

Regular Meeting of the Board of Directors  
BANKS SCHOOL DISTRICT 13  
450 S. Main Banks, OR  
July 9, 2012

**Agenda**

**Note:** The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

ADA access is available through the North door of the District Office. A bell is located by the door if assistance is needed. If you have any questions, please contact the District Office at 503-324-8591.

**3:00PM Board Work Session – District Conference Room**

**Agenda**

- **Bond Management Committee**

**5:30 PM Board Work Session – District Conference Room**

**Agenda**

- Handbooks
- BES Swale
- District Office trees

**7:00 PM Regular Session**

- 7:00 pm **1. CALL TO ORDER-FLAG SALUTE**
- 7:01 pm **2. PUBLIC WELCOME/RECOGNITION/COMMENTS**
- 7:03 pm **3. ELECTION OF 2012-2013 CHAIRPERSON**
- 7:04 pm **4. ELECTION OF 2012-2013 VICE-CHAIR**
- 7:05 pm **5. APPROVAL OF AGENDA**
- 7:06 pm **6. PRESENTATIONS**
- 7:06 pm **7. CONSENT AGENDA**
- 7.1 Approval of June 18, 2012 Regular Board/Work Session**  
**Approval of June 21, 2012 Special Work Session**
- 7.2 Fiscal Report**
- 7.3 Personnel**
- a. Resignations  
Heather Ferrigan, .62FTE Elementary kindergarten teacher effective 6/14/12
- b. Hiring  
Karl Kemper 1.0FTE Asst Principal/AD effective 7/1/12
- d. Change of Status  
Transfers effective start of 2012-13 School Year  
Sena Wilmoth 1.0FTE elementary teacher from 2<sup>nd</sup> grade to 4<sup>th</sup> grade  
Becca Freeman 1.0FTE elementary teacher from 2<sup>nd</sup> grade to 6<sup>th</sup> grade  
Bobby Tabb elementary teacher from .62FTE kindergarten to 1.0FTE 1<sup>st</sup> grade  
Pam Bailey 1.0FTE elementary teacher from 1<sup>st</sup> grade to 2<sup>nd</sup> grade  
Pam Brown 1.0FTE elementary teacher from 1<sup>st</sup> grade to 5<sup>th</sup> grade
- g. Reduction in Force  
Glen Reynolds 1.0FTE Maintenance effective 6/30/12
- h. Reinstatement of Staff  
Recall – Beginning of 2012-13 School Year  
Dan Harris elementary teacher .62FTE kindergarten

#### **7.4 Designations**

- A. Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer
- B. Authorize Superintendent to file for all grants
- C. Appoint Business Manager and Superintendent as Custodian of Funds
- D. Appoint Bob Huston, Joni Spencer and Marlo Mosser as signers on the Banks School District Bank Accounts
- E. Authorize Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)
- F. Authorize Superintendent and/or Business Manager to invest funds
- G. Authorize fidelity bonds for:
  - Superintendent/Clerk \$ 50,000
  - Business Manager \$ 100,000
- H. Designate *News Times* as official newspaper of record
- I. Designate Nancy Hungerford/John Peterson as District's attorneys
- J. Designate Waltz, Sheridan & Crawford as Insurance Agent of Record
- K. Designate U.S. Bank, West Coast Bank and Local Government Investment Pool as Depository of Funds
- L. Designate Pauly, Rogers, and Co., P.C. as District Auditors
- M. Designate Board Meeting Dates as 2<sup>nd</sup> Monday at 7:00 PM
- N. Designate Board Meeting Location as the District Board Room
- O. Authorize expenditure of refunds received when purchased items are returned after an expenditure has been made
- P. Authorize expenditure in the year of receipt of grants, gifts, bequests or devises transferred to the District

#### **7.5 Resolution to Establish 2012-13 Substitute Pay**

#### **7.6 Approve 2012-2013 Fee Schedule**

- 7:08 pm **8. ACTION ITEMS**
- 7:11 pm **9. DISCUSSION ITEMS**
- 7:11 pm **10. REPORTS**
- 7:11 pm **11. SUPERINTENDENT'S REPORT**
- 7:15 pm **12. AUDIENCE TIME**
- 7:15 pm **13. BOARD OF DIRECTORS**
- 7:20 pm **14. ADJOURNMENT**

Pursuant to board policy BDDE Rules of Order, board meetings are conducted according to Roberts Rules of Order, Newly Revised.\*