



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS
12950 NW Main St. Banks OR 97106
Administration Building
Minutes August 12, 2013

WORK SESSION

District Board Room

In Attendance: Kathy Edison, Bob Huston, Laurie Schlegel, Joni Spencer, Raymond Mott, Norie Dimeo-Ediger, Maureen Okerstrom, Andy Duyck, Jonathan Slater, Laura Frazier

Washington County Strategic Investment Program & Gain Share Impact on Banks School District

Andy Duyck, Washington County Commissioner, addressed the county SIP.

County gets money from the state, electronically transfers to schools. No strings attached.

\$2.5 million returned based on ADMw formula. Banks will receive \$64,888.

Contingent on the state continuing the program.

The money means real dollars for school districts, not earmarked.

Process needs to be promoted through the legislative process - sustainability.

Introduction of Kyle Merritt, Director of Technology and Data Management

Kyle Merritt introduced himself to the board.

He is from Forest Grove.

The majority of his experience is in customer sales and service, most recently with Intel.

His commitment is to helping students learn. He commented that Synergy is a huge task.

Bond and Bond Budget Review and Update

Mr. Huston handed out the August Board Report from Cornerstone Consulting.

Emergency road access approval expected end of September. Variance is for emergency vehicles only.

Bathroom is on hold – permit needed from Clean Water Services due to wetlands.

Three high school rooms are done as of today. The finishing touches are being done on the science room.

Middle School is ahead of schedule.

The wall tilt-ups will occur on August 26 and 27, starting Monday AM. There will be a 200 ton crane on site with a 200 foot boom.

A hot dog barbecue will be hosted by P&C on August 26 from 5 to 6:30 PM.

The projects are tracked every Thursday in the OAC meetings, with Rick Yeo going over all details. The backup for the projects is well documented.

BSD Budget Discussion/State Funding

The 2012-13 fiscal year ended June 30, 2013

Expenses are still being paid, however, fund balance will come in higher than expected.

Timber payment is expected this week.

2014-15 may be a difficult year. Adding back needs to be offset by sustainability.

The audit will be completed the first part of October and the ending fund balance will be known at that time.

Tech Department – Mr. Huston plans to move forward with hiring an assistant director. He said it is financially affordable. The position will work in the field with staff and students. Board suggestion: consideration for teaching license – highly desired.

Mr. Huston said the district may hire a high school technology teacher down the road. Currently state data collections reporting is a huge part of the technology job.

2017 – elementary PE is mandated.

Mr. Huston will bring a priority list of hire for reduced/cut positions developed by administrative team in September.

Currently activities assistant coaches are paid out of fundraising.

Board Calendar 2013-14

The calendar has been provided in the packet. This is a head's up for coming activities.

Superintendent Goals

Mr. Huston presented his seven goals for the 2013-14 school year. He briefly discussed the goals.

Starting 2013-14, there will be a new State School Report Card with a new type of ranking.

Maintenance: A five-year maintenance plan will be refined.

Example: The elementary school exterior needs to be sealed, there is some erosion.

May need additional maintenance employee after next year.

The online elective courses are through ORVED and provided by the NWRES. The family pays the majority of the cost of the classes.

The Achievement Compact was submitted July 1, may be revised until October 1. The state will then review.

Late start Wednesdays will allow for staff development through inservice. There will be work in professional learning teams (old data teams), collaboration among teachers; grade-level cross training at the elementary.

Mr. Huston invited the board to the August 26 continental breakfast. All the board planned to attend.

Discussion Items

Board Protocols

Copies of board policies BDD (Board Meeting Procedures) and BK (Evaluation of School Board Operational Procedure) were included in the packets.

Board Evaluation and Review/ Date for District/Board Goals

- Goals need to be developed in separate work session.
- Done by October at the latest
- Evaluation in May – same format as Superintendent evaluation

Report from OSBA Summer Conference

- Ethics and public meetings – useful for new board members
- Board chair-vice chair tips – good workshop
- Raymond Mott expressed concern about discussion for action items being held in work session. Kathy Edison commented work sessions are public meetings, and the community is welcome. She said discussion is called for prior to a vote on action items.

