

School Board Minutes

Banks School District 13

February 8, 2010

Minutes are official after Board approval

5:30 PM Board Work Session – District Conference Room

Agenda

Board Members Present:

Will Moore, Chair
Kathy Edison, Vice Chair
Norie Dimeo-Ediger
Laurie Schlegel

Others Present:

Schann Nelson, Independent

Administrators Present

Jim Foster, Superintendent

Mr. Foster handed out an informational sheet from OSBA on Board ethics.

Mr. Foster gave the board a copy of the Business Manager's response to the audit findings that included changes made to comply with the recommendations.

Mr. Foster gave the board a copy of his superintendent goals, which were established in his 2009-10 contract. He addressed the goals and said this would be an evaluation tool.

Board consensus was to ask the administrators to do a 360 evaluation, the surveys would be returned to Mr. Moore and he would make copies available to the other board members. They would discuss the results of the surveys in the next work session and Mr. Foster would be given a summary of the comments. Mr. Moore said a summary of board member surveys would be made public.

Mr. Moore asked that the board evaluation tool be sent out to board members. Mr. Moore said he felt it was a very valuable tool in the evaluation process.

JV II and Jr. High AD

Mr. Foster handed out a cost sheet pricing out the addition of JVII to a partially district-funded sport, discussed the expenses, and how the expenses could be handled. Mr. Foster said the estimates are based on this year's sports schedule. He said he spoke to the BEA union representative, Mr. Victor, and reported that Mr. Victor said there would not be contractual issues if the JVII coaches are paid less than the salaries listed in the contract. Mr. Foster said Mr. Victor understood that when the district was in a financial position to return the JVII sports entirely to district funding, the salaries for the coaches would reflect the bargained salaries.

Mr. Foster said the district has agreed to send a representative from the junior high school to the three scheduled meetings throughout the year. Mr. Foster said the district did not want to handle the officiating, scheduling or the transportation piece. Board consensus was to raise pay to play fees next year to \$125 per sport. Mrs. Dimeo-Ediger said that she did not want to commit budget money for next year prior to the budget process.

Budget Guiding Principles

Mr. Foster reported that he has updated the Budget Guiding Principles, and gave the board copies of the revised document. He said he would like the ending fund balance to be increased to between 5% and 10%. Mr. Foster said he would like to develop a capital reserve fund to be used for preventive maintenance. Mrs. Edison said it was important to communicate that keeping a higher ending fund balance allows the district to have a better rating which lowers costs. Mr. Foster discussed mentoring of new teachers, investing in the technology infrastructure, and continued work on the district webpage. The superintendent discussed the need for mentoring of students, and the web of support for students in need. Mr. Foster said that next year high school students that are aides at the elementary would be taught skills to mentor students. Mr. Foster said that parents would also be offered training.

Budget Calendar

Board consensus was to make the current budget available to budget committee members, and invite them to attend the April 12 workshop. Mr. Moore said that members should be asked to review the budget prior to the meeting, ask questions, talk to Mr. Levear, and plan to come to the budget meeting prepared.

Mid Columbia

Mr. Foster reported there were two breakdowns of buses on trips – one had no heat on a trip 12/14, and the other an alternator went out on 1/14. Mr. Foster said that Mid Columbia sent maintenance personnel to repair the buses. He said that John Shafer does not do maintenance on the Mid Columbia buses. Mr. Foster said Mid Columbia was looking at combining routes to save money next year.

Bond Discussion

Mr. Moore said that Mr. Edison would discuss the Facilities Planning Committee during the board meeting. Mr. Moore said a stakeholders or blue ribbon committee should be asked to come and be brought into the bond discussion and asked for feedback. A list compiled by Doug Nordholm of prospective members was discussed. Board consensus was to ask 8 to 12 people to attend, bring them into the discussion and ask for feedback. Board consensus was to have Mr. Foster contact the 12 people decided upon and invite them to attend a meeting with the Facilities Planning Committee.

The board recessed the work session at 6:40 PM and decided to return to the work session after the board meeting.

The board returned to the work session at 7:30 PM. There was board discussion on renovating the current administration building into a performing arts center. The “blue ribbon” panel was discussed, and Mr. Moore asked the superintendent to contact Hermiston concerning their “blue ribbon” panel. Board consensus was to have the Facilities Planning committee meet with the Banks “Blue Ribbon” panel on March 10 and 17.

Mr. Foster was directed to contact the following people to ask they participate in the panel.

Trish Birr	Kathy Douglas	Dale Evers	Sharon Ackerman
Brian Coussens	Greg Henes	Sue Cackler	Matt Pihl
Tim Dierickx	Sue Lewis	Doug Nordholm	Jean Hammond

The work session adjourned at 8:25 PM.

