

Regular Meeting of the Board of Directors  
BANKS SCHOOL DISTRICT 13  
450 S. Main Banks, OR

March 14, 2011  
Executive Session  
**Minutes**

5:30 pm  
District Conference Room

Present: Will Moore; Kathy Edison; Richard Bowden; Laurie Schlegel; Norie Dimeo Ediger; Jim Foster

**192.660 (2) (i) Performance Evaluations of Public Officers and Employees**

Kathy Edison called the meeting to order at 5:30 pm.

The board discussed the evaluation of the superintendent according to ORS 192.660(2)(i).

No action taken.

The meeting adjourned at 5:40 pm.

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**Minutes**

**WORK SESSION**

5:40 pm

District Conference Room

Present: Jim Foster, Simon Levear, Will Moore, Kathy Edison, Richard Bowden, Norie Dimeo-Ediger, Laurie Schlegel

**Budget Reduction Schedule.**

The question was raised if the change of the ending fund balance went from 5% to 4% if there would be an effect on the district rating. Will Moore said it was conceivable but not likely. He said the bonding process looks at last year, not this year (or next year).

Mr. Foster reported that with the computers donated from Nike, the district can go two more years and then get back into the replacement cycle. He reported the replacement of the backup servers is in this year's budget. He said the proposal includes giving the administrator's a 2% raise, but their pay will be cut by 10 days, so administrators' salaries are in the negative for next year. Mr. Foster said the proposal includes the reduction of the ELL teacher to .5FTE. He said this could become an area of contention. Mr. Foster said the proposed reduction has been discussed with the district lawyers and he wanted to give the board advance notice of the possible contention. Will Moore asked if this would impact state and/or federal maintenance of effort. Mr. Foster said no – currently there are 20 students served by ELL and all are located in the elementary. He said that two years ago the high school students all tested out. He said this is part of the issue in that the ELL teacher's premise is that he taught high school English. Mr. Foster said that he taught the high school students under the ELL umbrella. Mr. Foster said that reduction in force does not go strictly on seniority – competence is also considered. Mr. Foster said the teacher had no assignment on the high school master schedule to teach English. Mr. Foster said another reduction is in the area of operations and maintenance. Mr. Foster said the numbers had been increased for this year, and he feels there will be enough money in the proposed budget for repairs.

**Bond Discussion**

Mr. Foster reported the resolution needs to be approved by the board for submission to the county. He said the deadline for information for the written voter pamphlet is March 21, for the online pamphlet the deadline is March 25. Kathy Edison said that Bruce will do a letter to the editor and asked if the board wanted to make it also. She said basically the letter would be changed from the last bond election to make it appropriate to this election. Mr. Foster asked if there were arguments against last time in the voters pamphlet. Mrs. Edison said there were not. Laurie Schlegel said that Bill Schlegel is doing public relations work in Roy. Kathy Edison said it is very important for the community to know the district will not put a lot of bond dollars into the high school. She said the bond is for the junior high, district safety issues and maintenance issues. Bond proceeds will be used for items listed on ballot. The listing in the exhibit are examples of work to be done. Mr. Foster said that a community meeting will be scheduled in April, after the board meeting April 11. Mrs. Edison said the PAC members are all back for this election. She said there will be little campaigning, and one mailing. April 27<sup>th</sup> the ballots will be mailed, and there is no school April 29. Board consensus was to hold a community meeting April 27, 7:00 pm in the junior high cafeteria, with a tour of the junior high building after the meeting. Mrs. Edison said Scott Rose will be there and can tell attendees what will be done with the bond dollars. Mrs. Edison said the revised master site plan, with the revised \$10.5 million bond monies needs to be available. Mr. Foster said he will call the News Times and the Argus concerning the community meeting. Mr. Foster reported the high school newsletter is distributed online; the junior high mails out their newsletter, and the elementary sends home a newsletter every week

with the students. Mr. Foster said a newsletter will go out from the district sometime after spring break. Mr. Moore said he feels the district doesn't communicate using email enough. Mr. Foster said it was unfortunate the electronic readerboard for the high school went dead. Kathy Edison reported that the PAC would meet every week starting April 6. The board discussed sending postcards to everyone in the district with factual information concerning the bond. Will Moore asked if there will be a voter registration walk, and then a follow-up vote walk. Mrs. Edison said the PAC did this last time. Mrs. Edison said there would be display boards in all schools. The board discussed the negativity from the fire department concerning the past bond election. The board discussed having a massive phone tree to yes voters to keep reminding the yes voters to vote.