OSBA Policy Review

Board policies are reviewed and updated by OSBA every three to four months. They are then brought to the board for review and adoption. Mrs. Edison said there would be two readings of policies with the opportunity for discussion prior to adoption.

CCSS/SB290

Information on CCSS/SB290 was included in the board packet.

Mr. Huston said the district is piloting the evaluation process, it is a local design. He said it is a work in progress.

Board/Bond Core Management Committee meeting will be August 28 at 6:30 PM in the District Board Room. There will be a full tour after the meeting.

The meeting adjourned at 6:50 PM.

REGULAR SESSION

District Board Room

Call to Order/Flag Salute Chair Kathy Edison called the meeting to order at 7:00 PM. She welcomed everyone to the meeting and led the flag salute.

The following were in attendance:

Board of Directors

Kathy Edison, Chair
Norie Dimeo-Ediger
Laurie Schlegel
Raymond Mott
Maureen Okerstrom

Staff/Others

Bob Huston, Superintendent
Joni Spencer, Business Manager
Laura Frazier, Forest Grove Leader

PUBLIC WELCOME/RECOGNITION/COMMENTS

There were no recognitions or comments.

APPROVAL OF AGENDA

Norie Dimeo-Ediger moved to approve the agenda as presented. Laurie Schlegel seconded. There was no discussion. Motion passed unanimously.

PRESENTATIONS/REPORTS

There were no presentations.

CONSENT AGENDA

Approval of Board Minutes: July 8, 2013

Personnel Hiring

Kyle Merritt 1.0 FTE Director of Technology and Data Management, effective 7/16/13
Elizabeth Stark .4FTE ELD Teacher effective start of 2013-14 School Year

Fiscal report

Laurie Schlegel moved to approve the consent agenda as presented. Norie Dimeo-Ediger seconded. There was no discussion. Motion passed unanimously.

DISCUSSION ITEMS

Board Policies and AR's – 1st Reading

CCG	Licensed Evaluation – Administrators
DH	Bonded Employees and Officers
GCA	License Requirements
GCBDA/GCBDA-AR(1)	Federal Family and Medical Leave/State Family and Medical Leave
GCBDA/GCBDA-AR(2)	Request for Family and Medical Leave
GCBDA/GCBDA-AR (3)(D)	Military Family Leave
GCBDA/GCBDA-AR(4)	FMLA/OFLA Eligibility Notice to Employee
IGBAB/JO-AR	Educational Records/Records of Students with Disabilities Management
IGBAG-AR	Special Education Procedural Safeguards
IGBAJ-AR	Special Education: Free and Appropriate Public Education
IK	Academic Achievement
JECA	Admission of Resident Students
JHCCA	Students HIV, HBV and AIDS
Delete: JHCCB	Students – HIV, AIDS
JHCCF/JHCCF-AR-	Pediculosis
JHFF	Reporting Requirements Regarding Sexual Conduct with Students
JO/IGBAB-AR	Educational Records/Records of Students with Disabilities Management
JOB	Personally Identifiable Information
GC-AR8(A)	Job Description – ELD Teacher

Discussion:

GCA - Licensed requirements: not all licensure TSPC issued eg SLP. Licensure based on state statute.
CCG – merit pay tied to SB290.

DH – PACE recommendation
GCBDA - OFLA very generous. No age limit on child.
JECA – addresses HB3681 open enrollment
JHCCA – language change
JHCCF – head lice policy already in place at elementary school.
JHFF – Superintendent shall receive report if designated person is the suspected perpetrator
There were no changes requested. The policies and administrative regulations shall return next month for review/adoption.

ACTION ITEMS

There are no action items.

BOARD COMMUNICATION

Superintendent Comments

Mr. Huston said he is pleased with the bond progress. He is looking forward to adding back some staff to the district this year.

Administrator Comments

There were no comments

Board Member Comments

Laurie Schlegel commented the mission statement needs to be district-wide and used on documents, not individual school mission statements. She said she would like a retreat to go through the vision and mission statements again.

Raymond Mott commented he prefers "Raymond" to "Ray".

AUDIENCE COMMENTS

Laura Frazier asked the board for personal phone numbers with the understanding she would call only when necessary.

ADOURN

The board adjourned at 7:52 PM.