6:40 PM Executive Session ORS 332.061 Student Expulsion

The board met under ORS 332.061. There was no action taken.

7:00 PM Regular Session

Board Members Present:

Will Moore, Chairman
Kathy Edison, Vice-Chair
Norie Dimeo-Ediger
Laurie Schlegel

Administrators Present

Jim Foster, Superintendent
Shelley Mitchell, Student Services Director
Bob Huston, BES Principal
Gary Hartman, Technology Director
Mark Everett, BJHS Principal

Others Present:

Lance Heggem, Sodexo Food Service
Herb Drew
Pete Edison, Facilities Planning Committee Chair
BSD Staff members
Peggy Freund, NWRESA Representative

CALL TO ORDER-FLAG SALUTE

Board Chair Will Moore welcomed everyone to the board meeting, and said there is time for audience comment later in the meeting.

PUBLIC WELCOME/RECOGNITION/COMMENTS

Mr. Foster recognized Herb Drew for his many years of service to the Banks School District. Mr. Foster said that Mr. Drew handled all the staff insurance questions for the district, and has recently retired from Drew & Buehler Financial Services.

APPROVAL OF THE AGENDA

There were two additions to the agenda:

Consent Agenda

Hiring:

Christina Burgess .59375FTE Inst. Asst. effective 2/3/10 (temporary hire 2009-10 SY only)

Melissa Merritt .49375FTE Inst. Asst. effective 2/8/10 (temporary hire 2009-10 SY only)

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as amended." Kathy Edison seconded and the motion passed unanimously.

PRESENTATION

Facilities Planning Committee Update

Pete Edison, Chairman of the Facilities Planning Committee, gave an overview of the committee. He said there are 9 full members, with 1 alternate. Mr. Edison said the representatives are members of the community, and all three schools have representation. Mr. Edison said that the committee reformed on December 9, and there were six meetings scheduled, 1/6; 1/20; 2/3; 2/17; 3/3. He said the group would make a recommendation to the school board with a presentation on March 8. Mr. Edison said the meetings are well attended by administration, staff and three outside consultants – Scott Rose, Rick Rainone and Marcia Lattner. Mr. Edison said the consultants were invaluable in the process. He said the first task is the master site plan, with the plan providing as much detail as possible. He said the site plan will include more traffic flow data, details within the junior high and high school, and proposed athletic facilities and grounds. Mr. Edison said the committee built from the work done by the previous two facilities planning committees. Mr. Edison said the committee would identify the three best options to proceed forward with for the board to consider. Mr. Moore said the board discussed inviting a group of individuals to come and have the facilities planning committee make the same presentation to them as they will make to the board. Mr. Moore said it does not appear to be possible to have this group meet and hear from the facilities planning committee prior to the March 8 board meeting. He commended Mr. Edison for his work in the facilities planning committee, and said he is an amazing facilitator.

CONSENT AGENDA

Approval of February 8, 2010 Board Regular/ Work Session Minutes

Fiscal Report

Personnel

Hiring

Julie Turner .225FTE Kindergarten Aide effective 1/18/10 (Temporary Position 2009-10 SY only)

Mike O'Reilly 1.0FTE Technology Director effective 2/1/10

Christina Burgess .59375FTE Inst. Asst. effective 2/3/10 (temporary hire 2009-10 SY only)

Melissa Merritt .49375FTE Inst. Asst. effective 2/8/10 (temporary hire 2009-10 SY only)

Extra Duty Contracts

Brian Ackerman HS Asst. BB Coach 2009-10 SY

Adam Azril HS JV BB Coach 2009-10 SY

Ken Robinson HS Asst. Track Coach 2009-10SY shared stipend

Kara Reaser HS Asst. Track Coach 2009-10SY shared stipend

Sandy Sinner, HS JV SB Coach 2009-10SY

Approval of Budget Calendar

Approve Extension and Nonextension of Temporary, Probationary and Contract Teachers and Administrators
Current first year probationary teachers and administrators being offered one-year contracts for 2010-2011 to second year probationary status:

Second Year Probationary Teachers

Bethany Exline

Current second year probationary teachers and administrators being offered one-year contracts for 2010-2011 to a third year probationary status:

Third Year Probationary Teachers

Kevin Cliff	Lara McCabe	Jo Schilling
MacKenzie Peters	Rachel Kelly	Jeremy Kelley
Clint Pike	Christa Rogers	Scott Ryan
Bobby Tabb	Shannon Staley	

February 8, 2010

Third Year Probationary Administrators

Shelley Mitchell

Current third year probationary teachers moving to contract status and being offered two-year contracts for July 1, 2010 through June 30, 2012:

Doug Allan	Diane Coughlin	Heather Ferrigan
Kim Carson	Cindy West	Jon Small
Ron LaGrone		

Current contract teachers being offered two-year contracts for July 1, 2010 to June 30, 2012 as contract teachers.

