

Regular Meeting of the Board of Directors
BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR
May 9, 2011
Minutes

Work Session

5:30 PM

District Conference Room

Present:

Laurie Schlegel, Richard Bowden, Kathy Edison, Will Moore, Norie Dimeo-Ediger, Jim Foster, Simon Levear
Bob Huston

Chair Kathy Edison called the meeting to order at 5:30 PM. She reported there was an addition to the agenda: Bob Huston – Free counseling services through Lifeworks

Lifeworks Counselor

Bob Huston, Banks Elementary School principal, presented the Lifeworks counselor proposal. Their proposal would place an intern counselor (e.g. PSU counselor intern) in Banks Elementary School. Mr. Huston said it is not uncommon for districts to have them. He reported Lifeworks would provide a mentor counselor. Mr. Huston said this would be a .4 FTE to .6 FTE position. The intern counselor would have to have a school "official title" so they would have the right to confidential information. Mr. Huston said the .4 FTE intern would pick up services needed in the elementary school. Mr. Huston said Lifeworks would like to set up a school-based health care center. He said some students, through either their IEP's or from another source, e.g. parents and teachers, need help, but Banks is remote. Lifeworks would use DD Stillson's office for family counseling and additional counseling, and they would bring in their own counselor. Those using the service would be billed thru 3rd party billing – the district would have nothing to do with the billing. Mr. Huston said there is the Oregon insurance plan for those families that can't afford to pay for the service. He said this is not taking the place of the 1.0 FTE counseling position the district is losing. He said there would need to be a motion by the board making the school intern a school official so they could deal with confidential issues. Richard Bowden asked if this position is stepping on anything union related? Jim Foster said no. Bob Huston said this would be the same as paying for a sub-contractor. The 1.0 FTE counseling position has been cut. Laurie Schlegel asked about intern experience. Bob Huston said the intern would have their 5-year coursework finished and would be getting ready to student teach if they were getting a teacher license. Mr. Huston said that the Lifeworks certified counselor would be at the elementary very frequently. Will Moore asked if the district could be sure the intern is trustworthy. Mr. Huston said no more or less than any other person. He said all staff has to go through portions of training, and FERPA is huge for counselors. Norie Dimeo-Ediger asked how much different the level of work an intern would be doing versus what a licensed counselor would normally be doing. Mr. Foster said there are more laws governing counselors than teachers because of the sensitive issues exposed to them. Mr. Bowden asked if the district would be under contract for this. Mr. Foster said no. Mr. Huston said this counseling mentor program from Lifeworks is in 6 schools now, including Tualatin and Forest Grove. He said the school based health centers are more based on families. Kathy Edison said basically the district is giving space to Lifeworks for their health center in order for the district to get the intern. She said the certified counselor would also be there to help students as well. Mr. Huston said the mentor would probably be involved 18 to 20 hours/wk, and the mentoring starts out almost hour for hour. He said the school psychologist would be cut back to .9FTE from 1.0FTE next year. Laurie Schlegel said she is uncomfortable with the student-teacher type counselor. She said she would hate for the district to have a poor experience. Mr. Huston said he would know within 2 to 3 weeks of the intern starting if there is a problem. He said he would immediately contact the college. He said he has dismissed student teachers in the past, and does not let them go the duration if the situation is not working. Mr. Huston said Lifeworks is a very professional organization and they will be very particular as well. Norie Dimeo-Ediger said she is more comfortable with a mentor on site, especially hour for hour until Bob is really comfortable. Mr. Huston said the intern would have had numerous practicum hours. Norie Dimeo-Ediger said Lifeworks would have an accountability and ownership in this also. Kathy Edison commented that Lifeworks is their employer. Mr. Huston said all parents would be notified if district proceeds with the process. He said the third person involved would be the administrator for the program from the college. He said Lifeworks sees Banks Elementary School as a good training ground since there is a good program in place in the school. He said that DD Stillson is on board with this program.

