

BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR
September 10, 2012
Regular Session
Minutes
Minutes are official after Board approval

5:30 PM Board Work Session – District Conference Room

In Attendance: Scott Rose, Will Moore, Kathy Edison, Richard Bowden, Laurie Schlegel, Bob Huston, Joni Spencer

- **VB Game discussion**

Jacob Pence AD gave the board a report of a volleyball game situation that occurred on Sept. 6. Estacada brought three volleyball teams. Banks high school has two teams.

Only Varsity and JV games were scheduled. Banks has no JVII team.

The junior high VB coach made the decision to allow Junior High students to play the Estacada High School team.

This was an OSAA violation and had to be reported to OSAA

Most possible serious consequence – 8th grade players would lose senior year of eligibility.

OSAA said this would not happen - OSAA does not oversee JH sports and would not hold kids accountable.

Originally OSAA decided to fine Estacada. Later they determined Banks had some accountability.

There will be a monetary fine between \$100-\$200. Banks would not appeal.

Mr. Pence has emailed all coaching staff informing them of resources on the OSAA website and a reminder of rules.

Mr. Pence stated there is an OSAA rules exam online that all coaches should take.

He said if coaches have any questions or concerns to ask him for guidance.

- **CM/GC concept discussion**

Mr. Huston said the district will proceed with CM/GC concept. The Bond Core Management Committee in their meeting reached consensus to use the CM/GC concept for the junior high.

Next month the CM/GC process will be brought to the board for official action.

Rick Rainone has reported there is a person in the area opposing the CM/GC process and may be in attendance at the board meeting.

- **Middle School schematic floor plan discussion**

Scott Rose gave the board the schematic design engineering narratives.

Mechanical Narrative - Estimates breakdown by system

Floor Plan/Drawings

- Approval of floor plan at board meeting and move to next stage – design and development.
- Schematic – sets floor plan and intended Mechanical Electrical systems.

Cost estimate

Average per sq ft.

Program pieces within the budget.

Demolition and abatement – Rick Rainone reported the budget has funds to cover.

Changes: widen corridors, removed 587sq ft for boiler and IT room.

Floor plans

Two story entry.

Reception counter looks out at parking lot.

Workroom accessible from corridor for staff.

Counselor – away from reception area.

Three classrooms lower level.

Extra room – bid alternate.

2nd floor exit – metal stair outside.

Fire wall required. Can build on later without worrying about firewall
30,000 sq ft.

Two security doors.

Locker room remodels

Move boys locker room to incorporate storage area.
Girls locker room – expand into PE office. Smaller PE office
Can eliminate 1 toilet and give same facilities as boys. Meets ADA.
Put storage – in music room. Takes 9 ft out of music room. Was 30X48 reduce to 30X39.
PE – 8 more feet for storage.

2nd floor plan

Walls mirroring down below.
Firewall slices building. 7 generic classrooms upper, 3 lower, 1 science above and below.
Janitorial closet – 4-1/2 ft wide, sink.
Large storage room. Pull down stair and roof access hatch. Indoor access to mechanical equipment.
Ridge of roof off center. More obscured from street view. Mask a lot of the mechanical.
Reception - 2 story space.
Tech room – increase area down below – Proposing wall in electrical panel – put wall in – put technical equipment in. Bigger room than planned.
Conventional A/C.
Rick reviewed hall widths –10.6 ft works.
Light into corridor – skylights – cost consideration. Lockers on one side, the other side borrowed light.
Utilizing LED in corridor. Direct/indirect classrooms. LED lights are 100,000 hrs.
Observation rooms – put in where college atmosphere – teaching students to be teachers.
Windows – minimize heat loss. Sizing – putting 9 ft tall window. Daylight all way to back wall. 12 ft head.
Will Moore said he would like more natural light. Mr. Rose said the windows eliminate some wall space and teachers like wall space. Mr. Rose said a daylight study could be done fairly easily, and would be a 3-D model.
East side classroom – unless light from halls – dark in winter.
Light coming and shifting into the classrooms on 2nd floor could be translucent light semi opaque. Not priced into budget. Mr. Rose said to have the CM/GC in as quickly as possible would be a benefit.
Laurie Schlegel asked if the space between windows was usable space. She commented that windows on both sides of a classroom is wonderful.
Student services area – Five filing cabinets go over; ten stay in administration building.
Suggestion was in workroom - shift mail slot and window then both windows in workroom allow view down corridor.
Mr. Rose said he would revisit whole window pattern. He said windows have to be per code. He would review options.
Media area - mono pitch roof like music room. Will connect with the rest of the school not be demolished.
Some courtyard space will be kept.
Lockers - 150 double stack. Size: 3x1x1 4" off floor, slope top.

