

Meeting of the Board of Directors
BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR

July 9, 2012

**Regular Session
Minutes**

Minutes are official after Board approval

Work Session

5:30 PM

District Board Room

Present:

Board: Laurie Schlegel, Norie Dimeo-Ediger, Richard Bowden, Kathy Edison, Will Moore
Others Present: Joni Spencer, Bob Huston

Handbooks – Bob Huston

- Mark Everett has revised the high school handbook.
- Shelley Mitchell has revised the junior high handbook.
- Fair warnings prior to detention – students are warned four times.
- Parents have the right to excuse kids. When the school doesn't hear from the parent there is an issue.

Banks Elementary School Swale – Bob Huston

- It would take 20 to 30 hours to clear out undergrowth.
- Birch trees and dogwoods are only trees in swale.
- Originally grant written for bioswale. There are only two teachers that use it for education purposes.
- Currently can't find any indigenous plants – everything is overgrown.
- There is a drain in the center so it doesn't fill with water.

Mr. Huston would like to clear the swale, plant grass and keep the existing trees.

Board consensus was for Mr. Huston to proceed with his plan.

- September 8 a church group will be doing some work on the school grounds. Mr. Huston will get projects lined up.

District Office Trees – Bob Huston

- Two trees outside building growing into foundation.

Mr. Houston would like to remove the trees.

Board consensus was for Mr. Huston to proceed with the tree removal.

Meetings for Design Committee

The Board discussed people to serve on the Design Committees for the Junior High and High School:

Junior High

Shelley Mitchell	Dan Streblow	Kathy Edison	Kim Javorsky
Skip Smetana	Ron Frame	Nick Rizzo (Specialty)	Jacob Pence (Specialty)
Lori Martin (Specialty)	Tony Richeson (Specialty)	Kurt Victor (Specialty)	Sue Lewis (Specialty)
Mark Everett (he will work with Shelley)	Will Moore	Richard Bowden	Laurie Schlegel

High School

Pete Edison	Will Moore	Richard Bowden	Deb Mott (Specialty)
Kurt Victor (Specialty)	Mark Everett	Skip Smetana	AD (Specialty)
Coaches (Specialty)	Kathy Edison		

AD Resignation – Bob Huston

Mr. Huston informed the Board Karl Kemper resigned the AD position at the high school today. The position will be relisted for two weeks.

Community Meeting

Board consensus was to hold a community meeting September 10, 2012 in the Jr. High Gym. The Board Work Session will be held at 5:30 PM; the Board Meeting will be at 6:30 PM with the community meeting to follow at 7:00 PM.

Information on the community meeting will be included in the registration packets.

E-Mail Update – Bob Huston

- Mr. O'Reilly will be working on the email project.
- The plan is to do an individual follow-up with everyone that has indicated they do not want to be contacted through their email.
 - There will an explanation of the reason for the use of the email addresses – a specific effort to improve communication in the district.
- Plans for twice a month superintendent's message. Email alerts will be sent out to let people know the information is available on the web.

Mascot Update - Bob Huston

Mr. Huston would like the district to start taking an inventory of all items with the Brave logo.

- Look to see if anything could be done so that the district wouldn't have to make all the changes at one time.
- Uniforms replacement schedule: uniforms ordered in the future could be ordered without "Brave" or the mascot on them.

Mr. Moore stated he would prefer the district not do anything for a year on this subject.

Board consensus was to go ahead and involve the AD and investigate the cost of replacing the mascot in the high school.

Online Classes – Bob Huston

- Mr. Everett and Mr. O'Reilly are working on offering online classes at the high school.
- NWRESD – offers online courses. There are costs involved with the classes.
- Possibility of Parent's club offering financial support, and there may be grants available.
- NWRESD – resource for formation.

New Building Projects

The Board discussed site change considerations, and the submission of requests. The board discussed submission to the FPC, the superintendent and the board. A process needs to be put in place for any site changes, such as buildings. Any changes/additions ultimately would have to be approved by the board of directors.

The meeting adjourned 6:58 PM

Regular Board Meeting – District Board Room
7:00 pm

Board Present:

Kathy Edison, Chair

Richard Bowden

Will Moore

Laurie Schlegel

Norie Dimeo-Ediger

Administrators Present:

Bob Huston, Superintendent

Joni Spencer, Business Manager

CALL TO ORDER-FLAG SALUTE

Board chair Kathy Edison called the meeting to order at 7:00 PM.

PUBLIC WELCOME/RECOGNITION/COMMENTS

There was no public recognition.

ELECTION OF 2012-13 CHAIRPERSON

Norie Dimeo-Ediger nominated Richard Bowden. Laurie Schlegel seconded. There were no other nominations. The vote was unanimous. Policy for Banks School District allows for two years consecutive service as Chair.

