012 Board Work/Regular Session Minutes

Approve Fiscal Report

Approve Routine Personnel Matters

Reinstatement of Staff

Julie Turner to .375FTE 2nd Grade Instructional Asst. effective 9/12/12

Lori Haney to .375FTE 2nd Grade Instructional Asst. effective 9/13/12

Designation

Local Contract Review Board – Banks School District #13 Board of Directors

Kathy Edison moved to approve the consent agenda as presented. Norie Dimeo-Ediger seconded. Motion passed unanimously.

ACTION ITEMS

Approve Cornerstone Management Group, Inc. to provide Management Services on the 2012 Capital Improvement Program.

This motion approves Cornerstone to provide the Management Services for the May 2012 bond projects.

Kathy Edison moved to approve Cornerstone Management Group Inc to provide management service for the 2012-3 Capital Improvement Program as presented. Laurie Schlegel seconded. Motion passed unanimously.

Approve design of high school bleachers and the installation process.

The motion approves the design and installation process as presented by DLR group. There was discussion during the work session.

Laurie Schlegel moved to approve the design and installation process of the high school bleachers as presented. Norie Dimeo Ediger seconded. Motion passed unanimously.

Policy and Administrative Regulations FEA/FEA-AR Capital Improvement – Educational Program

Kathy Edison moved to table the item until the November board meeting to allow for revision to the administrative regulation. Board consensus was to table the item. No action taken.

Approve Out of District Trip: High School Softball to California March 21-27, 2013

Jenny Compton reported the softball team has gone to Medford for the last few spring breaks. She proposed taking the team to southern California to play in a tournament Friday-Sunday, and then spend a few days in Disneyland.

Laurie Schlegel asked about fundraising. Ms. Compton said the costs will be \$800-\$1000/girl, and she plans to have fundraising available to cover the costs. She said if the girl's family wanted to pay the cost of the trip that would also work.

Kathy Edison asked about flights and hotels. Ms. Compton did not have particulars, but said the cost of the flight will be approximately \$250.00. She said she was waiting for approval to get costs for hotels. She said she would also rent a minivan for the coaches and chaperones to use. Norie Dimeo-Ediger asked what would happen if a girl couldn't fundraise the total amount, and could not afford to pay for the difference. Ms. Compton said she had no backup plan for that scenario.

Kathy Edison asked about incidental costs. Ms. Compton said the girls would be responsible for food in Disneyland, souvenirs, and miscellaneous costs.

Richard Bowden asked how much it cost to attend the Medford tournament. Ms. Compton said the cost is about \$150.00/girl.

Ms. Compton said that if they did not raise enough money with fundraising they would have to cancel the trip. She said it was important to get board approval as soon as possible to book the flights and get the rooms. She said the softball has a tournament in the spring that should net \$2000, and the November centerpiece sales also nets about \$2000.

Ms. Compton said she plans to take 12 players. She said there are 8 potential returning varsity softball players, and if she has more than 12 interested in attending she may have a waiting list. Board consensus was to table the item to the November 5 board meeting in order to allow Ms. Compton to provide a more definitive plan with a detailed itinerary, more information on chaperones, and a more detailed fundraising plan.

Laurie Schlegel moved to table this item until November. Kathy Edison seconded. Motion passed.

DISCUSSION ITEMS

Construction Management/General Contractor CM/GC

Mr. Huston reported this was discussed in the work session. The Banks School District will hold a public hearing of the Local Contract Review Board to allow comments on the Banks School District draft findings. The notice must be advertised in at least one trade newspaper not less than 14 days prior to the hearing. The notice of public hearing will be advertised in the Daily Journal of Commerce. The hearing will occur during the November 5 board meeting.

REPORTS

Administrator Reports

Mark Everett said he had nothing to add to his written report. He reported homecoming went well, and there was good planning on the part of the kids. He said the high school is starting a blog and he will update it weekly. He said the address for the blog went out in the high school

newsletter. He said the high school is in the “gathering information stage” of the curriculum committee, and plans to ask parents and community members to participate. He reported during this week’s inservice training will be given to staff on the new regional data warehouse. Shelley Mitchell reported things are going great at the junior high. She said they have had their first site council and parent’s club meetings.

Mike O’Reilly said the tablet purchase for the elementary is moving forward. There is \$7500 donation from the parent’s club to be spent.

SUPERINTENDENT’S REPORT

Mr. Huston thanked the administration for their hard work. He said the 2nd grade teachers are thankful for the action taken by the board to add two instructional assistants in their classrooms.

AUDIENCE TIME

Chris McOmie, second grade teacher, echoed Mr. Huston’s thanks to the board for the addition of the instructional assistants in their classroom. She said there are 37 and 36 students respectively in the 2nd grade classes. She told the board that Kathy Mills, a retired Banks Elementary School teacher, volunteers every day in Mrs. Bailey’s class.

BOARD OF DIRECTORS

Norie Dimeo-Ediger thanked the administrators and staff for their dedication to kids.

Laurie Schlegel commented that a homecoming referee sent a wonderful letter to Mr. Pence on the great sportsmanship demonstrated Friday night by both Banks and Seaside.

Kathy Edison offered her condolences to the Morris family on the recent death of their daughter Kalin.

ADJOURNMENT

The meeting adjourned at 7:40 PM.