Simon Levear said the administration is in the process of putting together a good budget for next year. He said it is a long list of bad choices, with lots of moving parts. He said the administration is making reasonable estimates and plans.

Mr. Foster reported that the district still has openings for budget committee community members. He said if the board knew of anyone else interested in serving to have them apply.

The board discussed writing a letter to the editor concerning the bond. Mr. Bowden said talking one on one to community members may result in some people changing their vote. The board discussed reconvening the facilities planning committee. Richard Bowden said the FPC wants to roll some additional dollars into roof repair. Mr. Moore said he would like to see the district go to 30-year roofs. Jim Foster said that bond money would have to be used within 18 months. Kathy Edison said that Skip Smetana would need to supply the maintenance list. She said that in discussions, to not publicize the divided dollar amounts. Bottom lines discussion would be OK, but breakdowns with dollar figures should not be given out. Jim Foster said the district could give papers out with square foot costs on it. Board consensus was that bottom line information could be shared, but the board expressed concern about breakdowns being discussed at this point, and if people wanted additional information they could contact the district office for further discussion.

Will Moore discussed the district vision. He said establishing the vision is a hard process to get through, and can be frustrating. Mr. Moore gave the board a district visioning process they may be interested in using. He said it is a fairly conventional process. He said it would lay out parameters and set basic framework for district operations. Mr. Moore said his intent is to produce and publish results. Mr. Moore said the process could take 12 to 16 hrs and could be done as a retreat weekend. He said the board could not do justice to the process co-mingling it within a work session. Mr. Moore said the goal is to develop principles on which the district should operate. He said he saw the vision as global. Richard Bowden said the district should look to the vision for direction but if it is too broad based, it will be hard to get adequate level of direction. Mr. Moore said he would like to get the process started, with committing 16 hours to the establishment of the global mission/vision for the district. He said the steps will be district-wide and the board could then decide what sub-steps below that are needed in the process. He said he is confident the board can come up with a mission statement, vision and application methods. Laurie Schlegel said this could provide background on why the district is cutting jobs and programs based on the basic philosophy. She said it also creates continuity as board changes and provides a point of reference. Norie Dimeo-Ediger asked if the district did not already have a vision and mission. Mr. Moore said the existing vision and mission could be included as part of the process. He said implementation is a separate process in itself and the board needs to make the implementation simple. He said this creates fallback, credibility and point of reference. Board consensus was they are willing to put time in, preferably in the summer. Mrs. Edison said she would like to do the work in a block. Mr. Moore said it is not his intent for administrators to be here, it could be made optional. He said for the implementation, the administrators will have to be part of it. Mr. Moore said a workable size group would consist of about seven people. The board discussed hiring a facilitator for the retreat.

The meeting adjourned at 7:00 pm.

**Regular Board Meeting – District Board Room**

Kathy Edison, Chair  
Richard Bowden  
Norie Dimeo-Ediger  
Laurie Schlegel  
Will Moore

Sid Moore Banks Robotics Advisor  
Greg Mosser, Mid Columbia Bus Co.  
Linda Gooaverts, Jodi Privatsky, Solina  
Krickovich, Dan Streblov; Carolina Malmedal;  
Carol Moore; Kinlee and Dennis Bonin, parents

**Administrators Present**

Mike O'Reilly, Technology Director  
Mark Everett, BJHS Principal  
Simon Levear, Business Manager

Jim Foster, Superintendent  
Shelley Mitchell, Student Services Director  
Bob Huston, BES Principal  
Jim Smith, BHS Principal

**CALL TO ORDER-FLAG SALUTE**

Board chair Kathy Edison welcomed everyone to the board meeting, and said there is time for audience comment later in the meeting.

