



## **BANKS SCHOOL DISTRICT**

12950 NW Main St. Banks OR 97106

Administration Building

**Minutes January 13, 2020**

### **EXECUTIVE SESSION**

#### **District Conference Room**

192.660(2)(i)

The board met in executive session under ORS192.660(2)(i). The board reviewed the evaluation of the job performance of the chief executive officer. No action was taken.

### **WORK SESSION**

#### **District Conference Room**

##### **In attendance:**

Norie Dimeo-Ediger, Chairman

Ron Frame, Vice-Chairman

Dan Streblow

Will Moore

Raymond Mott

Jeff Leo, Superintendent

Joni Spencer, Business Manager

Staff: Tony Richeson

Norie Dimeo-Ediger called the meeting to order at 5:30 PM.

#### **SSA Discussion**

Mr. Leo shared SSA notes from the buildings. All buildings discussed the needs of reducing class size; health and safety; well-rounded education and instructional time. Baseline and stretch goals were discussed, and the feasibility of maintaining a goal - such as graduation rate. Front office, increased academic achievement and how to best serve students with specific needs. Accountability methods are considered for systemic changes in 3rd grade reading, attendance and 9th grade on track graduation. The systemic changes could include the changing the ways to teach reading, is improvement needed? There may be a need for systematic change of scheduling classes at the middle school level, which would result in the need for an increase of certified staff. Addition of counselors could be addressed under health and safety. There could be consideration of use of TOSA as student support specialists - social/emotional support. The next step is to narrow the scope. There will be a meeting January 22 with administration, union leadership, certified and classified staff with Rob Saxon to form a recommendation to give the superintendent who will then take it to the board. The SIA application will be brought to the board on March 9 for their approval. It will then be sent to ODE.

#### **ADJOURN**

The meeting adjourned at 5:55 PM.

## **REGULAR SESSION**

### **District Board Room**

#### **In attendance:**

Norie Dimeo-Ediger, Chair  
Ron Frame, Vice-Chairman  
Raymond Mott  
Dan Streblow  
Will Moore

Jeff Leo, Superintendent  
Max Signaler, Technology Director  
Joni Spencer, Business Manager  
Administrators: Jacob Pence, Darla Waite-Larkin,  
Shelley Mitchell, Marjorie Salter, Staff, Patrons

## **CALL TO ORDER/FLAG SALUTE**

Norie Dimeo-Ediger called the meeting to order at 6:00 PM. She welcomed everyone to the meeting and led the flag salute. She asked if any public members would like to make comments, to please fill out a comment card and give it to the board secretary.

## **PUBLIC WELCOME/RECOGNITION**

Tim Eggleston and Kristina Passadore presented plaques to the board members that were made by the CTE students in honor of Board Appreciation Month.

## **STUDENT REPRESENTATIVE REPORT**

Leadership is working on the Community 101 project. They are sending out applications to nonprofits and interviews will be in February. PCC fieldtrip is Friday. 40 students are signed up to attend.

#### **Athletics:**

Basketball will begin next week. Dance is hosting a youth camp January 17. Wrestling is attending a tournament in Redmond this coming weekend, depending on weather.

## **APPROVAL OF AGENDA**

Will Moore moved to approve the agenda as presented. Dan Streblow seconded. Discussion: There was no discussion. Motion passed unanimously.

## **PRESENTATIONS/REPORTS**

### **Robotics Presentation**

Members of the Robotics club presented on their robot. The Robotics Club is part of the new league in Tillamook this year. They have been doing well, the middle school team is in first place in their group. The club meets every Tuesday and Friday after school. They hope to qualify for state this year.

## **AUDIENCE COMMENTS**

There were no audience comments.

## **CONSENT AGENDA**

Board Minutes: December 9, 2019

### **Routine Personnel Matters**

#### Transfer

Brandi Sandage .40625FTE Inst. Asst to .8125FTE Inst. Asst. effective 1/6/20

#### Extra Duty:

Shannon Dotson NJHS Advisor (shared stipend)

Heather Hardman NJHS Advisor (shared stipend)

Ron Frame moved to approve the consent agenda as presented. Will Moore seconded. Discussion: There was no discussion. Motion passed unanimously.

## **ACTION ITEMS**

### **Policy and Administrative Regulations Adoption/Revision**

Mr. Leo reported the changes are suggested by OSBA in order to meet changes due to legislative session.

Raymond Mott moved to approve the policy and administrative regulations are presented. Dan Streblow seconded. Discussion: Mr. Leo said that student medical records are now allowed in executive session under ORS 332.061(1)(b). Motion passed unanimously.

### **Superintendent/Board Agreement**

Mr. Leo said that changes were made based on the December 9 meeting. He said he would like the agreements adopted as presented. Any changes could be made at the operational meeting in 2020. Dan Streblow moved to approve the superintendent/board agreements as presented. Ron Frame seconded. Discussion: Norie Dimeo-Ediger commented she was pleased to have the statement that the superintendent will follow up public comments. Mr. Moore commented that it does not say that clarifying questions cannot be asked - he said he was comfortable the way the agreement is now written. Motion passed unanimously.

## **DISCUSSION ITEMS**

### **Division 22 Assurances/State of the District**

Mr. Leo said that every year the district has to report to the community on the district's compliance or non-compliance to the Division 22 standards. Mr. Leo reported to the board and community that the district is in compliance of all Division 22 standards. Minutes of the board meeting will be sent to ODE by February 15.

### **Superintendent Evaluation Process**

Mr. Leo reported he shared his self-reflection tonight with the board. He will send the board survey out this week. The next board meeting there will be an executive session, the board will produce a summary letter; discuss with the superintendent, and the letter will be presented in open session by the March board meeting. Mr. Leo will send out a Google all staff evaluation survey this week. It is due back by 1/31, and Mr. Leo will share the summary with the board members.

## **BOARD COMMUNICATION**

### **Superintendent Comments**

Mr. Leo said if there are any questions concerning administrator's reports he asked the board members to contact him.

### **Board Member Comments**

Ron Frame thanked Darla Waite Larkin for her report. He thanked her for the honor roll listing and the improved grades list.

Will Moore said appreciates the SIA process. He valued the interaction and engagement of all staff, board and community in the process.

Dan Streblow thanked the district for the gifts, and he enjoyed the robotics presentation.

## **ADJOURN**

The meeting adjourned at 6:36 PM.