

# School Board Minutes

Banks School District 13

May 11, 2009

*Minutes are official after Board approval*

## **Board Members Present:**

Duane Lundsten, Chairman  
Doug Nordholm  
Kathy Edison  
Will Moore

## **Others Present:**

Lance Heggem, Sodexo Food Service Manger  
Parents, Students, Staff Members, Patrons

## **Administrators Present**

Shelley Mitchell, Student Services Director  
Jim Foster, BHS Principal

Marv Ott, Superintendent  
Bob Huston, BES Principal  
Simon Levear, Business Manager

## **7:00 Regular Session**

### **CALL TO ORDER-FLAG SALUTE**

Chairman Duane Lundsten called the meeting to order at 7:03 PM and led the flag salute. Mr. Lundsten said that there is time at the end of the meeting for audience comment.

### **PUBLIC WELCOME/RECOGNITION/COMMENTS**

Mr. Ott reported that Heather Anderson, a new high school math teacher, is unable to attend the meeting tonight. Mr. Ott introduced Heather Ferrigan, 1<sup>st</sup> Grade teacher at Banks Elementary School. She and some of her students performed sea songs for the Board, including Baby Beluga. Mr. Ott introduced Shannon Dotson, 6<sup>th</sup> grade teacher at Banks Elementary School. Mrs. Dotson said that her class is studying alternative energy sources in their science classes, and she introduced Kortni Ragsdale, who read her paper on which alternative energy source would be best for the City of Banks. Oteka Todd read her poem on the earth and the destruction of logging. Mrs. Dotson read Kinsley Rowan's report on the use of methanol as the best alternative energy source for Banks.

### **APPROVAL OF AGENDA**

There was an addition to the agenda: Action Item 6.3 Approval of revised 2009-2010 Budget Calendar; and 6.4 Adoption of 2009-10 Banks School District Calendar. Doug Nordholm moved to move Action Items 6.1, 6.2, 6.3 and 6.4 to the Consent Agenda, and made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as amended." Will Moore seconded and the motion passed unanimously.

### **PRESENTATION**

There were no presentations.

### **CONSENT AGENDA**

Approve April 13, 2009 Work Session Minutes  
Approve April 13, 2009 Board Session Minutes  
Approve April 27, 2009 Special Work Session/Executive Session Minutes  
Approve Fiscal Report  
Approval of HS Football out of district trip June 6 and 7, 2009  
Approval of extension of the Sodexo Custodial Service Contract July 1, 2009 through June 30, 2012  
Approval of Revised 2009-10 Budget calendar  
Approval of Revised 2009-2010 School Calendar  
Approve Routine Personnel Matters

#### Resignations

Bradley Dunn-meier HS Girls Basketball Coach effective April 21, 2009  
Bridget O'Leary 1.0FTE Title I Teacher effective end of 2008-09 School Year  
Will Moore made the following motion: "Be it resolved the Banks School District Board of Directors approve the consent agenda as modified." Kathy Edison seconded and the motion passed unanimously.

## **ACTION ITEMS**

**Approval of HS Football out of district trip June 6 and 7, 2009**

**Approval of extension of the Sodexo Custodial Service Contract July 1, 2009 through June 30, 2012**

**Approval of Revised 2009-10 Budget calendar**

**Approval of Revised 2009-2010 School Calendar**

All Action Items were moved to the Consent Agenda

## **DISCUSSION ITEMS**

Board Policy and Administration Regulations Revisions- 1<sup>st</sup> Reading

IGBAB/JO-AR- Education Records/Records of Students with Disabilities Management

JFCM- Threats of Violence

JOA – Directory Information

KAB-AR – Parental Rights

GBC-AR – Staff Ethics

EBAC – Safety Committee

EBAC-AR Safety Committee

GCBDA/GDBDA – Family Medical Leave

GCBDA/GDBDA/AR (1) – Federal Family and Medical Leave/State Family Medical Leave

GCBDA/GDBDA/AR (2) – Request for Family and Medical Leave

GCBDA/GDBDA/AR (3)(A) – Certification of Health Care Provider (Employee's Serious Health Condition)

GCBDA/GDBDA/AR (3)(B) – Certification of Health Care Provider (Family Member's Serious Health Condition)

GCBDA/GDBDA/AR (3)(C) – Military Family Leave (Certification of Qualifying Exigency for Military Family Leave)

GCBDA/GDBDA/AR (3)(D) – Military Family Leave (Certification for Serious Injury or Illness of Covered Service Member for Military Family Leave)

GCBDA/GDBDA/AR (4) – FMLA/OFLA Eligibility Notice to Employee

GCBDA/GDBDA/AR (5) – Sample Designation Letter to Employee – FMLA/OFLA Leave

GCBDA/GDBDA/AR (6) – Designation Notice – FMLA/OFLA

AC – Nondiscrimination

ACA- Americans with Disabilities Act

ACA-AR (Americans with Disabilities Act)

GBA – Equal Employment Opportunity

JBAA – Section 504 – Students

IGBAG – Special Education – Procedural Safeguards

IBGAG-AR - Special Education – Procedural Safeguards

IGBAH - Special Education – Evaluation Procedures

IGBAJ – Special Education – Free Appropriate Public Education

JHFE – Reporting of Suspected Child Abuse

JHFE-AR - Reporting of Suspected Child Abuse

IKE – Student Retention

IKE-AR – Student Retention Procedures

Mr. Ott reported the additions and revisions are in response to new legislation. There were no comments.

Mr. Ott said the policies will return next month for second reading and adoption.

## **REPORTS**

### **Administrator's Report**

Shelley Mitchell had nothing to add to her written report.

Bob Huston had nothing to add.

Simon Levear had nothing to add.

Jim Foster said that the high school needs to begin scheduling prior to possible budget reductions. He said the 8<sup>th</sup> grade parent night is next Tuesday night.

Kathy Edison commented that the Junior High report in the board packet was the same as April's. She asked that the district office check to see if this is correct.

#### **SUPERINTENDENT REPORT**

Mr. Ott said that he had nothing to add to his written report.

#### **AUDIENCE TIME**

There was no audience comment.

#### **BOARD OF DIRECTORS**

Will Moore said that in review of the confidential correspondence from teachers leaving the district at the end of the year, he was impressed with the glowing approval and comments concerning Banks Elementary School. He congratulated and thanked Mr. Huston for his leadership at the elementary. He thanked all the administrators for their hard work.

Doug Nordholm thanked the administrators for all their hard work, and he said he was happy that the 2009-2010 calendar was revisited, and revised to begin after Labor Day. He thanked Lance Heggem for dinner.

Kathy Edison thanked the presenters this evening. She said that she heard that the Kids Cook Off at the elementary went well, and said it was a good thing. She said the administrators have a tough job, and she appreciates their hard work.

Duane Lundsten echoed the comments made, and said that the budget will require tough decisions, and he appreciates the administrators working with the board.

#### **ADJOURNMENT**

The board meeting adjourned at 7:27 PM.

The next meeting of the Board of Directors is scheduled as follows:

**April 27, 2009**  
Work Session  
7:00 PM