Bond discussion

Simon Levear said he has a list of everyone who voted in the last election, cross-referenced labels and lists and determined 40% have voted as of Thursday night, and by Monday night probably 50% have voted. Kathy Edison said the emphasis needs to be to try to get yes voters to vote. Will Moore said he and Courtney Shafer canvassed Arbor Village last Sunday, and they hit all homes in the sub division. Linda Gooaverts will hit Satellite. Mr. Levear said the News Times endorsed the bond. Kathy Edison said the paper endorsed it last time also. Mr. Foster asked what the feedback was Sunday night. Mr. Moore said there were no negative comments, and only two wanted to discuss it. He said that only 40% of the homes canvassed had people at home. He said that everyone said they would vote for it. Kathy Edison asked about the timeline if the bond passes. Mr. Bowden said the timeline will depend on how fast the design work is done. He said the board would need to deal with the list of additional items this summer. He asked about the status of the performance contracting. Mr. Levear said they are waiting to see what happens with the bond. He said there could be significant building next summer, but roof repairs need to be addressed immediately. Mr. Foster said that Rick Rainone thinks the district can get everything done this summer except breaking ground on the new building. Mr. Bowden commented there are not many permits needed for re-roof and remodeling. Mr. Moore said that prioritization is paramount. The board discussed involvement of the Facilities Planning Committee. Kathy Edison said the FPC could help the board prioritize. Mr. Bowden said it is the board's responsibility to be fiscally responsible. The board discussed the first thing to do if the bond passes is to bring in Rick Rainone and have a special board work session to start the process. The board discussed having Scott Rose also present. The board tentatively set a special work session for Monday May 23rd at 6:30 PM, and ask Pete Edison to attend as representative of the FPC. Mr. Bowden said the construction committee can decide when to engage a design committee, and the construction committee would line up prioritization. The overriding theme of the meeting would be: now the bond has passed - what do we do? Board consensus was to ask Xavier Fernandez, Scott Rose, Rick Rainone and Pete Edison to attend. Mr. Bowden said that whoever would serve on the committee would need a high level of commitment. Mr. Foster commented that Jim Huff is out of town for several weeks. Mr. Bowden said the committee would be similar to the facilities committee. Board consensus was to wait for the June board work session to discuss direction if the bond does not pass.

Vision Process Discussion

Kathy Edison said that if the bond passes the district will be focusing on the bond – did the board still want to do the vision process this summer or wait until the district has a change in place and think about it next summer when the district would have new superintendent. Mr. Moore said the process is never completed the first time. He said it would be a benefit to have Mr. Foster involved. Mr. Moore said the board wouldn't lose anything by having the process, and the board could make it a one day process. Mr. Foster said he called Norm at Ford Foundation, and was referred to people at Oregon Community Foundation. The cost would be \$150.00/hr. and would be as long or as short as the district wants. Mr. Foster said Norm told him the board needs a preliminary discussion to have a scope, and then get back to him. Mr. Bowden said he is not prepared to spend money on it right now. Mr. Moore said it can be expensive – that was the reason he suggested the district would do it itself. Mr. Bowden said consideration and weight should be given to current vision and mission statements. Mr. Moore said it is important for the board to define what will happen during the process. He said the board would want to know the facilitator's process ahead of time. Mr. Bowden said that an outside facilitator could bring their own agenda to the table, and just because a process worked somewhere else it may not work at Banks. Mr. Moore agreed and said it can be a double edged sword. He said if the district didn't use an outside facilitator the board would not get the outside perspective, but would get the current culture. Mr. Bowden said if the bond goes through the board may have a lot of work. He said once the district knows about the bond then the board would need to see what Rick Rainone and Scott Rose would need from the board, and then decide where to go from there. The board consensus was to keep July 9 and 10 for the vision process. Laurie Schlegel said even if the board finds itself totally involved in the bond process, the board could use Mr. Foster's expertise, and may push off the process to September or October. She said the decision does not have to be made right now. Mr. Bowden asked if there was any grant money that could be used for this. Mr. Levear said it was less likely for grant money, but more likely there may be non-profit volunteers who may facilitate it. Mrs. Edison asked for consensus to keep the July date until the board finds out about bond? Consensus was yes. The question was to go with internal or external facilitator. Mr. Bowden said he would prefer internal. Mrs. Edison said the board may want to wait until next year if they decide to go externally. Board consensus was for Mr. Moore to facilitate, he has experience doing it. Laurie Schlegel said that dates and times can be adjusted later.