**PUBLIC WELCOME/RECOGNITION/COMMENTS**

There were no comments.

**APPROVAL OF AGENDA**

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as presented." Laurie Schlegel seconded and the motion passed unanimously.

**PRESENTATIONS**

**Robotics Presentation**

Sid Young, advisor to the local robotics club, along with some of the club members, presented to the board on the group and competitions. He said there are mostly 9<sup>th</sup> grade students in the group, with one junior high student involved. He said this year's competition involved the students building robots that could climb over bridges and mountains, with points scored on different aspects. He said the robots were from a standard kit, and then customized. He reported the students did very well in the competitions this year, and devote hours of time to the club. He said the robots are expensive, with costs over \$250.00 per student. He said the group would like to expand teams into the elementary and junior high, and his goal as coach is to enable all students to receive college scholarships due to their participation in the league.

**CONSENT AGENDA**

**Approve February 14, 2010 Work/Executive/ Board Session Minutes**

**Approve Fiscal Report**

**Approve Routine Personnel Matters**

Extra Duty Contracts

Mitchell Andresen, BHS JV Baseball Coach 2010-11 SY only

Retirements

DD Stillson, 1.0FTE Elementary Child Development Specialist, end of 2010-11 SY

Laurie Schlegel made the following motion: "Be it resolved the Banks School District Board of Directors approve the consent agenda as presented." Norie Dimeo-Ediger seconded and the motion passed unanimously.

## **ACTION ITEMS**

### **Policy and Administrative Regulations Revisions**

GDA- Educational Assistants

GBK/KGC Tobacco-Free Environment

Mr. Foster stated the revision of GDA is updating testing for educational assistants along state lines. There was no further discussion.

Laurie Schlegel made the following motion: "Be it resolved the Banks School District Board of Directors approve policies GDA and GBK/KGC as presented." Richard Bowden seconded and the motion passed unanimously.

### **Approval of revised 2010-11 School Year Calendar**

Mr. Foster reported this puts two days back at the end of the year due to snow days 2/24 and 3/1. June 9 will be the last day for students, June 10 will be staff's last day and June 8 will be the last day for seniors. There was no further discussion .

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the revised 2010-11 School Year Calendar as presented." Laurie Schlegel seconded and the motion passed unanimously.

### **Appoint Budget Committee Members**

Mr. Foster reported Tom Duyck has agreed to serve another three-year term. Ron Frame also has submitted his application for the board's consideration. Mr. Foster reported there are still two openings on the budget committee.

Richard Bowden made the following motion: "Be it resolved the Banks School District Board of Directors appoint Tom Duyck and Ron Frame to the Budget Committee for a three year term ending 6/30/13." Laurie Schlegel seconded and the motion passed unanimously.

### **Resolution 1011-03 Authorization for Reduction in Force**

Mr. Foster stated this resolution allows for Reduction in Force notices to be sent out to applicable staff. There was no further discussion.

Will Moore made the following motion: "Be it resolved the Banks School District Board of Directors approve Resolution 1011-03 as presented." Richard Bowden seconded and the motion passed unanimously.

### **Resolution # 1011-04 Resolution Calling Measure Election**

Mr. Foster stated the resolution allows the measure to be placed on the May ballot. There was no further discussion.

Richard Bowden made the following motion: "Be it resolved the Banks School District Board of Directors approve Resolution 1011-04 as presented." Laurie Schlegel seconded and the motion passed unanimously.

## **DISCUSSION ITEMS**

### **Superintendent Evaluation Discussion**

Kathy Edison summarized Mr. Foster's evaluation, and stated he received an overall rating of 4.5 out of 5. She said she is pleased to have him on board for another year.

