



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS  
12950 NW Main St. Banks OR 97106  
Administration Building  
**Minutes April 8, 2013**

## **WORK SESSION**

District Board Room

**In Attendance:** Kathy Edison, Richard Bowden, Will Moore, Bob Huston, Laurie Schlegel, Norie Dimeo-Ediger, Scott Rose, Kevin Cliff, Shelley Mitchell,

### **Bond Projects/Budget Update**

Scott Rose discussed the handouts of the proposed updates to the plans.

Mr. Rose discussed the demo plan. There will be demolition of the freezer/cooler area on the back of the high school. This will gain 2 parking stalls.

The majority of the parking lot will have cracks filled and re-asphalt. The exception is the parking lot in front of the high school entrance area, which will be redone.

The maintenance building will be built 12-1/2 ft from the concession building north of the grandstands. Entrance and exit will be on the parking lot. Two parking stalls will be removed. There will be two roll-up garage doors and one pedestrian door. There will be lights, heat for freeze protection, and outlets. There will be no water outlets.

There will be two ADA stalls by the wrestling building added.

The minimum amount of expense in the plaza would leave most of the area gravel. There would be a grade drop from the parking lot to the track. The ramps to the grandstands would be left as is. With a 1ft/20ft drop the need for handrails would be avoided. There would be an 8 ft wide pad for a turnaround area, and a 5 ft wide path to the track, meeting ADA requirements. Mr. Rose commented he would not recommend putting in asphalt at this stage for the buffer to keep the gravel off the track. He recommended timbers, and to wait until spring to put in a permanent buffer. The cost for a 5 ft sidewalk would be \$4100. This would be minimal for phase 2 plan.

The least costly upgrade from gravel would be an asphalt or slurry mix. The reusing of brick from the junior high building would not be a good idea – the texture on wall brick is not the same as ground brick. Mr. Edison asked about gravel next to the track. Mr. Rose said this plan does not call for a retaining wall. Concern was expressed concerning gravel getting onto the track surface. A curb was discussed, with Mr. Rose commenting if a curb was added, it would need to be painted. Mr. Bowden asked the cost per sq ft of concrete sidewalks. Mr. Rose said the cost is about \$12/sq ft. The cost to asphalt the plaza would be \$5,000 to \$8,000. Mr. Rose said a 2" asphalt could be put in, which would rut over time. A 2½ to 3 inch asphalt would not rut. In the revised plan there is no ticket control area. He said this revised plan had the lowest cost that would allow the plan to meet the intent to add a restroom to the plaza area. The cost difference between this revised plan and the original plan was \$150,000. The concrete walls changed to lock and load and the concrete revision wouldn't change the appearance of the plaza.

Actual costs for the high school will not be known until bid day. Mr. Rose said that reduction of the roof scope to repairs; the removal of the fire suppression system, the proposed changes to the plaza area would help to cover the \$550,000 delta in the project. Mr. Rose said the mechanical system used a conservative approach. The board discussed the mock up of a room with double wall insulated duct the first 10 feet of the run, and the remaining 25 feet in single wall.

The concern is single wall versus double wall is the fan/air noise being counterproductive to learning. Mr. Rose did advocate for getting duct made and doing a mock up of a classroom. There is a timeframe constraint. Ron Frame asked if considerations had been made for not putting in cooling units in the classrooms. He said the electrical system would need upgrades to provide cooling since cooling requires more power than heating. Laurie Schlegel and Kathy Edison commented on the positive learning environment that cooling units would provide for students. Mr. Frame suggested to let the matter go to bid and then to see what the cost savings would be by not having cooling units. Consensus was to have a meeting with the bond management committee when P&C could give numbers on the high school project. Mr. Rose mentioned that district could apply for the state facilities grant, which would reimburse 5% for

facilities and equipment. This would result in about \$300,000 which the district would not get until the end of the projects.

