

Special Meeting of the Board of Directors
BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR
July 11, 2011

Agenda

Note: The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

ADA access is available through the North door of the District Office. A bell is located by the door if assistance is needed. If you have any questions, please contact the District Office at 503-324-8591.

5:30 PM Board Work Session – District Conference Room

Agenda

- Bond discussion
- Facilities Planning Committee

7:00 PM Regular Session

- 7:00 pm **1. CALL TO ORDER-FLAG SALUTE**
- 7:01 pm **2. PUBLIC WELCOME/RECOGNITION/COMMENTS**
- 7:02 pm **3. OATH OF OFFICE FOR RE-ELECTED BOARD MEMBERS**
- 7:03 pm **4. ELECTION OF 2011-2012 CHAIRPERSON**
- 7:04 pm **5. ELECTION OF 2011-2012 VICE-CHAIR**
- 7:05 pm **6. APPROVAL OF AGENDA**
- 7:06 pm **7. PRESENTATIONS**
- 7:06 pm **8. CONSENT AGENDA**
- 8.1 Approval of June 13, 2011 Regular Board/Work Session**
Approval of June 27, 2011 Special Work Session
- 8.2 Fiscal Report**
- 8.3 Personnel**
- Resignations
Ron LaGrone, 1.0FTE Secondary Music Teacher effective 6/15/11
- Hiring
Hirings effective start of 2011-12 School Year
Tammy Hilger, .46875FTE Secondary Asst. Secretary
Bobbie Gregg .225FTE Kindergarten Aide
- Change of Status
Transfers effective start of 2011-12 School Year
Susan Helm from .8125FTE Secondary Asst. Secretary to 1.0FTE Secondary Secretary
- 8.4 Designations**
- A. Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer
- B. Authorize Superintendent to file for all grants
- C. Appoint Business Manager and Superintendent as Custodian of Funds
- D. Appoint Jim Foster, Simon Levear and Marlo Mosser as signers on the Banks School District Bank Accounts:
West Coast Bank - Payroll Account
US Bank - General Checking Account
- E. Authorize Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)
- F. Authorize Superintendent and/or Business Manager to invest funds
- G. Authorize fidelity bonds for:
- | | |
|----------------------|------------|
| Superintendent/Clerk | \$ 50,000 |
| Business Manager | \$ 100,000 |

- H. Designate *News Times* as official newspaper of record
- I. Designate Nancy Hungerford/John Peterson as District's attorneys
- J. Designate Waltz, Sheridan & Crawford as Insurance Agent of Record
- K. Designate U.S. Bank, West Coast Bank and Local Government Investment Pool as Depository of Funds
- L. Designate Pauly, Rogers, and Co., P.C. as District Auditors
- M. Designate Board Meeting Dates as 2nd Monday at 7:00 PM
- N. Designate Board Meeting Location as the District Board Room
- O. Authorize expenditure of refunds received when purchased items are returned after an expenditure has been made
- P. Authorize expenditure in the year of receipt of grants, gifts, bequests or devises transferred to the District

8.5 Resolution to Establish 2011-12 Substitute Pay

8.6 Approve 2011-2012 Fee Schedule

7:08 pm **9.**

ACTION ITEMS

9.1 Policy and Administrative Regulations

JECF/JECF-AR Interdistrict Transfer of Resident Students

7:11 pm

10. DISCUSSION ITEMS

7:11 pm

11. REPORTS

7:11 pm

12. SUPERINTENDENT'S REPORT

7:15 pm

13. AUDIENCE TIME

7:15 pm

14. BOARD OF DIRECTORS

7:20 pm

15. ADJOURNMENT

Pursuant to board policy BDDE Rules of Order, board meetings are conducted according to Roberts Rules of Order, Newly Revised.*