



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS  
12950 NW Main St. Banks OR 97106  
Administration Building  
September 10, 2018

## **WORK SESSION**

### **District Conference Room**

The following were in attendance:

#### **Board of Directors**

Norie Dimeo-Ediger  
Ron Frame  
James Harris

#### **Staff/Others**

Jeff Leo, Superintendent  
Joni Spencer, Business Manager

## **DLR Presentation**

The meeting began at 4:30 p.m. Karen Montovino of DLR presented on the Banks School District Visioning Session. She discussed the components of facility plan; the process and schedule of a facilities planning committee and the various groups that would be involved in the committee including students, staff and community members. DLR will lead two facility planning committee sessions: October 9 and November 13. The committee will present their draft facility plan to the board during the regular board meeting on December 10. The meeting adjourned at 5:58 p.m.

## **REGULAR SESSION**

### **District Board Room**

The following were in attendance:

#### **Board of Directors**

Norie Dimeo-Ediger  
Ron Frame  
James Harris

#### **Staff/Others**

Jeff Leo, Superintendent  
Joni Spencer, Business Manager  
Max Sigander, Technology Director  
Administrators: Jacob Pence, Shelley Mitchell,  
Darla Waite-Larkin, Ben Buchanan, Max  
Sigander, Staff, Patrons

## **REGULAR SESSION**

### **District Board Room**

**Call to Order/Flag Salute** Raymond Mott called the meeting to order at 6:00 PM. She welcomed everyone to the meeting and led the flag salute. He asked if any public members would like to make comments, to please fill out a comment card and give it to the board secretary.

## **PUBLIC WELCOME/RECOGNITION**

There were no public recognitions.

## **STUDENT REPRESENTATIVES REPORT**

Academics:

September 4 - Freshman orientation

Leadership has received permits for homecoming parade

October 5 – Homecoming parade and football game versus Valley Catholic

October 6 - Homecoming dance - Centro Cultural in Cornelius

Athletics:

FB: September 21 – first league game against Tillamook

Soccer: September 20 – first league games against Tillamook

VB: September 17 – first league game against Tillamook

XC: September 12 Oktoberfest Invitational at Silver Falls

## **APPROVAL OF AGENDA**

Ron Frame moved to approve the agenda as presented. James Harris seconded. Discussion: There was no discussion. Motion passed unanimously.

## **PRESENTATIONS/REPORTS**

There were no presentations or reports.

## **AUDIENCE COMMENTS**

There were no audience comments.

## **CONSENT AGENDA**

Board Minutes: August 13, 2018

### **Routine Personnel Matters**

#### Hiring:

#### Start of 2018-19 School Year

Brittney Rusk 1.0FTE Elementary Teacher – Temporary hire 2018-19 SY only

Gary Godwin .40625FTE Special Education Instructional Asst.

Shelley Luetke .40625FTE Special Education Instructional Asst.

Linda Markham .46875FTE Special Education Instructional Asst.

Trisha Dixon .40625FTE Special Education Instructional Asst.

Matthew Shepherd 1.0FTE Secondary Special Education Teacher effective 9/10/18

#### Resignation:

Gary Godwin .40625FTE Special Education Instructional Asst. effective 9/14/18

Approval of advisors and extra duty assignments for 2018-19

Fiscal Report

Norie Dimeo-Ediger moved to approve the consent agenda as presented. Ron Frame seconded.

Discussion: There was no discussion. Motion passed unanimously.

## **OLD BUSINESS**

There was no old business.

## **NEW BUSINESS**

### **Board Self-evaluation discussion**

#1: Leadership: Norie Dimeo-Ediger asked that the district mission and visions be in the board room, preferably up front. They are currently posted back behind the board table.

#3: Community Relations: James Harris suggested board members come in and walk the schools. He said he felt more board presence in the schools and in the community is important. The superintendent was requested to forward pertinent communications to board members from the community and staff.

#4: Cultural: Ron Frame asked if the district learned from the incident last year and if things could have been handled differently. Mr. Harris said he felt the situation was well handled last year. Mr. Frame said he would like to know if there is a change in administrative decision making, a standard of equity that the district learned from, and addressed; if there was a broader issue is to be considered.

#5: Accountability: Mr. Leo said that CIP data will address how the district is improving and he will give the board quarterly updates.

#11: Board Improvement – It was discussed board members go to meetings and then forget to report back to the entire board. There should be an open discussion after the attendance at meetings by board members.

### **Declaration of board vacancy**

A possibility is that the seat could remain open until the next election if the board so chooses. The board chose to declare a board vacancy. There will be a two week application window. Interviews will be scheduled sometime in the first week of October. The opening will be posted on the web.

James Harris moved to declare a vacancy on the board. Ron Frame seconded. Discussion: the deadline for applications will be September 28. Motion passed unanimously.

### **SIP Plans - Schools**

Mr. Leo said the style of the plans have been based on the recent accreditation. The data collections measure priority indicators. The board will be updated regularly.

### **Overnight Trips: Review Board Policies and Administrative Regulation**

Mr. Leo said currently the board needs to approve overnight trips. He said he wants to change the process and have the superintendent be the final step. Currently it is hard to follow policy. He said the board will be apprised of any overnight trip.

Ron Frame moved to approve the board policies and administrative regulation revision as presented. James Harris seconded. Discussion: There was no discussion. Motion passed unanimously.

## **BOARD COMMUNICATION**

### **Superintendent Comments**

Mr. Leo said the board application and the facilities planning committee application will be put online tomorrow. All 4 board members plan to attend the convention next month. Mr. Leo will attend. Registration will be made this week. Mr. Leo said he would forward information on the fall regional meeting which will be held the last week of September in Hillsboro.

### **Administrator Comments**

Mr. Van Winkle said he would post the applications for the board position and the facilities planning committee on the middle school community page.

Mrs. Waite-Larkin said she would post the applications on the elementary community page also. She said it has been a smooth start to the school year.

Jacob Pence said freshman orientation went very well.

### **Board Member Comments**

Ron Frame asked about enrollment at the elementary. Mrs. Waite-Larkin said it was up.

Mr. Mott thanked everyone for a good start to the year.

## **ADJOURNMENT**

The meeting adjourned at 6:45 PM.