ELECTION OF 2012-13 VICE-CHAIRPERSON

Norie Dimeo-Ediger nominated Kathy Edison. Will Moore seconded. There were no other nominations. The vote was unanimous.

APPROVAL OF AGENDA

Kathy Edison moved to approve the agenda with the following change: Removal of Consent Agenda Item 7.3: Hire of Karl Kemper HS Asst. Principal/AD. Will Moore seconded. Motion passed unanimously.

PRESENTATIONS

There were no presentations.

CONSENT AGENDA

Approve June 18, 2012 Work/Board Session Minutes
Approve June 21, 2012 Special Work Session Minutes
Approve Fiscal Report
Approve Personnel Matters

Resignations

Heather Ferrigan, .62FTE Elementary kindergarten teacher effective 6/14/12

Change of Status

The following are effective beginning 2012-13 SY

Transfers:

Sena Wilmoth 1.0FTE elementary teacher from 2nd grade to 4th grade
Becca Freeman 1.0FTE elementary teacher from 2nd grade to 6th grade
Bobby Tabb elementary teacher from .62FTE kindergarten to 1.0FTE 1st grade
Pam Bailey 1.0FTE elementary teacher from 1st grade to 2nd grade
Pam Brown 1.0FTE elementary teacher from 1st grade to 5th grade

Reduction in Force

Glen Reynolds, 1.0FTE maintenance effective 6/30/12

Recall

For the 2012-13 School Year

Dan Harris, .62FTE elementary teacher

Designations

Appoint Superintendent as Chief Administrative Officer, School Clerk and Budget Officer

Authorize Superintendent to file for all grants

Appoint Business Manager and Superintendent as Custodian of Funds

Appoint Bob Huston, Joni Spencer and Marlo Mosser as signers on the Banks School District Bank Accounts

Authorize Superintendent and/or Business Manager to negotiate loans as necessary (e.g. TAN)

Authorize Superintendent and/or Business Manager to invest funds

Authorize fidelity bonds for:

Superintendent/Clerk \$ 50,000

Business Manager \$ 100,000

Designate *News Times* as official newspaper of record

Designate Nancy Hungerford/John Peterson as District's attorneys

Designate Waltz, Sheridan & Crawford as Insurance Agent of Record

Designate U.S. Bank, West Coast Bank and Local Government Investment Pool as Depository of Funds

Designate Pauly, Rogers, and Co., P.C. as District Auditors

Designate Board Meeting Dates as 2nd Monday at 7:00 PM

Designate Board Meeting Location as the District Board Room

Authorize expenditure of refunds received when purchased items are returned after an expenditure has been made

Authorize expenditure in the year of receipt of grants, gifts, bequests or devises transferred to the District

Kathy Edison made the motion to approve the Consent Agenda as amended. Norie Dimeo-Ediger seconded. Motion passed unanimously.

ACTION ITEMS

There were no action items.

DISCUSSION ITEMS

There are no discussion items.

ADMINISTRATOR'S REPORT

There were no administrator's reports.

SUPERINTENDENT'S REPORT

Mr. Huston handed out his written report.

Mr. Huston reported he met with Shawda Sewell on 7/3, and she is excited to be here.

The campus is looking better. There are two part-time workers for the grounds.

There is a state mandate to add back PE teacher at elementary level by 2017-18. For now, the Physical Activity Aides are doing a good job.

John Peterson, the district attorney, reviewed the DLR contract. He recommended three elements changed. The contract will be signed July 10.

Issues with buildings being used evenings and weekends without building use forms or supervision. This is a liability. The buildings in question will be rekeyed, and signage will be put up.

AUDIENCE TIME

There were no comments.

BOARD OF DIRECTORS COMMENTS

Will Moore commented there is a need for a policy on site changes.

He said the board is moving forward, building relationships with staff and community.

He would like to see the district move toward a magnet-type school setting.

He is looking forward to see what the district can become, and reshaping the vision of what the district can be.

Norie Dimeo-Ediger asked when the next district visioning workshop is scheduled. Mrs. Edison said November has been discussed.

Kathy Edison said the workshop with OSBA needs to be scheduled. It was part of the executive search package. Board consensus was to schedule for August 13 from 3:30 to 5:30 prior to the board work session.

Laurie Schlegel said she would like to become more involved and participate in the monthly meetings with the superintendent. Mr. Huston said his door is open, and he welcomes people to stop by and talk.

Richard Bowden thanked Kathy Edison for all the work she's done.

Regular Board Meeting

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ADJOURN

The meeting adjourned at 7:45 PM.

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