



BANKS SCHOOL DISTRICT BOARD OF DIRECTORS
12950 NW Main St. Banks OR 97106
Administration Building
Special Board Meeting
Minutes January 7, 2014

SPECIAL SESSION

District Board Room

Call to Order/Flag Salute Chair Kathy Edison called the meeting to order at 6:00 PM. She welcomed everyone to the meeting and led the flag salute.

The following were in attendance:

Board of Directors

Kathy Edison, Chair
Ron Frame
Norie Dimeo-Ediger
Laurie Schlegel

Staff/Others

Bob Huston, Superintendent
Joni Spencer, Business Manager
Shelley Mitchell, BJHS Principal/Student Services Director
Pete Edison, Debra Mott
Parker Verhaeghe, P&C
Scott Rose, DLR Group; Rick Yeo, Cornerstone Consulting

Tour of Middle School - Rick Yeo

There was a tour of the Middle School project. The group returned at 6:37 PM.

Project Schedule - Parker Verhaeghe

- 3 week look ahead/Project completion schedule presented
- Owner contingency tracking log presented
- IT meetings weekly
- Drywall done in 2 weeks
- Ceiling tile next month
- Painting continuing
- Tile – next week in bathrooms

Project on schedule

Unresolved Business

Bell Tower/Plaque

Kathy Edison has prepared lists for the dedication plaque and recognition plaque
Scheduled as action item next board meeting
Plaque sizes will be 18" x 24"
Spelling corrections on the lists will be done by Kathy Edison

Project Budget Update – Rick Yeo

Mr. Yeo handed out the update at the start of the meeting
Forecast \$175,000 left at end of project – still tracking
Project is on time

Priority List –Rick Yeo

Mr. Huston shared the "Good Ideas" list. Mr. Yeo said some items have already been costed out. Mr. Huston asked that people continue to send items to add to the list.

Plaza finish - \$200,000

Larger door in maintenance shed - \$7,000

Irrigation/landscaping - \$35,000-\$40,000 – minimal irrigation

Sound system - \$40,000

Mr. Yeo will cost out price to lower chimney in barn, will put values on all items listed and will share with the committee.

Clean Water Services – Rick Yeo

An agreement has been signed for CWS to handle the high school wetland enhancement for \$3300. CWS will manage the project start to finish. Any replacement planting needed would be handled by CWS.

Tour of Middle School – Rick Yeo

Project on schedule.

Classroom Projectors – Rick Yeo

The new short throw mounted projectors are here. Installation prices are being sought.

CPM Schedule – Rick Yeo

Mr. Yeo stated the CPM schedule has been mailed out.

O & M Manuals – Parker Verhaeghe

O & M submitted, not finalized.

HS 100% punch list completed except for the outside restrooms.

The restrooms will be finished by the end of the month along with the fire alarm completion.

Temporary access to restroom will be a gravel path off the asphalt surface by the track until the plaza is complete. Some grading will be done for the path. There will be fencing around the path.

Etchings for Spandrel Panels - Bob Huston

Working w/Ray Deeth. Hopefully will have pictures by end of the week.

The enlarged pictures in the boardroom will not work; possibility to photo shop pictures with a high-resolution camera.

General Discussion

Pete Edison and Debra Mott both commented that placing the bell in the plaza is a good idea.

Mrs. Mott said that old-timers in the community think this bell is the one that was in the old elementary school. She said it would be nice to have the history of the bell.

Parker Verhaeghe said the bell would have a clear finish, the frame could be painted.

Ron Frame said that the positioning of the bell in the plaza in an appropriate display would make it more visible to the community.

Scott Rose said there would need to be a new flagpole – 30 feet above ground. He said he advocates placing the flag approximately 5 ft to 8 ft from where it was before. He said there would be a 6x6 concrete pad adjacent to the sidewalk.

Mr. Huston said he was putting the generator on craigslist. The control panel goes with the generator; the transfer switch stays. This will be a sealed bid process. It will be best offer, with the district's right to reject all offers.

The meeting adjourned at 7:05 PM.