- **2nd grade enrollment and assistants – Contingency transfer discussion**
35 and 36 students in 2nd grade classrooms. Superintendent Huston recommended use of contingency to hire aides.
The cost will be \$16,000 for two aides, no benefits, three hrs/day.
- **Appropriation transfer discussion**
Joni Spencer reported there was a coding error that rolled up to the final page of the budget resolution. A correction resolution for the coding error has happened for the last three years. Budget doesn't change, the changes are within funds.
- **CCSS and Learning Targets K-12 discussion**
Discussion postponed to next month.
- **OSBA Conference November 10-13**
Emails will be sent to board members concerning registration for the conference.

6:30 PM Regular Board Meeting – District Board Room

Board Present:

Kathy Edison, Vice Chair
Will Moore
Laurie Schlegel

Others Present:

BHS Students: Chris Munjar, Wyatt St. Marie,
Maddie Turner
Staff Members: Megan King, Tony Richeson,
Bobbie Gregg, Mallory Malone, Kate Shearer

Administrators Present:

Bob Huston, Superintendent
Shelley Mitchell, JH Principal/Student Services Director
Jacob Pence, Dean of Students/Athletic Director

Mike O'Reilly, Technology Director

Joni Spencer, Business Manager
Shawnda Sewell, Elementary Principal
Mark Everett, Banks High School Principal

CALL TO ORDER-FLAG SALUTE

Richard Bowden welcomed everyone to the meeting and led the flag salute.

PUBLIC WELCOME/RECOGNITION/COMMENTS

New Staff members were introduced.

Tony Richeson is from Dayton. He attended Southern Colorado, earned a BS in Chemistry. He received his Masters in Education from Pacific. He worked for Central Linn School District last year. He said he is glad to be in a permanent location, in a small school with a great student body and staff. He is the new science teacher at the junior high.

Megan King is from Forest Grove and attended Monmouth where she earned her BS in ML/HS education and her Masters in Education with a Reading endorsement. She did her student teaching at Crescent Valley and Lincoln Elementary in Corvallis. She recently relocated to Beaverton. Megan has not done any subbing. She said she was impressed with the staff, and the students are very polite. Megan is the new health/tech teacher at the junior high.

Mallory Malone is from Austin Texas. She works for Youth Contact and has replaced Melissa Gladder at the high school. She attended Gonzaga University and has experience in marriage and family counseling.

Bobbie Gregg is the new kinder teacher at Banks Elementary. She is from Oklahoma and attended Oklahoma State. She has been in Banks for 10 yrs and has served as a parent helper and Instructional Assistant. She received her Masters in Education from George Fox last spring.

Kate Shearer is the new Youth Contact counselor for the junior high. She is .4FTE and her remaining time during the day is with Neil Armstrong Middle School.

Chris Munjar, Banks High School Student Body President and Wyatt St. Marie, Student Body Treasurer, introduced themselves to the board. They plan to attend the monthly board meetings to update the board on activities in the high school. At the Saturday cross country meet Sara Reaser finished within the top 15 out of 120 participants. Dallon Shirts also placed in the top 15 and he is a sophomore. Football is 1:1 and will play Benson Tech Friday on Marshall field at 7PM.

Maddie Turner expressed concern about the limited number of electives at the high school. She commented that AP and Honors classes were only certain periods and she would like to see them more spread out.

APPROVAL OF AGENDA

Kathy Edison moved to approve the agenda as presented. Laurie Schlegel seconded. Motion passed.