ELEMENTARY:

Pam Brown	Cindy Simonsen	Pamela Bailey	D.D. Stillson
Brenda Campbell	Sue Harsin	Vickie VanDomelen	Marjorie Salter
Chris McOmie	Sena Wilmoth	Erin Wilson	Cami Henderson
Karin Bueffel	Jonathan Pearson	Shannon Dotson	Rebecca Freeman

SECONDARY:

Pat Marlia	Jacob Pence	Donna Niessner	Karla Clark
Nicholas Rizzo	Ben Buchanan	Sarah Blackman	Mary Lau
Doug Ainge	Pat Ball	Tim Hardie	Jim Gerlinger
Kurt Victor	Carol Pallett	Kellie Meeuwsen	CarrieAnn Sanders
Wymon Smith	Tim Eggleston	Laura Cummings	Lori Martin
Bradley Dunn-meier	Molly Goff	Terry Kiefer	Troy Hall

Current contract administrator being offered three-year contracts for July 1, 2010 to June 30, 2013 as contract administrator:

Jim Smith

Mark Everett

Temporary teachers employed on a 2009-10 contract expiring June 30, 2010:

Aaron Hollingshead

Renewal of Business Manager and Maintenance Supervisor contracts for the 2010-11 School Year:

Simon Levear

Skip Smetana

Approve Jim Foster as interim Superintendent for the period July 1, 2010 through June 30, 2011

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the consent agenda as amended." Laurie Schlegel seconded. The motion passed unanimously.

ACTION ITEMS

Approval of Resolution 0910-01 Authorizing 2010-11 Northwest Regional E.S.D. Resolution Plan:

Mr. Foster reported the information was included in the packets. He said this is an annual process. There was no discussion.

Lori Schlegel made the following motion: "Be it resolved the Banks School District Board of Directors approve Resolution 0910-01 as presented." Kathy Edison seconded. The motion passed unanimously.

DISCUSSION ITEMS

Policy and Administrative Regulations Revisions – 1st Reading

GBNA/GBNA-AR – Hazing/Harassment/Intimidation/Bullying/Menacing - Staff

GCBDA/GDBDA – Family Medical Leave

GCBDA/GDBDA/AR (1) – Federal Family and Medical Leave/State Family Medical Leave

GCBDA/GDBDA/AR (2) – Request for Family and Medical Leave

GCBDA/GDBDA/AR (3)(C) – Military Family Leave - Qualifying Exigency

GCBDA/GDBDA/AR (3)(D) – Military Family Leave - Covered Servicemember Leave

GCBDA/GDBDA/AR (4) – FMLA/OFLA Eligibility Notice to Employee

GCBDA/GDBDA/AR (6) – Designation Notice – FMLA/OFLA

IBGGA – Identification – Talent and Gifted

JFCF/JFCF-AR – Hazing/Harassment/Intimidation/Menacing/Bullying/Cyberbullying – Students

JFCEA – Secret Societies - Gangs

Mr. Foster reported these policies are being brought for first reading tonight. JFCEA has been developed by the county superintendents for all Washington County districts to adopt. There was no further discussion.

REPORTS

Administrator Report

Mr. Huston had nothing to add to his written report.

Mark Everett had nothing to add to his written report.

Gary Hartman had nothing to add to his written report.

Shelley Mitchell had nothing to add to her written report.

SUPERINTENDENT REPORT

Mr. Foster commented he has enjoyed his time in the elementary classrooms and commended Mr. Huston for his work at the elementary. Mr. Foster said that he has been attending faculty meetings informing staff on the effects of Measure 66 and 67 on the budget.

AUDIENCE TIME

There were no comments.

BOARD OF DIRECTORS

Norie Dimeo-Ediger said she appreciates all the work done by the Banks School District staff.

Laurie Schlegel commented she was impressed at the work done in the Banks School District.

Kathy Edison thanked Pete Edison for his report and the administrators for their reports. She said she has heard positive community comment on Mr. Foster's attendance at the recent senior citizen luncheon.

Will Moore said he has been very impressed by the work of the Facilities Planning Committee.

ADJOURNMENT

The board meeting adjourned at 7:20 PM.