

Meeting of the Board of Directors
BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR

July 28, 2008 (rescheduled from July 14, 2008)

Agenda

Note: The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

5:30 p.m. Board Work Session – District Conference Room

Agenda

- Student Transportation Update
- Property Acquisition Update
- High School Bingo
- Bond resolution information
- Policy Update
- Grant writer discussion

6:30 p.m. Board Executive Session – District Conference Room

- ORS 192.660 (2)(d) Labor Negotiator Consultations

ADA access is available through the North door of the District Office. A bell is located by the door if assistance is needed. If you have any questions, please contact the District Office at 503-324-8591.

7:00 p.m. Regular Board Meeting – District Board Room

7:00 **1. CALL TO ORDER-FLAG SALUTE**

7:01 **2. PUBLIC WELCOME/RECOGNITION/COMMENTS**

7:03 **3. ELECTION OF 2008-2009 CHAIRPERSON**

7:07 **4. ELECTION OF 2008-2009 VICE-CHAIR**

7:08 **5. APPROVAL OF AGENDA**

7:09 **6. PRESENTATIONS**

7:09 **7. CONSENT AGENDA**

7.1 Approval of June 9, 2008 Regular Board Session and Budget Hearing Minutes

Approval of the June 9, 2008 Work session Minutes

Approval of the June 9, 2008 Executive session Minutes

7.2 Personnel

a. Resignations

Michael Weaver 1.0FTE High School Math Teacher
effective end of 2007-08 SY

Elaine Fox Student Services Director, effective August 1, 2008

b. Hiring

Thao Newman 1.0FTE Maintenance 181 day contract effective July 1, 2008
POSITIONS EFFECTIVE start of 2008-09 School Year

Anthony Ciorcia 1.0FTE JH Social Studies Teacher 2008-09 School Year
only

Bridget O'Leary 1.0FTE Title I Reading Teacher

Jerimy Kelley 1.0FTE High School Language Arts Teacher

Jo Schilling .62FTE Elementary Kindergarten Teacher

Kristi Schutt .8125FTE Secondary Special Education Instructional Assistant

Bobbie Woodruff .8125FTE Secondary Special Education Instructional Assistant

Wendy Holland .8125FTE Elementary Special Education Instructional Assistant

Sheri Rue .8125FTE Secondary Special Education Instructional Assistant

Trish Birr .45FTE Elementary Instructional Assistant

c. Leave of Absence

No LOA items at this time

d. Change of Status

Transfers:

Effective start of 2008-09 SY

Michelle Soper .875FTE Elementary Asst. Secretary to .875FTE Elementary Secretary

e. Extra Duty Contracts

High School Summer School

Debra Mott Instructional Assistant, 2 weeks, 4 days/week, 4 hours/day

Tim Hardie Teacher, 4 weeks, 4 days/week, 4 hours/day

Gabe Pagano Teacher, 4 weeks, 4 days/week, 4 hours/day

High School athletics/activities extra duty assignments for 2008-2009

Junior High athletics/activities extra duty assignments for 2008-09

f. Retirements

No retirements at this time

g. Reduction in Force

No RIF items at this time

7.3 Designations

A. Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer

B. Authorize Superintendent to file for all grants.

C. Appoint Business Manager as Custodian of Funds

D. Authorize Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)

E. Authorize Superintendent and/or Business Manager to invest funds.

F. Authorize fidelity bonds for:

Superintendent/Clerk \$ 50,000

Business Manager \$ 100,000

Superintendent's Adm. Asst. \$ 50,000

Part-Time Business Office Employee \$ 50,000

All other employees \$ 5,000

G. Designate *News Times* as official newspaper of record

H. Designate Jim's Market as bulletin board

I. Designate Nancy Hungerford/John Peterson as District's attorneys

J. Designate Waltz, Sheridan & Crawford as Insurance Agent of Record

K. Designate U.S. Bank, West Coast Bank and Local Government Investment Pool as Depository of Funds

L. Designate Jones & Roth as District Auditors

M. Designate Herb Drew Associates as Insurance Benefits Agent of Record

N. Designate Board Meeting Dates as 2nd Monday at 7:00 PM

O. Designate Board Meeting Location as the District Board Room

P. Authorize expenditure of refunds received when purchased items are returned after an expenditure has been made.

Q. Authorize expenditure in the year of receipt of grants, gifts, bequests or devises transferred to the District in trust for specific purposes or to other special purpose trust funds at the disposal of the District.

7.4 Resolution to Establish 2008-09 Substitute Pay

Certified: \$ 150.16/day for 1st ten days in assignment (State rate)

1/190th of Column 1-Step 1 after 10 days in an assignment (State rate)

Classified: 90% of Step 1 in job classification

7.5 Approve 2008-2009 Fee Schedule

7:12 **8. ACTION ITEMS**

8.1 Appointment of K & L Preston, Gates & Ellis LLP as District Bond Counsel.

7:15 **8.2 Resolution 0708-01 Resolution to set proposed bonding amount**

- 7:20 **9. DISCUSSION ITEMS**
- 9.1 Policy and Administrative Regulations Revisions – 1st Reading**
LBE-AR – Public Charter Schools
BG/GBD – Board-Staff Communications
IGAL- Kindergarten Education/Tuition
IGAJ- Traffic Safety Education
- 9.2 Bond Discussion**
- 7:25 **10. REPORTS**
- 7:25 **11. SUPERINTENDENT’S REPORT**
- 7:30 **12. AUDIENCE TIME**
- 7:33 **13. BOARD OF DIRECTORS**
- 7:40 **14. ADJOURNMENT**

The next meeting of the Board of Directors is scheduled as follows:

Monday, September 8, 2008

Work Session: 5:30 PM / Conference Room

Executive Session 6:30 PM / Conference Room

Board Meeting: 7 PM / District Board Room

Pursuant to board policy BDDE Rules of Order, board meetings are conducted according to Roberts Rules of Order, Newly Revised.*