

Regular Meeting of the Board of Directors
BANKS SCHOOL DISTRICT 13
450 S. Main Banks, OR

January 12, 2011

Minutes

Minutes are official after Board approval

Note: The District will endeavor to provide the following services if requested 48 hours prior to the meeting: qualified bilingual interpreters or qualified sign language interpreters. These services are provided at no cost to recipient. To obtain services, call 503-324-8591 at least 48 hours prior to this meeting.

Board Work Executive Session – District Conference Room

The board met under ORS 192.660 (2)(d) – labor negotiator consultations.

The board met with labor negotiators. No action was taken.

Regular Board Meeting – District Board Room

Board Members Present:

Kathy Edison, Chair
Will Moore
Richard Bowden
Norie Dimeo-Ediger
Laurie Schlegel

Others Present:

Lance Heggem, Sodexo Food Service
Greg Mosser, Mid Columbia Bus Co.
Amy Hansen, WSC
Tara Kamp, Pauly, Rogers & Co.
Renee Bruce, NWRES D
James Sagar, NWRES D

Administrators Present

Jim Foster, Superintendent
Simon Levear, Business Manager
Shelley Mitchell, Student Services Director
Bob Huston, BES Principal
Jim Smith, BHS Principal
Mike O'Reilly, Technology Director

CALL TO ORDER-FLAG SALUTE

Board chair Kathy Edison welcomed everyone to the board meeting, and said there is time for audience comment later in the meeting.

PUBLIC WELCOME/RECOGNITION/COMMENTS

There were no comments.

APPROVAL OF AGENDA

Norie Dimeo-Ediger made the following motion: "Be it resolved the Banks School District Board of Directors approve the agenda as presented." Laurie Schlegel seconded and the motion passed unanimously.

PRESENTATIONS

Annual Insurance Presentation

Amy Waltz Hansen, CIC, President of Waltz, Sheridan, Crawford presented the Banks School District Annual Insurance and Risk Management report. She reviewed the executive summary, and briefly discussed highlights of the report. She reported that the market has been comparatively flat. She said that, although the coverage of the district may be a little light, the coverage is reviewed every year. PACE (the insurance carrier) is comfortable with the coverage, and with the consideration of the blanket coverage the district has, in her opinion, the insurance meets the needs of the district. Ms. Hansen gave a program overview of district coverage. She reported that crime coverage has a \$250,000 limit. Liability for bodily injury and property damage is \$10 million/occurrence. The worker's compensation carrier is SAIF, and due to the decrease of worker's compensation claims, the rates for next year's worker's compensation insurance should decrease.

She said there is a Student Accident Program that is required for student athletes without other coverage. Ms. Hanson discussed the statement of property values, and reported that in 2010 the major incurred loss was water damage.

Annual Audit Presentation

Tara Kamp of Pauly, Rogers and Co. presented the annual audit report, and reported that the District has received an unqualified opinion. She commended Mr. Levear for the financial state of the district. She briefly discussed the SAS 114 letter. She stated that the district is in compliance with federal and state law. She said there are no disagreements with management. She briefly went over the audit with the Board, and discussed the findings. There were no questions. Ms. Kamp reported that the audit findings have been brought to the attention of management. She said in applying SAS 115 the district should develop written internal control procedures. Simon Levear, Banks School District Business Manager said this condition is related to district size and limitations on segregation of duties. Ms. Kamp said these are common comments made in smaller districts, and that management is aware of the concerns and taking precautions. Ms. Kamp reported that in order to meet new audit standards, (GASB statement No. 54), the recommendation is that the district should adopt a fund balance policy prior to 6/30/11 – the new audit standard will effect the manner of some fund reporting.

Northwest Regional Education Service District Annual Presentation

Renee Bruce, Northwest Regional ESD board member introduced herself. She said her background brings a social service input to the board. She introduced James Sagar, Assistant Superintendent of NWRES D. He gave a brief background on the ESD board member elections. He said that some people elected by zones and also there are people elected at large. Mr. Sagar discussed the allocation of ESD funds – he reported that 10% of the funding remains with the ESD for administrative costs. Mr. Sagar said that of the 90% remaining, 25% is used for core services for the twenty Northwest Regional ESD districts. The balance of the 75% funding is distributed based on ADMw, and the individual districts decide on the expenditure of the funds. Mr. Sagar highlighted services provided by the NWRES D for Banks. He reported that October 2010 the twenty district superintendents met and developed the service plan for next year. By December 2010, the NWRES D board approved the plan, and by March 1 the individual school district boards vote to approve the 2010-11 Service plan. Mr. Sagar said that an item not included in the report was a GAPS foundation grant – Banks received \$852.00 for alternative communication devices for the district.