PRESENTATIONS

There were no presentations

CONSENT AGENDA

Approve August 13, 2012 Board Work/Regular Session Minutes

Approve July 31, 2012 Bond Management Committee Minutes

Approve Fiscal Report

Approve Routine Personnel Matters

Resignations

Cindy West, 1.0FTE Elementary teacher effective 8/13/2012

Hiring

Effective beginning of 2012-13 SY

Molly Rafferty .62FTE Elementary Kindergarten teacher

Megan King 1.0FTE JH Science/Technology teacher

Bobbie Gregg .62FTE Elementary Kindergarten teacher

Change of Status

Effective beginning of 2012-13 school year

Pam Brown 1.0FTE Elementary 5th Grade teacher to 3rd Grade

Bethany Exline .62FTE Elementary Kindergarten teacher to 1.0FTE 1st Grade

Melissa Buchanan .8125FTE Instructional Assistant to .4375FTE Instructional Assistant

Shari Ragsdale .8125FTE Elem/JH Instructional Asst to Elementary Instructional Asst

Dan Harris .62FTE Elementary kindergarten teacher to 1.0FTE 5th Grade

Kathy Edison moved to approve the consent agenda as presented. Will Moore seconded. Motion passed.

ACTION ITEMS

Resolution # 1213-01: Appropriation Transfers

The resolution is to correct a coding error in the budget resolution. There was no discussion.

Kathy Edison moved to approve resolution 1213-01 as presented. Laurie Schlegel seconded. Motion passed.

Resolution # 1213-02: Contingency Transfers

The resolution is to cover the cost of two .375FTE instructional assistants in the 2nd grade classrooms.

Will Moore moved to approve resolution 1213-02 as stated. Laurie Schlegel seconded. Motion passed.

Approval of Schematic Design for the Junior High construction project.

There was no discussion.

Will Moore moved to approve the schematic design for the junior high construction project based on the earlier work session discussion with the architect. Kathy Edison seconded. Motion passed.

DISCUSSION ITEMS

Update on High School Remodel Project

Bob Huston reported there has been good representation at the high school design committee meetings. The committee has looked at a new bathroom facility in the proposed outdoor complex and is making good progress. The mechanical plans are in the talking stage. The proposal is to have the renovations commensurate with the life of the high school building. The committee plans to select the mechanical system the end of October. Next week's discussion is the layout of the science classroom which includes expansion into the old photo lab and adjacent classroom. The new lab will be fully operational and code compliant. Updates on the remodel will be discussed in the work session next month. Bleacher selection package will be released for bid this fall with installation over spring break. Bleacher choices will be brought to the board in October for approval.

REPORTS

Administrators Reports

Mark Everett said the school year was off to a pretty smooth start. The high school is still working on scheduling. There were handbook changes this year reflecting new policies. Jacob Pence presented the revised handbook to grades 9 and 10 in their classrooms and Mr. Everett presented to grades 11 and 12. Mr. Everett reported that online options information was sent out in the August 15 mailer. Some costs are \$295 per half credit. BYU online classes are \$128 per half credit. Mr. Everett said the high school will work to bring back some electives next year.

Shelley Mitchell reported the junior high had a good start and a great orientation day. She reported similar scheduling issues as the high school had experienced. PBIS is working - kids are responding well. Shawnda Sewell said the elementary is busy, and had a great start to the school year. She said she has an amazing staff. Mrs. Sewell reported the elementary will be sending postcards to parents to open communication and have positive contact. The gym will be open before school at 8AM, and there will be educational movies and entertainment. The second grade class this year is large.

Jacob Pence congratulated the cross-country team for their success. Football is 1:1 Volleyball lost 1st home match. Girls Soccer won their first match.

Kathy Edison asked how we pay coaches. Jacob Pence said head coaches are paid through the district, assistant coaches and coaches of non-district sports are paid by fund raising, through the student body funds. Mrs. Edison requested a breakdown of class size based on the master schedule.

SUPERINTENDENT'S REPORT

Mr. Huston had nothing to add to his written report.

AUDIENCE TIME

Margaret Brown introduced herself. Mrs. Brown is the NWRESD representative to the board for 2012-13.

BOARD OF DIRECTORS

Laurie Schlegel thanked the administrators for their work. She said there have been changes in all the building administration positions, and it has been a smooth transition.

ADJOURNMENT

The meeting adjourned at 7:08 PM.