### **ADMINISTRATOR'S REPORTS**

Mike O'Reilly had nothing to add.

Bob Huston had nothing to add.

Jim Smith said that spring sports are underway, testing is going on in the high school, and scheduling will begin after spring break. He reported that the boys basketball team won the OSAA sportsmanship trophy at the state playoffs.

Shelley Mitchell had nothing to add

Mark Everett had nothing to add.

### **SUPERINTENDENT'S REPORT**

Mr. Foster said he echoed Mr. Smith's comments, and said he was very impressed by the following for the activities by the community members.

### **AUDIENCE TIME**

Linda Goovaerts commented on the upcoming bond election. She said she spent several years on the Facilities Planning Committee and is concerned about the state of the buildings and the safety of the children. She said people comment they still don't know what is wrong with the buildings, and what she has heard from the community has not been positive. She asked what would be done if the bond does not pass. Mr. Foster said the district will go back to the drawing board. He said the district cannot replace or repair the buildings without funds. He said the district will hold a public meeting in April, and the PAC will be involved in the election. He said the district is focusing on one main item – the junior high building. Mr. Moore commented that if the bond does not pass he will ask the board to vacate the building. He said some positive things community members can do are to write letters to the editor of the paper, write a pro comment in the voter's pamphlet; and join the PAC. Mr. Moore said the key is to focus on the yes voters.

Jody Privatsky said the elementary PTO will be fundraising for textbooks and contributing to the textbook adoption program. Mr. Foster said there has not been an adoption since 2005, the cost of an adoption is \$80,000 to \$90,000 and the choice has been to keep teachers in the classroom and forgo the adoption cycle. He said that with technological improvements and innovations the need for textbooks in some cases is becoming obsolete. Selina Krickovich commented that math and science need to have funding to update the materials in the classroom and asked if the district had a plan to allocate funding in these specific areas for the future. Mr. Smith said that some districts are going to books online, such as Astoria School District, which was awarded google pad wireless satellite devices recently. He said a future consideration may be an auditorium college type forum. He said there still is a cost factor with huge upfront costs. Mr. Everett said he considers used textbooks, and supplements with appropriate kits. Mr. Huston said that it is rare to see K-3 online curriculum, and the elementary doesn't have wireless hubs or notebooks for kids. He said the teachers fill in the gaps in the written materials. He said the elementary looks at the state standards and work to bridge the gaps. Mr. Everett said that math has not really changed, the information is available, but not all encompassed in one book. He said this is true in science as well. Mr. Moore said it has come down to teachers or books, and the board appreciates people bringing forward ideas and taking on projects. Laurie Schlegel said parent groups could approach the teachers and see what the needs are. Mr. Foster said the lack of funding is felt across the entire district, and the fund allocation is based upon input by the board, the superintendent, the administration and the teachers.

### **BOARD OF DIRECTOR COMMENTS**

Will Moore said that Jim Foster is a pleasure to work with and has allowed leadership throughout the district to get stronger.

Richard Bowden echoed Mr. Moore. He said the hard times are not over, and the junior high is a huge concern. He said the district can only work with the dollars received.

Laurie Schlegel thanked the parents in attendance tonight. She said Linda Goovaerts has been coordinator of the Science Fair for 12 years\*\* and has done a wonderful job. She said she appreciates the creative ideas for ways to get things for the kids.

Norie Dimeo-Ediger echoed Mrs. Schelgel's comments. She said she appreciates everyone's concerns.

Kathy Edison thanked Mr. Foster and the administrators. She said these are hard times, and all the effort put forth is appreciated. She said the science fair was amazing.

*\*\*Note: A correction was made to the comments via email from Lynda Goovaerts on March 14, 2011. Kathy Moore started the Science Fair at the elementary school in 1999. Lynda Goovaerts was a volunteer the first four to five years, and then took over as coordinator after that.*

The meeting adjourned at 8:05 pm.