

Special Meeting of the Board of Directors  
BANKS SCHOOL DISTRICT 13  
450 S. Main Banks, OR

*March 13, 2012*

Minutes

*Minutes are official after Board approval*

Present:

Board Members:

Kathy Edison, Will Moore, Richard Bowden, Norie Dimeo-Ediger, Laurie Schlegel

Screening Committee Members:

Sena Wilmoth, Wendy Holland, Shelley Mitchell, Mike O'Reilly, Jacob Pence,  
Laura Kalhar, Bobbie Woodruff

Others:

Deborah Bloom, Hillsboro Argus

The session began at 6:00 PM

The Board met under Executive Session ORS 192.660(2)(a): To consider the employment of an officer, employee, staff member or agent.

The Superintendent Screening Committee and the Board determined the candidates for consideration for the next step of the Superintendent Search. No action was taken.

Recess to Open Session

Open Session

- Superintendent Interview training and questions.

The board developed the questions for the Superintendent interviews. See attached.

Adjournment

The board adjourned at 10:00 PM.

## Superintendent Interview Questions 2012

1. Give us a little background about yourself and your qualifications for this position and why you are interested in Banks
2. Explain to us, as best you can, what you think this position consists of, and what skills and abilities it will require to be "performed well". Describe being "performed well".
3. What do you consider to be the most important duties of the superintendent?
4. Describe three incidents that shaped you the most in your career.
5. Give an example of someone you've mentored.
6. Describe how to build trust and collaboration within a district.
7. How do you see the superintendent and board working together in the most effective manner?
8. How have you worked collaboratively with local governments, other colleagues, professional organizations, business and community groups in furthering educational goals?
9. Describe what you believe is an effective public information program, both internal and external.
10. How would you involve the staff and community in budget planning?
11. Describe how you would expect to balance competing budgeting demands, e.g. staff vs. programs; elementary vs. junior high vs. high school.
12. Describe the superintendent's role in creating change within a district. Describe your change process.
13. Describe your experiences for building and remodeling facilities. Construction bonds.
14. What have you done to create and support a community of learners that empowers others to reach high levels of performance?
15. What should a graduate of Banks High School look/act like, be able to do?
16. Describe an effective evaluation program for administrative, licensed and classified staff.
17. Describe the role of superintendent in collective bargaining. What has been your experience in the collective bargaining process?
18. If you were to take over the role of superintendent of Banks School District, and you could make the district function, produce, etc., like anything you wanted it to, what would the picture of the district look like in five years. Where would you start and what would be the process to get there?
19. Do you have any questions of us