Mr. Huston reported the district is purchasing five modules from Newberg. They will run along the driveway behind the junior high. There will be some additional setup costs. The plan is for the modules to be in place by May 1.

### **SB 290 & Teacher Evaluation Review**

Shelley Mitchell reported she co-chaired the committee with Kevin Cliff. She said the committee met five times since January as a whole team to work on the document, and she and Kevin have met every week. Kevin Cliff has been developing tools and evaluation templates for use by teachers and administrators. The entire document has been included in the board packet. The document highlights student learning and growth. Student learning goals are incorporated into the evaluation document. The professional growth piece is achievable yet challenging.

### **2013-14 Calendar**

The calendar will be brought back to the board next month for adoption.

### **District Budget/State School Fund**

Mr. Huston said that \$6.55 billion for school funding statewide is being used to build the district budget. At this time the PERS offset is not known. Sequestration will result in money being used from the general fund to cover the decrease in federal funding.

### **Achievement Compact Advisory Committee**

Mr. Huston said there is no update at this time – a final draft will be brought to the board next month.

### **HB3681 Update**

The list of HB3681 transfers was included in the board packet. There was no discussion.

The work session adjourned at 6:55 PM

## **REGULAR SESSION**

### **District Board Room**

**Call to Order/Flag Salute** Chair Richard Bowden called the meeting to order at 7:00 PM. He welcomed everyone to the meeting and led the flag salute.

### **The following were in attendance:**

#### **Board of Directors**

Richard Bowden, Chair  
Kathy Edison, Vice-Chair  
Will Moore  
Norie Dimeo-Ediger  
Laurie Schlegel

#### **Staff/Others**

Bob Huston, Superintendent  
Joni Spencer, Business Manager  
Shelley Mitchell, BJHS Principal/Student Services Director  
Shawnda Sewell, BES Principal  
Jacob Pence, BHS Athletic Director/Dean of Students  
Mark Everett, BHS Principal  
Ron Frame, Pete Edison, Maureen Okerstrom  
Chris Munjar, Maddie Turner  
BHS Drumline

## **PUBLIC WELCOME/RECOGNITION/COMMENTS**

### **Student Representatives**

Chris Munjar reported ASB Officer Elections were held recently. The new officers are: Annika Bratton, President; Emma Heesacker, Vice President; Desiree Forcier, Secretary, and Hunter Malmedal, Treasurer.

Class election applications are due Wednesday, with the vote on Friday.

Mr. Buchanan is back from the spring vacation trip to Europe. There were 9 adults and 13 students on the trip. There will be a presentation at the May board meeting.

Athletes of the month: Grayson Partain – Baseball; Kaylin VanDomelen – Softball; Thomas Blatner – Boy's Track; Amy Hilger – Girl's Track; Riley Philippi – Golf.

Students learning in School: Biology – Evolution; Physical Science – Conservation of Energy; Algebra 2 – Logarithms, AP Biology – getting ready for AP exam; AP Calculus – getting ready for AP exam.

Maddie Turner reported she is looking forward to the prom, and the junior class is responsible for prom activities. She reported juniors are studying for the AP English exam which is coming up May 9. She said the new bleachers in the high school gym are wonderful.

## **UNSCHEDULED PUBLIC APPEARANCE**

There was no unscheduled public appearance.

## **APPROVAL OF AGENDA**

There were no changes to the agenda.

Norie Dimeo-Ediger moved to approve the agenda as presented. Laurie Schlegel seconded. Motion passed unanimously.

## **PRESENTATIONS/REPORTS**

### **Banks High School Drumline presentation**

Jacob Pence introduced the Banks High School Drumline. Brian Lacock leads the drumline and wrote the piece "Resurrection" which the group performed for the Board. Brian reported the drumline took first place in competitions at Glencoe and Evergreen, and will compete this coming Saturday at the NWAPA Regional Championship in Sherwood.