Budget Discussion

The board discussed alternative funding for certain activities e.g. band. Mr. Levear said if there was an after school band program set up the group could pay what they want to pay. He said the group, perhaps called "Banks Band Club", could pay the instructor whatever they want. Mr. Levear said the alternative funding would need to be in place prior to setting the master schedule – he said the district would need to have received the funding prior to this. He said there are lots of details that have to be worked out. Norie Dimeo-Ediger said there are lots of ideas out there, and someone needs to organize the group. Mrs. Schlegel asked about the possibility of receiving more money from the state. Mr. Foster said it is possible the district could receive an additional \$100,000, and it would be best to bank it – there are ten furlough days to add back next year.

The meeting adjourned at 6:55 PM.

Regular Board Meeting

7:00 PM

District Board Room

Board Present:

Kathy Edison, Chair
Richard Bowden
Norie Dimeo-Ediger
Laurie Schlegel
Will Moore

Others Present:

Martha Ochoa, FG Family Resource Center
Greg Mosser, Mid Columbia Bus Co.
Dalan Lee, Independent
Leslie Peltz, CODA
Leslee Sipp, Lori Malcom, Lisa Geraci, Ryan Aiello,
Scott Ryan

Administrators Present

Jim Foster, Superintendent
Mike O'Reilly, Technology Director
Bob Huston, BES Principal

Jim Smith, BHS Principal
Shelley Mitchell, Student Services Director
Simon Levear, Business Manager

CALL TO ORDER-FLAG SALUTE

Board chair Kathy Edison welcomed everyone to the board meeting, and said there is time for audience comment later in the meeting.

PUBLIC WELCOME/RECOGNITION/COMMENTS

There were no comments.

APPROVAL OF AGENDA

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as presented." Laurie Schlegel seconded and the motion passed unanimously.

PRESENTATIONS

Mr. Buchanan presented on the 2011 spring break trip to Greece. He said this was the third trip he has led during spring break, previous trips being to Paris/London and Italy. He said there were 10 kids, and 14 total from Banks. Mr. Buchanan presented video highlights of the Greek trip. He said they traveled thru Educational Tours and they did a fantastic job. He said this was the most affordable group that offers educational tours. Next spring Mr. Buchanan said the spring break trip is being planned for Spain. He said he talked to the advisors of a group from Missouri and they plan trips two years in advance. He said with that in mind he is planning a trip to Berlin in 2013, and has started advertising to 8th graders. He is also working on an adult tour, which is being scheduled two years out for June with the tour to include France and Italy. Mr. Buchanan said this was a great trip, great weather, and the students were able to experience lots of antiquity, since Greece has mostly ruins.

Mr. Buchanan reported on the Community 101 program. He said the process started last spring. He said the leadership class took on the project. Mr. Buchanan said the program introduces students to philanthropy. He said the high school did a survey, and decided to address drug and alcohol awareness and education. Community 101 trains students to look up non-profit organizations and mail out grant applications. He said this is a year long process. The PGE foundation gave \$5,000 to grant out to non-profits in the area. He said the students received five applications, and went with three. CODA's goal is to raise enough money for more facilities for women and children, to help with parenting skills, and to build playground facilities. Banks High School granted \$2,000 to CODA. Leslie Peltz from CODA accepted the grant and said she was extremely impressed by the students. She said they came to the Hillsboro Recovery Center and met with staff. She said CODA was very appreciative of the grant.

Mr. Buchanan said the group gave \$1200 to Youth Contact. He said it is a non profit agency that works with prevention and intervention. He said Youth Contact works within Banks School District, they help hundreds of families. Melissa Gladder said Youth Contact reaffirms non-using decisions and reaches out within Washington County with outpatient services and in the schools.