CONSENT AGENDA

Approval of December 13, 2010 Regular Board Session/Work Session Minutes

Fiscal Report

Personnel

Richard Bowden made the following motion: “Be it resolved the Banks School District Board of Directors approve the consent agenda as presented.” Norie Dimeo-Ediger seconded. The motion passed unanimously.

ACTION ITEMS

There were no action items.

DISCUSSION ITEMS

There were no discussion items.

REPORTS

Administrators Reports

Jim Smith reported the high school is gearing up for the end of the first semester. He said the staff is working to keep the seniors on track. Mr. Smith said the winter formal is this weekend. He reported the high school is beginning 4 to 5 weeks of state testing. He said the students are working on sample collections – it is a diploma requirement for juniors. Mr. Smith said the team members in the high school work together to handle this. He commended Skip Smetana for keeping the schools running, and he said there is heat by the afternoon most days.

Simon Levear handed out the financial report.

Mike O'Reilly reported there are three areas of testing and it fully involves OAKS in all 3 bldgs. He reported the technical equipment is ready to go, and all is going well. He reported state reporting is up to date, and all reports are on track. Mr. O'Reilly reported that in the technology department, Nike donated some desktops, and 50% are in the elementary school, with the remaining in the high school computer rooms and business labs for OAKS testing. Will Moore asked if FlashAlert could be used for notifications other than school closures. Mr. O'Reilly said he would look into the question – he said there are numerous systems that could be used for notification of the community of upcoming events.

Shelley Mitchell reported that during the December 2 inservice an autism specialist presented to the teaching staff on current research and information on students with autism. She said the staff appreciated the presentation. She said December 10 was the annual systems performance review and improvement training day, which is mandated by ODE. She said a grant paid for the substitutes for the day. Ms. Mitchell reported that the preliminary results – which included the file review – student services met 100% compliance of federal and state requirements. She said this included technical accuracy, procedural due process, meeting IEP goals, and not making students eligible for special education disproportionately. She said the district has good procedures in place to make sure only disabled students were determined eligible. She said specialists thru the ESD presented information to the staff concerning traumatic brain injury. Mrs. Mitchell said the presentation was a culmination of a research project. Ms. Mitchell reported that Title I staff works to engage families in literacy programs for their children and it is hard to get parents to attend after school activities. Mrs. Mitchell said last year's hands-on activities with parents and students went very well, and it includes a mini lesson promoting literacy. She reported that in December the 2nd annual gingerbread house project for the Title I students and parents was very well attended.

Bob Huston reported that the elementary PTO had a free family movie night (Despicable Me) Friday night. He said the elementary has a Rapid Response Team that work together to respond to numerous types of crisis. Mr. Huston thanked Mike O'Reilly - he said with donations from Nike and New Horizons training company the elementary has a new lab. Mr. Huston said the elementary has real frustrations concerning state testing. He said the grade levels are working together to the benefit of the students. He said Kindergarten Registration will be held February 7-11, and February 10 is the elementary summer picnic.

Mark Everett said there have been heating issues at the junior high recently. He said Skip did a great job. He said with the end of the 1st semester he looks at student schedules and makes any changes needed. Mr. Everett said that in the area of reading the junior high students take the first reading test in December, and then he moves students around based on reading scores. He said there are seventeen to twenty students in and out of reading classes, most are moving into the reading classes. Mr. Everett said the state reading assessment is a huge predictor of success. Mr. Everett said that other schedule changes are also made at the end of the first semester. The junior high honor roll event has been ice cream socials in the school, and are popular. He said it was a good start after the winter break.

SUPERINTENDENT'S REPORT

Mr. Foster thanked the staff – he said they have remained pretty positive as the district moves forward. He thanked the administrators and said they keep people on task.

Mr. Foster said this is Board Appreciation Month and he recognized the board members – he said the district does appreciate all the time, dedication and expertise brought to the board. Board brings reality into the schools, a different viewpoint. He said his or her perspective is valued by everyone.

Annual Report to the Community

Mr. Foster reported to the Board and the community that the Banks School District is in compliance with and implementing as required, all Standards for Public Elementary and Secondary Schools as set forth in OAR Chapter 581, Division 22, including all new and revised rules.

AUDIENCE TIME

There were no comments.

BOARD OF DIRECTORS

Will Moore thanked all the administrators. He said there are all kinds of creative sacrifices being made by staff and administrators and he appreciates their efforts. He said they are very dedicated people.

Richard Bowden thanked all the administrators for all they do. He said they feel every issue and concern out there and ultimately they hold the district together.

Norie Dimeo-Ediger said she was fortunate to work with the administrators and staff.

Laurie Schlegel said that teamwork is holding the district together.

ADJOURNMENT

7:40 pm.

Pursuant to board policy BDDE Rules of Order, board meetings are conducted according to Roberts Rules of Order, Newly Revised.*