



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS  
12950 NW Main St. Banks OR 97106  
Administration Building  
Regular Work Session/Board Meeting  
**Minutes August 10, 2015**

## **WORK SESSION**

District Board Room

**In Attendance:** Laurie Schlegel, Raymond Mott, Norie Dimeo-Ediger, James Harris, Todd Iverson, Jeff Leo, Joni Spencer, Tom Forest, Darla Waite Larkin, Mark Everett, Jacob Pence, Shelley Mitchell, Max Sigander, Tim Larkin.

### **Board and Superintendent Agreements**

Mr. Leo stated the working agreement in the board packet was a guide for dealings between the board and the superintendent and would be used for evaluation.

Laurie Schlegel made the motion to approve the Working Agreement between the Banks School District School Board and Superintendent Jeff Leo as presented. Todd Iverson seconded. Discussion: There was no discussion. Motion passed unanimously.

### **District Goals**

District goals presented tonight have been developed with input from administration. Standards the same as superintendent goals – superintendent goals should be the same as district goals.

Goals considerations:

K-12 vertical alignment – positive – best for every student in the district.

Possible PLC implementation down the road.

College online opportunity – Mr. Leo has been involved with the Willamette Promise Similar to Eastern Promise.

Goal to have all seniors graduate with college credit, with a majority having 9 or more college credits.

Increased community involvement with open houses, reading and math nights, student recognition.

Nomination of community members for board recognition.

Academic recognition as well as athletic recognition.

Possible Pre-K opportunities. Survey needed. A cost to the district might be involved, with the goal being cost neutral.

Board self-evaluation.

Continue to monitor facilities bond.

District website is a work in progress.

Cost for a newsletter: \$1,000.

Todd Iverson commented the board may want to consider watching some of the “Ted” symposiums and reading and discussing “Good to Great” by James Collins.

Mr. Leo said he would look into ordering the book.

PLC book study will begin and updates will be given to the board.

Oregon Leadership Network (OLN) will make a presentation at an upcoming board meeting. This group focuses on student equity throughout education. The cost is \$1000/year.

Mr. Everett report that the high school begins in November to track each senior on their graduation status. Letters are sent out January, March and May on senior graduation status.

The board discussed possible curriculum including basic life skills and personal finance for all students.

Mr. Leo stated there will not necessarily be a work session every month. The new schedule would be work session (if applicable) at 5:30 PM with the regular board meeting starting at 6:30 PM.

The work session adjourned at 6:54 PM.

## **REGULAR SESSION**

### **District Board Room**

**Call to Order/Flag Salute** Raymond Mott called the meeting to order at 7:00 PM. He welcomed everyone to the meeting and led the flag salute. He asked that if any public members would like to make comments, to please fill out a comment card and give to the board secretary.

#### **The following were in attendance:**

##### **Board of Directors**

Norie Dimeo-Ediger  
Raymond Mott  
Laurie Schlegel  
James Harris  
Todd Iverson

##### **Staff/Others**

Jeff Leo, Superintendent  
Joni Spencer, Business Manager  
Max Sigander, Director of Technology  
Administrators: Darla Waite-Larkin, Mark  
Everett, Shelley Mitchell, Jacob Pence,  
Others: Tim Larkin, Tom Forest, Peter Copley,  
Midco Bus Co

## **APPROVAL OF AGENDA**

Norie Dimeo-Ediger moved to approve the agenda as presented. Laurie Schlegel seconded.  
Discussion: There was no discussion. Motion passed unanimously.

## **PRESENTATIONS/REPORTS**

There were no presentations.

## **AUDIENCE COMMENTS**

Peter Copley, Mid-Columbia Bus Company Banks Location Manager introduced himself to the board.

## **CONSENT AGENDA**

Board Minutes: July 13, 2015  
Routine Personnel Matters  
Fiscal Report

Laurie Schlegel moved to approve the consent agenda as presented. Todd Iverson seconded.  
Discussion: There was no discussion. Motion passed unanimously.

## **OLD BUSINESS**

### **Approval of Board Policy and AR JECBA/JECBA-AR**

The following change was made:

JECBA: Strike 3<sup>rd</sup> paragraph.

JECBA-AR: Item F: Add "exchange" to make the sentence "A foreign "exchange" student...."

Mr. Leo explained the board approves policy; administrative regulation are created by the superintendent to implement the policy the board approves. AR's can be changed at any time; Mr. Leo said he will inform the board of any changes he makes.

Norie Dimeo-Ediger moved to approve policy JECBA as amended. Laurie Schlegel seconded.

Discussion: There was no discussion. Motion passed unanimously.

## **NEW BUSINESS**

### **Professional Development Plan**

Darla Waite-Larkin reported the elementary is focusing on Professional Learning Communities. She shared the elementary PLC priorities and guiding questions. She said K-12 collaboration is critical.

Shelley Mitchell said the middle school is focusing on curriculum mapping K-12; with continued improvement in academic achievement and positive behavioral skills. She said the middle school is setting school-wide writing goals, and a standards-based grading process.

Mark Everett said the high school is focusing on technology and the focused guidance use of technology in the classroom. The high school is also emphasizing standards-based education and grading process. Common core state standards are identified for every class and the grading policy is built. He said consistency is needed classroom to classroom, and articulation of standards grade to grade.

### **Superintendent Evaluation Process**

Mr. Leo stated the evaluation process needs to be approved by the board. Copies were included in the board packets.

Laurie Schlegel moved to approve the Superintendent Evaluation Process for 2015-16 as presented. Norie Dimeo-Ediger seconded. Discussion: There was no discussion. Motion passed unanimously.

## **BOARD COMMUNICATION**

### **Superintendent Comments**

Mr. Leo said administrators would be present at the board meeting to answer any questions the board may have on their written reports. He said on August 24 the board is invited to the inservice starting at 8:00 AM.

### **Administrator Comments**

Shelley Mitchell said there are three new case managers in student services. Karin Bueffel has been to the OIS 'Train the Trainer' classes in order to offer OIS training on site. She said there is a new ELL teacher.

### **Board Member Comments**

Laurie Schlegel welcomed everyone back.  
Raymond Mott thanked the administrators for their reports, and appreciated their keeping the board involved.

## **ADJOURNMENT**

The meeting adjourned at 7:53 PM.