Mr. Buchanan said the Family Resource Center in Forest Grove distributes food, offers dental care, vision help referrals, legal help, etc. They offer support for families going through counseling. Mr. Buchanan said that \$800 was given to the Family Resource Center. Martha Ochoa and Leslee Sipp thanked the district for the grant. Mrs. Ochoa said the Family Resource Center helps families with awareness, referrals and parenting classes. Mr. Buchanan said that through community 101, \$4,000 is given to non-profit organizations, and \$1,000 is opened up to with the school district. Two groups came forward. Scott Ryan, Banks School District ELL teacher reported the need for books. \$100 was given, and the grant was matched by Scholastic Book Fairs. Mr. Buchanan said the \$900 was given to Senior Grad Night– this supports the drug and alcohol-free environment. Danice Shulund accepted the donation. She said fundraising was tough this year. She said this is an important cause for kids.

CONSENT AGENDA

Approve April 11, 2011 Work/Board Session Minutes

Approve Fiscal Report

Approve Routine Personnel Matters

Reduction in Force

For the 2011-12 School Year

Jerimy Kelley 1.0 FTE Teacher

Molly Lewis 1.0 FTE Teacher

Dan Harris .62 FTE Teacher

Bethany Exline 1.0 FTE Teacher

Scott Ryan .5FTE Teacher reduced to .4 FTE Teacher

Ron LaGrone 1.0FTE Teacher reduced to .5 FTE Teacher

Kris Bunn .8125FTE Playground Assistant

Melissa Buchanan .8125FTE Instructional Assistant

Christina Burgess .8125FTE Instructional Assistant

Recall

For the 2011-12 School Year

Molly Lewis .5FTE Job Share 2011-12 SY only

Student Expulsion

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the consent agenda as presented." Will Moore seconded and the motion passed unanimously.

ACTION ITEMS

2011-2012 School Year Calendar

Mr. Foster said this was presented last month. There is a full week off at Thanksgiving. There was no further discussion.

Richard Bowden made the following motion: "Be it resolved the Banks School District Board of Directors approve the 2011-12 School Year Calendar as presented." Norie Dimeo-Ediger seconded and the motion passed unanimously.

DISCUSSION ITEMS

There were no discussion items.

ADMINISTRATOR'S REPORTS

Mike O'Reilly had nothing to add to his written report. Kathy Edison thanked Mr. O'Reilly for doing the auction technical piece.

Bob Huston had nothing to add. He thanked the board for their support. He said the board's support moves through the district and helps for an optimistic view for next year.

Shelley Mitchell reported the district has to cancel Jump Start for the summer due to reduced allocation from the state. She said it started two summers ago with ARRA funding. Some carryover funds were available, but with reduced allocation for next year it takes away what was planned to carry over for summer use. She said the funds will be used for the Title I program during the regular school year.

Jim Smith gave a thank-you to Ben and Melissa Buchanan for their work for the spring trip. He reported 137 kids attended the prom, and the event coordinators had high compliments for the Banks High School students. Mr. Smith thanked the teachers for all they do with the kids. He thanked Kathy Edison for her support of the SKID program, he said it is a very important program.

SUPERINTENDENT'S REPORT

Mr. Foster thanked Pete and Kathy Edison for their roles in the assembly. He thanked Carolina Malmedal – for all her auction work. He said it was a great auction and made more money this year than past years. He said the entire community benefits. He said everyone involved did an outstanding job.

AUDIENCE TIME

Dillon and Jered spoke on behalf of a skate park in Banks. They were encouraged to talk to the City Council at the meeting on May 10th.

BOARD OF DIRECTOR COMMENTS

Will Moore said it was a very good auction. He thanked those involved for all their hard work.

Richard Bowden said he is always impressed by the peripheral activities of the district, and the extra support district employees provide. He said teachers and administrators step up and the kids would miss out on many things without them. He said many people help the kids out to become better citizens.

Norie Dimeo-Ediger thanked staff for all they do.

Laurie Schlegel echoed Norie Dimeo-Ediger's comments.

Kathy Edison asked for clarification on the date for the Spring concert. It will be held Tuesday the 17th at 7 PM. May 19th is the Elementary School Fine Arts Fair.

ADJOURN

The meeting adjourned at 7:32 PM.