## **CONSENT AGENDA**

Approval of Board Minutes: March 11, 2013

Personnel

No changes in Personnel

Fiscal report

Norie Dimeo-Ediger moved to approve the consent agenda as amended. Will Moore seconded. Motion passed unanimously.

## **DISCUSSION**

There were no discussion items.

## **ACTION ITEMS**

There were no action items.

## **BOARD COMMUNICATION**

### **Superintendent Comments**

Mr. Huston reported that during the work session the consensus of the board was to revise the grandstands hardscape/softscape for bid. The bid will be with gravel in the plaza in place of the original concrete proposal. Mrs. Schlegel asked about a chain link fence to control entry to the grandstands. Mr. Huston stated there would need to be an addendum to the bid to include chain

link fence where the current fence is, and where the maintenance building is currently located. He said if the bid comes in lower than projected, the board could change the hardscape back to concrete if they so choose. The board consensus was to put a walkway in between the track and the plaza rather than curbs if possible.

Mr. Huston said in awarding contracts a goal was to award contracts to local providers if they met the necessary criteria. 5-Star Electric and Pihl Excavation have both received contracts on the bond projects.

There is an interagency agreement between Newberg and Banks to purchase 5 modules. Hopefully they will be in place between April 15 and May 1.

Mr. Huston asked Mr. Everett and Mr. Pence to thank the drumline for their performance tonight. He introduced Maureen Okerstrom, a candidate for the school board.

April 27 Banks will hold the Banks Community Garage Sale.

The district is looking at surplus items to sell and/or donate. The biggest ticket items are older pianos.

Mr. Huston thanked the board and administration for their support.

### **Administrator Comments**

Shelley Mitchell reported Mr. Hardie will be coming to the junior high to schedule 8<sup>th</sup> graders for next year, and she will be going to the elementary to meet with the 6<sup>th</sup> graders. There will be a parent night meeting where the process for scheduling is discussed. Mrs. Edison asked if the parents will be informed of the physical location of students for next year. Mrs. Mitchell said this will be discussed at the parent meeting along with the curriculum.

Jacob Pence said the BHS Drumline has done a fantastic job. It is all volunteer, parent and student led.

Riley Gerlinger made 1<sup>st</sup> team all state in girls basketball.

The bleachers look great – everyone is excited to see them in action.

OSAA is working on reclassification. There will be discussions during the athletic directors statewide meeting. Banks and the current teams Banks plays will most likely remain in the same classification.

Mark Everett reported scheduling will begin tomorrow during 6<sup>th</sup> period with handouts and talking to students about schedule changes. Discussions will include the Honors diploma, and information is included in the curriculum guide. Letters are also being sent home with progress reports. Mr. Hardie will address the new honors information at the parent night for incoming 9<sup>th</sup> graders. Mr. Everett said it would be good to share the new honors information with the junior high and elementary parents also. The goal is to have all high school students scheduled by May 1. The administration will look at class sizes, the budget for next year, and make decisions before teachers leave for the summer.

Accreditation was March 12, with 10 people here. Two areas need to be addressed: an updated mission statement for the high school, and professional development.

Shawnda Sewell said the Brave Run is coming up and discussion on the use of the funds is underway. She said the elementary is looking at a mobile lab setup with a printer. She said the tablets bought last year are used every day.

The 3<sup>rd</sup> graders are going to OMSI next week.

Class lists for 2013-14 will be put up in August.

Joni Spencer said the business office is getting ready for the budget, with the first meeting May 9. Negotiations with the unions begins in two weeks.

### **Board Comments**

Laurie Schlegel thanked everyone for their hard work.

Kathy Edison said the mascot issue is in the legislature, and they are trying to make it a local issue. If communities can come to agreement with local Native Americans the mascots may remain.

Mrs. Edison would like to see a district-wide calendar on the website.

**AUDIENCE COMMENT**

There were no comments.

**ADJOURN**

The meeting adjourned at 7:45 PM.